



NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices and accountable for developing each student's full potential for academic and post-secondary success.

**December 06, 2021, Board Meeting
Minutes**

Regular Meeting - via Zoom Conference
North Carolina Learns, Inc.
Board of Directors
<https://zoom.us/j/601051832>

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Mark Fleming		Chris Withrow, ED
Sara Struhs	Brenda Robertson		
Dr. Steven Peters	Dr. Ronald Kantor		
Walter Martin			

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:01 PM. Before conducting business, the Board Chair took the roll to ensure that the board's quorum existed. With a quorum present, board business could be performed.

The mission was read for the entire board to drive the actions and deliberations for the meeting's remainder.

ACTION: Dr. Ron Kanton made a motion to accept the agenda and approve all previous meeting minutes, seconded by Mrs. Brenda Robertson. The motion passed unanimously.

II. CONSENT ITEMS:

- Mask Requirement - Not required for staff and students within their homes. Required for face-to-face [F2F] interactions. Examples of F2F include entering Durham Office, Testing, Outings.
- Vaccine Mandate Policy
- 100 Policy Block
- New Hires

ACTION: Mr. Walter Martin made a motion to approve the consent agenda items, seconded by Mrs. Brenda Robertson. The motion passed unanimously.

III. DISCUSSION ITEMS:

- Mr. Walter Martin presented the Finance Committee Meeting Update. The committee discussed the finances, particularly our enrollments, which are currently projected for 3,348 on a 9-month average, being 44 registrations higher than last year. Total funding is \$26.8 million, which is \$0.6 million higher than the previous year, with the total projected expenses at \$26.5million and staffing at 212. The current surplus is \$326K before the 3% Top-Off Reserve of \$80k.

The November Invoice - \$1,012,598.91

The committee's voting members approved the invoice and recommended the board approve it at its next stated meeting.

The 401K audit is underway and is expected to be completed by March 2022.

The IRS 990 will be completed and will be ready to be filed by February 2022.

The committee was notified that NCDPI had changed the rules regarding contracting Psychologists for the evaluation of SPED students. The new guidance requires NCVA to contract directly with a provider instead of our previous arrangement via a 3rd party. The committee has procured the services to fulfill our obligation.

- Mr. Chris Withrow provided the HOS update and the Community engagement updates. He shared information about our outings, school-based clubs, and community service projects. Additionally, information regarding testing and charter renewal activities was discussed.

IV. ACTION ITEMS:

ACTION: Mr. Walter Martin, made a motion approve the invoice, seconded by Mrs. Sara Struhs. The motion passed unanimously.

V. CHAIRPERSON COMMENTS

December 13, 2021, 5 PM, Finance Meeting
Second weekend in February 2022 - Annual BOD training

VI. ADJOURNMENT

A motion was made to adjourn the meeting by Mr. Mark Fleming and properly seconded by Mrs. Sara Struhs. The motion passed unanimously. With the completion of all agenda items, the meeting was adjourned.

The meeting ended at 5:33 PM.

The next scheduled board meeting will be on January 3, 2022, at 5 PM.