



## Insight School of Oregon Painted Hills School Regular Board Meeting Minutes

August 22, 2019

### [Blackboard Location of Board Meetings](#)

#### I. PRELIMINARY

The meeting was called to order by Chet Edwards at 4:00 PM

**Board Members Present:** Chet Edwards, Lori Beach

**Board Member(s) Absent:** Rose Wellman

Quorum Established: Yes

**ISORPH Staff Members Present:** Tim Jalkanen, Steve Boynton and Dianne Hendrix

**Visitors:** Craig Chun-Hun (K12), Sheila Shiebler, Julia Koslov

#### Agenda Additions/Deletions:

No additions/deletions.

#### CONSENT AGENDA

##### Approval of:

- 1) School Board Meeting Minutes\_07-18-19  
Reference: I\_C\_MINUTES\_20190718\_FINAL
- 2) Disbursements for ISOR-PH\_July  
Reference: I\_C\_ISORPH Sequential Check Register – July\_2019
- 3) ISOR-PH Bank Reconciliation Operating Account -WF-6513 July, 2019-  
Final  
Reference: I\_C\_ISOR-PH Bank Reconciliation Operating Account -WF-6513 July, 2019- Final v

It is recommended that the Board approve the consent agenda items as presented above.

Motion: Lori Beach

Second: Chet Edwards

Vote: All approved. Chet Edwards and Lori Beach (2-0)

#### II. COMMUNICATIONS

##### A. **Public Comments**

None presented

## **ITEMS SCHEDULED FOR INFORMATION**

### **B. Head of School Report – Tim Jalkanen**

Introduction of Carrie Quinn, Elementary Principal. Carrie is a K12 Employee. She has over 7 years of experience in the K12 world. She has been an Elementary Principal and an Instructional Learning Coach. She will be joining us officially September 1, 2019.

Vision/Mission Statements for Cascade Virtual Academy and Destinations Career Academy were brought back to the Board for formal approval.

Measure 98, High School Success Grant. We will be eligible for funds again for the 2019-20 school year. We are merging the two high schools. A new consortium agreement will be presented again this year.

The Mitchell School District renewal letter was presented to the board. The current agreement will end June 2020. We will be working with Mitchell School District to renew our agreement in the coming months.

We have an updated Alcohol and Abuse prevention program. This will be presented to the parents and students this year.

Two new job descriptions; Assistant Operations Manager, Phil Burleson and HR Generalist/Office Manager, Dianne Hendrix were presented to the board.

Emily Fast and Frances Chaney are new staff members. They are part of the Student Support Team to help on-board students, help with academics and assist with questions students may have. These are back fill and not new positions to the school.

### **C. Principal Report – ISORPH AND ORDCA Steve Boynton**

Steve shared general updates. We just finished our annual August PD and have our teaching staff in place. All classes have been created and new offerings are in place.

Rebranding and refocusing our school on making sure our students are learning the skills and standards that will help them to be successful in life. New lesson delivery plan is being used this year to scaffold learning to ensure all students understand what is being taught. Curriculum is focused on the power standards out of the state of Oregon as well as National standards that cover things like CTE that Oregon doesn't cover.

We have done a lot of work, have done a lot of assessments and are excited as a staff for our upcoming school year.

Chet Edwards appreciated our staff and school for their focus on growth, improvement to the educational program. The leadership for providing a strong conference for staff.

**D. Operations – Yancey Fall**

Yancey shared out approved and students in the pipeline that are not approved yet.

We are relaxing standards so we can more students approved to increase student enrollment. We have a process in place to follow up on enrollment documents still needed for compliance.

127-point inspection of K12 audit was just completed. Big shout out to Steve and Tim for helping Yancey to have all items ready for the audit and to meet the standards as set forth. We are looking forward to the final report.

**F. Finance Report –Craig Chun-Hun**

We are going into our 2018-19 audit process, we have an October deadline to the Mitchell SD.

Measure 98 expenditures were reported. A full report will be delivered at the next school board meeting.

All Special Education funds expected to be received are budgeted for and will be spent.

Reporting on finances after the first month of the fiscal year has begun. Craig Chun-Hun shared July financials, key assumptions, and the full year Forecast vs Budget year to date. K12 has issued balanced budget credits to balance the budget. We have three months to go in this year.

**III. ITEMS SCHEDULED FOR ACTION**

- CVA Vision/Mission Statement

It is recommended that the Board approve the CVA Vision/MissionStatement

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- ORDVA Vision/Mission Statement

It is recommended that the Board approve the ORDCA Vision/Mission Statement

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- High School Success Grant Consortium Agreement

It is recommended that the Board approve the • High School Success Grant Consortium Agreement.

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- Mitchell School District Charter Renewal Request Letter

Mitchell School District Charter Renewal Request Letter

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- 2019-20 Alcohol and Drug Abuse Prevention Education Program

- It is recommended that the Board approve the 2019-20 Alcohol and Drug Abuse Prevention Education Program

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- Job Descriptions: Assistant Operations Manager, HR Generalist/Office Manager

- It is recommended that the Board approve Job Descriptions: Assistant Operations Manager, HR Generalist/Office Manager:
- Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

- Staffing Updates

- It is recommended that the Board approve the staffing presented: Emily Fast and Frances Chaney.
- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

#### **Future Meetings/Important Dates**

- School Board Meeting Thursday, September 19, 2019 @4pm

Meeting was adjourned at 4:24 PM