



Insight School of Oregon Painted Hills School Regular Board Meeting Minutes

July 29, 2019

Blackboard Location of Board Meetings

I. PRELIMINARY

The meeting was called to order by Chet Edwards at 3:59 PM

Board Members Present: Chet Edwards, Lori Beach

Board Member(s) Absent: Rose Wellman

Quorum Established: Yes

ISORPH Staff Members Present: Tim Jalkanen, Tara Bourland, Dianne Hendrix and Phil Burleson

Visitors: Craig Chun-Hun (K12), Sheila Shiebler, Julia Koslov

Agenda Additions/Deletions:

No additions/deletions.

CONSENT AGENDA

Approval of:

School Board Meeting Minutes_06-20_19

Reference: I_C_MINUTES_20190620_FINAL

Disbursements for ISOR-PH_June

Reference: I_C_ISORPH Sequential Check Register – June_2019

ISOR-PH Bank Reconciliation Operating Account -WF-6513 June 2019- Final v

Reference: I_C_ISOR-PH Bank Reconciliation Operating Account -WF-6513 March 31, 2019- Final

It is recommended that the Board approve the consent agenda items as presented above.

Motion: Lori Beach

Second: Chet Edwards

Vote: All approved. Chet Edwards and Lori Beach (2-0)

II. COMMUNICATIONS

A. Public Comments

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Head of School Report – Tim Jalkanen

Audit engagement letter was presented to the Board for approval. This will start the annual financial audit for the previous year.

We guaranteed a \$100,000 oversight amount for Mitchell SD. Due to the shortfall of student enrollment, we will send Mitchell SD a check to cover the guaranteed oversight fees.

2019-20 Parent & Student Handbooks for Insight School of Oregon Painted Hills, Cascade Virtual Academy and Destinations Career Academy of Oregon were presented.

2019-20 Employee handbook for Insight School of Oregon Painted Hills has also been updated to clear up some areas for our school was also presented.

We have two new teachers on staff; Amber Myrick and Baird Swedman. As well, we have a contract extension for Emily Fast through August 30, 2019.

The Mission and Vision statements for Cascade Virtual Academy and Destinations Career Academy of Oregon have been updated for this school. This is a first reading, if approved next month will be updated to go into the new student handbooks and will be updated on the school websites.

C. Finance Report –Craig Chun-Hun

Craig Chun-Hun shared our end of year financials for all three schools. K12 has issued balanced budget credits to balance the budget. The budget verses actual for the previous school year was shared.

We are getting close to the start of our audit for the 2018-19 sy.

Measure 98 expenditures and upcoming checks from the grant were shared. We have until the end of August to claim our remaining funds for Measure 98 expenditures.

Special Education is utilizing funds received.

III. ITEMS SCHEDULED FOR ACTION

- Audit Engagement letter for the year ended June 30, 2019

- It is recommended that the Board approve the Audit Engagement letter for the year ended June 30, 2019.
- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- Approval Cascade Virtual Academy Oversight Fee Payment to Mitchell School District - \$45,000.00

- It is recommended that the Board approve Cascade Virtual Academy Oversight Fee Payment to Mitchell School District - \$45,000.00.
- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- Approval of SY 2019-20 ISORPH / ORDCA / CVA student handbooks and ISORPH employee handbook.

- It is recommended that the Board approve handbooks for SY 2019-20; ISORPH / ORDCA / CVA student/parent and ISORPH employee handbooks.
- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- Staff Updates

- It is recommended that the Board approve Staff updates as presented.
- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

Future Meetings/Important Dates

- School Board Meeting Thursday, May 16, 2019 @4pm
Professional Development conference – August 19-21
The Oregon Gardens

Meeting was adjourned at 4:17 PM