



*NCVA is a community of students, families, and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.*

**August 05, 2019, Regular Board Meeting  
Minutes**

**Regular Meeting – via Videoconference  
North Carolina Learns, Inc.  
Board of Directors**

<https://zoom.us/j/601051832>

<b>Board Members Present</b>		<b>Board Members Absent</b>	<b>Others in Attendance Non-Voting</b>
Dr. Steve Moody	Dr. Steven Peters		Chad Long
Dr. Ronald Kantor	Walter Martin		Chris Withrow, Executive Director
Sara Struhs	Brenda Robertson		Lauren Acome, K12
Dan Swartz			Sharon Williams K12
			John Kramer, K12
			Julie Overholt, K12
			Marcia Simmons, K12

**I. CALL TO ORDER**

Dr. Steve Moody called the meeting to order at 5:03 PM. Before conducting business, the Executive Director took roll to ensure that a quorum of the board existed. With a quorum present, board business could be conducted.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

**ACTION:** Mrs. Brenda Robertson made a motion to accept the agenda, and approve the minutes, seconded by Mrs. Sara Struhs. The motion passed unanimously.

## II. COMMUNICATIONS:

No requests for public comments were received.

## III. CONSENT ITEMS:

- Parent/Student Handbook

**ACTION:** Mrs. Sara Struhs made a motion to approve the consent agenda, seconded by Dr. Ronald Kantor. The motion passed unanimously.

## IV. DISCUSSION ITEMS:

- a. Mrs. Sharon Williams, VP, K12, introduced Mrs. Julie Overholt, VP, K12, and announced that she would be a new resource and support for NCVA moving forward.

Mrs. Williams gave a brief GAP analysis of our school, citing test scores. She expressed the desire of K12 corporate to assist and manage the school in a manner consistent with the wishes of the NC Learns, Inc. board, and best practices for charter school families.

She acknowledged that challenges existed and moving forward there are several personnel changes in effect, transparency in communication planned, creation of a strategic plan and a reporting schedule. There will be a focus on data-driven and targeted instruction — additionally, community building via extended and expanded outreach strategies and events.

Each board member spoke to the concerns identified by K12 corporate and expressed the desire to work with the new Head of School [HOS] and K12, Inc. to be a catalyst to change the trajectory for our students.

- b. Mrs. Williams discussed with the board the modification of our Family Academic Support Team [FAST] to a new model entitled “Student Support Services,” [Triple S]. The new model will engage 100% of our students from the moment of enrollment ensuring relationship building. Attributes include:
  - Holistic
  - Student-centered approach
  - Universal support and early intervention

- Streamlined process

- c. Mrs. Lauren Acome, HOS, discussed the entry plan she is using to laser focus in on items necessary to make our school successful. The plan includes four goals, which are:

<b>Goal 1:</b> Critically examine where we are as a school community and create a roadmap to increasing student achievement in all courses and across all grade levels.
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<b>Goal 2:</b> Establish and build relationships with all stakeholders.
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<b>Goal 3:</b> Develop a collaborative vision for recruitment and marketing our innovative program to prospective new families.
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<b>Goal 4:</b> Develop a comprehensive school improvement plan.
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Included with the plan were specific strategies, timelines, and deliverables. The remainder of the update detailed information regarding employment, professional development, outings, and “Meet and Greets.”

- d. Mr. Chris Withrow shared with the board the deliberations of the finance committee. Particularly, the committee discussed the budget versus actual expenses, review the July invoice, discuss healthcare options for the 2019/2020 school year, and delegation of check signing authority to the new HOS Lauren Acome. The voting members of the committee recommend the board approve the July invoice, option C for health care benefits and delegation of authority to Mrs. Lauren Acome.

V. **ACTION ITEMS:**

- a. July Invoice
- b. Checking Signing Authority – Mrs. Lauren Acome
- c. Health Care Benefits – Option C

<b>ACTION:</b> Mrs. Sara Struhs, made a motion approve all action items, seconded by Mrs. Brenda Robertson. The motion passed unanimously.
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VI. CHAIRPERSON COMMENTS

K12 Corporate Visit – September 06, 2019  
Charter School Leadership Institute – October 17 – 18, 2019

Envision Science Academy, Wake Forest NC

VII. ADJOURNMENT

A motion was made to adjourn the meeting by Mrs. Sara Struhs and properly seconded by Dr. Ronald Kantor. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:21 PM.

The next scheduled board meeting will be September 09, 2019, 5 PM.