



Insight School of Oregon Painted Hills School Regular Board Meeting Minutes

June 20, 2019

[Blackboard Location of Board Meetings](#)

I. PRELIMINARY

The meeting was called to order by Chet Edwards at 4:00 PM

Board Members Present: Chet Edwards, Lori Beach

Board Member(s) Absent: Rose Wellman

Quorum Established: Yes

ISORPH Staff Members Present: Tim Jalkanen, Steve Boynton, Tara Bourland, Dianne Hendrix

Visitors: Craig Chun-Hun (K12), Sheila Shiebler, Julia Koslov

Agenda Additions/Deletions:

No additions/deletions.

ELECTION OF OFFICERS

Chet Edwards, Rose Wellman and Lori Beach

CONSENT AGENDA

Approval of:

Approval of School Board Meeting Minutes_05_18_19, Approval of Disbursements for ISOR-PH_May, Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513 May31, 2019- Final
Reference: II_B_MINUTES_20190518_SB MINUTES_FINAL
Reference: II_B_ISORPH Sequential Check Register – May_2019
Reference: II_B_ISOR-PH Bank Reconciliation Operating Account -WF-6513 May 31_ 2019- Final v

It is recommended that the Board approve the consent agenda items as presented above.

Motion: Lori Beach
Second: Chet Edwards
Vote: All approved. Chet Edwards and Lori Beach (2-0)

II. COMMUNICATIONS

A. Public Comments

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Head of School Report – Tim Jalkanen

Tim shared about the new partnerships with Chemeketa Community College so students of Insight Painted Hills and Destinations Career Academy of Oregon. The documents shared for the MOU will create the partnerships with Chemeketa.

It will also allow for students to allow for Perkins grants.

The FAST team is now transitioning to Student Support team. Presented to the board is the Student Support Advisor job description which reflects the different roles of the position.

The Special Educations Records Clerk job description was originally created to be a position in the main office, it has been changed to be able to work remotely part time.

We have an amendment for the High school graduation and college and career readiness act of 2016. Through some legislative action the timeline has been extended by two months to apply for funds. We are using these funds for professional development of staff, support of new and existing students. This is all driven to build relationship with staff and students.

Holly Nordlund has been a part of the FAST team, she has submitted her resignation, however, we would like her to stay on for an additional two weeks to help train new staff for the Student Support Team. Her last day will be July 15, 2019.

Employee Agreement renewals for returning staff were presented to the board.

Insperty renewals document were presented for approval by the board so coverage for school employees will be offered coverage in the coming year.

School insurance package is being shared for approval for coverage for the 2019-20 school year.

C. Principal Report – ISORPH AND ORDCA - Tim Jalkanen

Tim shared about our highest number of graduates to date, currently 75 students. We may be at a time where we need to look at options for the graduation venue as we are outgrowing the current venue.

To date we have 80 students signed up for summer school. This is the first time we have offered summer school courses.

D. Principal Report – CVA – Tara Bourland

We are wrapping up our first year. Final grades are in process.

We are currently at our Professional Development conference in Bend, OR. It has been highly successful. Attending are staff from all schools and departments. We learned about Trauma Informed Practices yesterday which was very beneficial. Today we have been focused on what went well this last year and how we can improve in a number of areas in our school.

E. Operations – Yancey Fall

Yancey shared out the total number of students enrolled at all three schools

Total returning students, current students who have applied for enrollment with a projected total number of students returning and new at 447 students overall.

As of last Tuesday, we are at a 98% response rate from all current families. Of that 66% are re-registering. This is one of the best years for response rates for our families.

F. Finance Report –Craig Chun-Hun

Craig Chun-Hun shared May financials, key assumptions, and the full year Forecast vs Budget year to date. K12 has issued balanced budget credits to balance the budget.

2019-2020 SY Budget was presented to the board for review.

III. ITEMS SCHEDULED FOR ACTION

1) Memorandum of Understanding – Chemeketa Community College

It is recommended that the Board approve: Memorandum of Understanding – Chemeketa Community College (ISOR-PH and ORDCA)

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

2) Programs of Study – Health Science, Business and Marketing

It is recommended that the Board approve: Programs of Study – Health Science, Business and Marketing

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

3) Job Descriptions - Student Support Advisor and Special Programs Office Clerk

It is recommended that the Board approve: Job Descriptions - Student Support Advisor and Special Programs Office Clerk

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

4) Insight School HSS Grant Summer Extension; Year 1, Year 2

It is recommended that the Board approve: Insight School HSS Grant Summer Extension; Year 1, Year 2

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

5) Existing Contract Extension, Holly Nordlund

It is recommended that the Board approve: Existing Contract Extension, Holly Nordlund

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

6) Insperity 2019 Renewal - INSIGHT SCHOOL OF OREGON
PAINTED HILLS #3165400

It is recommended that the Board approve: Insperity 2019 Renewal - INSIGHT SCHOOL OF OREGON PAINTED HILLS, #3165400

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

7) 2019-2020 Insurance Renewal Proposal - Insight School of Oregon
Painted Hills

It is recommended that the Board approve: 2019-2020 Insurance Renewal Proposal - Insight School of Oregon Painted Hills.

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

8) It is recommended that the Board approve: ISOR-PH-ALL_2019-20
SY Budget.

It is recommended that the Board approve: ISOR-PH-ALL_2019-20 SY Budget.

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

V. EXECUTIVE SESSION

Planned executive session is to review and evaluate the job performance of an employee pursuant to ORS 192.660(2)(i). The employee to be discussed has decided not to request a public hearing. The question of the employee's salary will not be an item of discussion.

Chet Edwards called the meeting back to order after the executive session.

VI. OPEN SESSION

2019-20 Employee Agreements for returning staff

It is recommended that the Board approve: 2019-20 Employee Agreements for returning staff

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

Future Meetings/Important Dates

- School Board Meeting Thursday, July 18, 2019 @4pm
- Professional Development Conference, June 19 - 21
The Riverhouse, 3075 N. Hwy 97 (Business), Bend, OR 97703
- Professional Development, AVID Conference. June 24 – 26
San Diego, CA
- Professional Development Conference, August 19 - 21, 2019
The Oregon Gardens, 879 W. Main St. Silverton, OR 97381

Meeting was adjourned at 4:50PM