



NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

**November 02, 2020, Regular Board Meeting
Minutes**

**Regular Meeting – via Videoconference
North Carolina Learns, Inc.
Board of Directors**

<https://zoom.us/j/601051832>

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
			Chad Long, K12
Dr. Ronald Kantor	Mark Fleming	Sara Struhs	Chris Withrow, Executive Director
	Brenda Robertson		Lauren Acome, K12
Dr. Steven Peters	Dr. Steve Moody		Jodi Marshal, K12
Walter Martin	Dr. Ann Fuerst		John Kramer, K12
			Julie Overholt, K12
			Tom Graham, K12
			Nadia Munsteri, NCVA
			Courtney McMahan, NCVA
			Sara Kortsaris, NCVA
			Kelly Shanhan, K12
			Marcia Simmons, K12
			Michael Allen, Auditor

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:05 PM. Before conducting business, the Executive Director took the roll to ensure that the board's quorum existed. With a quorum present, board business could be performed.

The mission was read for the full board to drive the actions and deliberations for the meeting's remainder.

ACTION: Mr. Mark Fleming made a motion to accept the agenda, and approve all minutes from previous meetings, seconded by Dr. Ron Kantor. The motion passed unanimously.

II. COMMUNICATIONS:

No requests for public comments were received.

III. CONSENT ITEMS:

New Hires

ACTION: Mr. Mark Fleming made a motion to approve the new hires, seconded by Mr. Walter Martin. The motion passed unanimously.

IV. DISCUSSION ITEMS:

- Mrs. Kortsaris and Mrs. Munsteri conducted a demonstration of the Learning Management System [LMS] that NCVA utilizes. The LMS is a repository for the education content, allowing the staff flexibility to dynamically add and edit content as necessary. The standardized interface groups all necessary educational items into one easy to navigate web interface. Features include email, schedule, content, videos and audio exemplars, personalized dashboard, and calendar. Both teachers gave numerous examples of how they use the system within their teaching and for data-driven instruction.
- Mr. Chad Long updated the board regarding the finances, particularly our enrollments, which are currently projected for 3,027 on a 9-month average, being 229 registrations higher than last year. Total funding is \$23.2 million, which is \$2.1 million higher than the previous year, the total projected expenses at \$23.1 million. The current surplus is \$165 before the 3% Top-Off Reserve of \$82k. He also presented the two invoices being: the October Invoice of \$918,886.27 and the Testing Computer Invoice for \$1,620.
- Mr. Michael Allen presented the audit report stating that we received an unmodified report. It detailed our net position being \$2,991,711 for the year ending June 30, 2020. He included a listing of governmental funds, discussion of liabilities, deposits, fund balance, and risk management.
- Mrs. Lauren Acome provided information regarding the happenings within our school. She spoke of the Pre-ACT administration, Career Fair, Meet the Scientist,

and enrolment update. Additionally, she discussed our withdrawal metrics, the NC Check-Ins test, and club opportunities.

V. ACTION ITEMS:

October Invoice and the Testing Computers invoice

ACTION: Mr. Walter Martin, made a motion approve the invoices, seconded by Mrs. Brenda Robertson. The motion passed unanimously.

Audit Letter Acceptance

ACTION: Mr. Walter Martin, made a motion approve the invoices, seconded by Dr. Steven Peters. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

VII. ADJOURNMENT

A motion was made to adjourn the meeting by Mrs. Brenda Robertson and properly seconded by Mr. Walter Martin. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:27 PM.

The next scheduled board meeting will be November 07, 2020, at 5 PM.