

**Ohio Digital Learning School**  
***Meeting Agenda***

July 28, 2021  
10:00 AM

**Location:** 1745 Indian Wood Circle, Suite 210, Maumee, OH 43537

**Zoom link:** <https://k12.zoom.us/j/9521864703>

**Meeting ID:** 952 186 4703

**Phone one-tap:** [+16465588656,,9521864703#](tel:+16465588656,9521864703)

**I. Call to Order**

**II. Roll Call**

**Board Members:**

- Jennifer Wise, President
- Gregory Fockler, Treasurer
- Chris Canova, Secretary
- Tiffany Akeman, Vice President
- Chelsea Kania, Director

**Other Attendees:**

- Kathleen Harkless, *ODLS Head of School*
- Todd McIntire, *Stride*
- Rebekah Enz, Esq., *Board Legal Counsel*
- Kristin Katakis, *OCCS*
- Dawn Cummings, *Fiscal Officer*

**III. Public Comment**

**IV. Review of Agenda**

**V. Action and Discussion Items**

**A. Approval of Minutes of Prior Meeting**

**RESOLVED**, that the Board of Directors approves the minutes of the meeting of June 23, 2021 as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**B. Executive Session**

Motion to adjourn into executive session for purposes to consider the employment of personnel.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Role Call Vote:

\_\_\_ Wise \_\_\_ Fockler \_\_\_ Canova \_\_\_ Akeman \_\_\_ Kania

Time entered into executive session: \_\_\_\_\_

Time returned to open meeting: \_\_\_\_\_

**C. Financial Report**

**RESOLVED**, that the Board of Directors approves the financial update and bank reconciliation as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**D. Employee Benefits Package**

- **Executive Session if necessary**

**RESOLVED**, that the Board of Directors approves the Employee Benefits Package as presented and authorizes the board president to sign the addendum pending legal counsel review.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**E. Head of School Report**

- **Number of Suspensions and Expulsions**
- **Residency Verification (July)**
- **Personnel Report**

**RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and July residency verification.

**FURTHER RESOLVED**, that the Board of directors approves the hiring of employees as presented.

**FURTHER RESOLVED**, that the Board of directors accepts the resignation of employees as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**F. EMIS and SOES Resolution**

**WHEREAS**, the Board of Directors has contracted with K12 Virtual Schools, LLC, to provide the day-to-day operations of the School; and

**WHEREAS**, K12 Virtual Schools, LLC, as part of its management services, provides trained and skilled School Options Enrollment System (“SOES”) and Education Management Information System (“EMIS”) staff members and support at the School and by its management team in an effort to ensure quality reporting to all databases maintained by the department for the collection of education data.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Directors hereby designates K12 Virtual Schools, LLC, as the School’s SOES and EMIS coordinator for the School.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**G. Semi Annual Report on Incidents of Harassment, Intimidation, and Bullying**

**RESOLVED**, that the Board of Directors accepts the Semi-Annual Report of Verified Acts of Harassment, Intimidation, and Bullying as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**H. ODLS Special Programs Procedure Manual**

**RESOLVED**, that the Board of Directors approves and adopts the Special Programs Procedure Manual pending legal counsel review.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**I. ODLS Related Services and Procedures Manual**

**RESOLVED**, that the Board of Directors approves and adopts the Related Services and Procedures Manual pending legal counsel review.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**J. Admission, Enrollment, and Residency Policy**

**RESOLVED**, that the Board of Directors approves and adopts the Admission, Enrollment, and Residency policy pending legal counsel review.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**VI. Review of Policies**

**A. Annual Policy Review**

**RESOLVED**, that the Board of Directors has reviewed and approves the following policies:

- Code of Ethics and Conflict of Interest Policy
- Public Records Policy
- Academic Prevention and Intervention Policy
- Parent Involvement Policy
- Career Advising Policy

**FURTHER RESOLVED**, that the Board of Directors has provided a copy of the Public Records Policy to the operator as the designated records custodian.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**B. Health and Safety Policy Review**

**RESOLVED**, that the Board of Directors hereby acknowledges that it has reviewed the following policies and procedures in Section 300 of the Board Policy Manual to ensure the safety of students, employees, and other persons and to ensure that its policies and procedures comply with all applicable health and safety laws and regulations:

- Protective Eyewear Policy
- Bloodborne Pathogen Control Policy
- Chicken Pox Epidemic Policy
- Food Allergy Policy
- Medication Policy
- Search Policy
- Child Abuse or Neglect Reporting Policy
- Corporal Punishment Policy

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**VII. Informational Reports**

**A. Legal Update**

**B. Sponsor Update**

**C. Stride Update**

**VIII. Confirmation of Next Meeting:** Date: Wednesday, August 25, 2021  
Time: 10:00 AM  
Location: ODLS Office and video/telephone conference

**IX. Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_