



Insight School of Oregon Painted Hills School Regular Board Meeting Minutes

January 17, 2019

[Blackboard Location of Board Meetings](#)

I. PRELIMINARY

The meeting was called to order by Chet Edwards at 4:04 PM call to order

Board Members Present: Chet Edwards, Rose Wellman

Board Member(s) Absent: Lori Beach

Quorum Established: Yes

ISORPH Staff Members Present: Tim Jalkanen, Steve Boynton, Tara Bourland, Yancey Fall, Dianne Hendrix and Phil Burlison

Visitors: Craig Chun-Hun (K12), Sheila Shiebler, Julia Koslov

Agenda Additions/Deletions:

No additions/deletions.

CONSENT AGENDA

Approval of:

School Board Meeting Minutes_12_20_18 and ISORPH Checks Issued to Vendors_Dec.

Reference: I_C_MINUTES_20181220_FINAL

Reference: I_C_ISORPH Checks Issued to Vendors- Dec 2018

It is recommended that the Board approve the consent agenda items as presented.

Motion: Rose Wellman

Second: Chet Edwards

Vote: All approved. Chet Edwards and Rose Wellman (2-0)

II. COMMUNICATIONS

A. **Public Comments**

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Head of School Report – Tim Jalkanen

Tim expressed his great appreciation for our School Board for all they do for students and staff.

High School Success grant (Measure 98) is going to provide additional support for Destinations Career Academy of Oregon. Currently working through a budget to present to ODE. ODE has accepted the idea of a consortium so both Insight School of Oregon Painted Hills and Destinations Career Academy can work in unison with these funds.

AdvancED Accreditation is currently being worked on for Cascade Virtual Academy. The goal will be to have all three schools accredited by next school year.

A new addition to the Parent/Student Handbook was presented to include a timeline for grade appeals. This is to be updated to the current policy.

Second Reading of GBC G1 Staff Ethics, GBK_KGC G1 - Prohibited Use Possession and JHFF G1_Reporting Requirements Regarding Sexual Conduct with Students.

Part time counselor, Jaclyn Jay-Maleski, is moving to full time.

C. Principal Report – ISORPH AND ORDCA Steve Boynton

Wrapping up the end of Sem 1, focusing on remediation/review, final examinations. Sem 2 scheduling is in progress. Students have provided input into what electives they would like to see. Students have appreciated being listened to.

Barb Myers has put in a lot of time working with our students making sure students have a voice in our schools.

Excited to end this semester and start anew.

D. Principal Report – CVA – Tara Bourland

Cascade Virtual is in the third instructional cycle. Several new students have been added at the elementary and middle schools. Currently focusing on re-teaching and review. Encouraging students to get caught up in their coursework and finish the semester strong. Looking forward to the close of the first semester. Also preparing for upcoming professional development days for the staff.

E. State Testing Update – Phil Burleson

We are well prepared working with all departments of the school to arrange for all aspects of state testing.

There are 218 students to test this year. Several sites are booked around the state for testing, we also have some students in rural areas that we are arranging testing for.

At the end of the upcoming professional development time all staff will be trained in facilitating the state tests.

E. Operations – Yancey Fall

Yancey reported on current enrollment and students in the pipeline numbers for all three schools.

We have 377 new students this year; Insight School of Painted Hills 190, Cascade Virtual Academy 120 and Destinations Career Academy of Oregon 67. Total enrollment to date 589 total students; Insight School of Oregon Painted Hills 402, Cascade Virtual Academy 120 and Destinations Career Academy of Oregon 67.

F. Finance Report –Craig Chun-Hun

Craig Chun-Hun shared December financials, key assumptions, and the full year Forecast vs Budget year to date. K12 has issued balanced budget credits to balance the budget.

We have received additional Measure 98 funding. \$143K was carried over from FY18. Funding has been used for three positions for the school for the 18-19SY.

Craig also presented some new information that was recommended by the State Auditors as best practices to present to the school board; Monthly Wells Fargo Bank Statement, reconciliation statement and a sequential check register. The State Auditors also have recommendations for additional internal controls. These will be presented at a later date.

III. ITEMS SCHEDULED FOR ACTION

1. Parent/Student Handbook Update – Final Grade Appeal Process

It is recommended that the Board approve the updated Final Grade Appeal Process for the Parent/Student Handbook.

Motion: Rose Wellman

Second: Chet Edwards

Vote: All present approved. Chet Edwards and Rose Wellman (2-0)

2. School Board Policy Updates

It is recommended that the Board approve Matt Simpson as substitute teacher for PE/Health.

Motion: Rose Wellman

Second: Chet Edwards

Vote: All present approved. Chet Edwards and Rose Wellman. (2-0)

3. Change of Status – Jaclyn Jay-Maleski

It is recommended that the Board approve moving Jaclyn Jay-Maleski (Counselor) from part time to full time status.

Motion: Rose Wellman

Second: Lori Beach

Vote: All present approved. Chet Edwards and Rose Wellman. (2-0)

Future Meetings/Important Dates

School Board Meeting Thursday, Feb 21 @ 4PM

Meeting was adjourned at 4:37 PM