



Michigan Virtual Charter Academy

5910 Tahoe Dr. SE / Grand Rapids, MI 49546

Phone: 616-309-1600 / Fax: 616-309-1608

STRIDE K12 CONTACT INFORMATION		
Computer & printer setup, troubleshooting, repair, replacement, return	K12 Customer Care	866-512-2273 press 2 www.help.k12.com/s/
Missing materials Shipment concerns Material returns	K12 Customer Care	866-512-2273 press 2 www.help.k12.com/s/
Student account setup & login Class connect issues Course access issues	K12 Customer Care	866-512-2273 press 2 www.help.k12.com/s/
Enrolling new students	K12 Customer Care	866-512-2273 press 1 www.k12.com
MVCA CONTACT INFORMATION		
Orientation Getting started at MVCA How to navigate the online school How to check grades/progress How to record attendance	Esther Freel, Student Support Advisor	616-309-1600 x 3160 efreel@michva.org
Course specific questions Request academic support	Course Teacher	Find teacher email in learning coach & student account mail icon
Request additional computer (K-5)	Homeroom Teacher	Find HR teacher email in learning coach & student account mail icon
High school credits Course selection/drop/add Grad requirements AP courses Dual enrollment	Academic Counselors M Scheel A Bidigare L Alexander L Cilla-Cooper S LeVasseur	mscheel@michva.org abidigare@michva.org laalexander@michva.org lcillacooper@michva.org slevasseur@michva.org
Middle school counselor	Dave Krause, Middle School Counselor	616-309-1600 x 1623 dkrause@michva.org
State testing Testing Nirvana	Bridgette Weaver, Testing Coordinator	517-489-7227 bweaver@michva.org
Special programs	Melissa Anderson, Interim Administrator Special Programs	616-309-1600 x 3001 meanderson@michva.org
Request Sp Ed testing	Homeroom Teacher or Child Find Coordinator, Rebecca Karpinski	616-309-1600 X 7407 rkarpinski@michva.org
504 questions, documents	Tara Elfakir 504 Coordinator	616-309-1600 X 3131 telfakir@michva.org

Submitting SE documents	Sarah Neitzel, SE Registrar	616-309-1600 x 1606 saneitzel@michva.org
English as a second language Translation services	Heather Kaczmarek, ESL Department	616-309-1600 x 2623 hkaczmarek@michva.org
Mental health concerns Bullying & abuse Medical & behavioral Personal issues Community resources	Jan Collier, Family Resource Coordinator	616-309-1600 x 3125 jcollier@michva.org
Housing instability Homelessness	Marianne Marzolla, McKinney Vento Homeless Liaison	616-309-1600 x 7638 mmarzolla@michva.org
Truancy prevention Attendance policies	Loannie Houston, Attendance Specialist	616-309-1600 x 6043 lhouston@michva.org
MVCA OFFICE		
General questions	MVCA office staff	616-309-1600
Internet reimbursement Work permits Court documents Proof of attendance	Annmarie Bingle, Office Administrator	616-309-1600 x 1608 abingle@michva.org
Reporting absences Request planned absence form	Attendance phone line Attendance email	616-309-1600 x 1600 absent@michva.org
Change address Request records Add learning coach to account Name changes Withdraw or school transfers	Courtney Ronda, Grade K-8 Registrar Maureen Stanage, HS Registrar	616-309-1600 x 3026 cronda@michva.org 616-309-1600 x 7809 mstanage@michva.org
Student Computers	Josh Weld-Wallis, Ops Support Specialist	616-309-1600 x 1616 jweld-wallis@michva.org
MVCA ADMINISTRATORS		
Randy Rodriguez	Head of School	rrodriguez@michva.org
Sheila Boehning	High School Principal	sboehning@michva.org
Nick Hoffman	Middle School Principal	nhoffman@michva.org
Tanya Kuipers	Elementary Principal	TKuipers@michva.org
Colleen Carrie	Elementary Lead	ccarrie@michva.org
Melissa Anderson	Interim Administrator Special Programs	meanderson@michva.org
Mary Race	Special Education Lead	mrace@michva.org

Call the MVCA office at 616-309-1600 for any items not listed.
For more information check our website mvca.k12.com/ and MVCA Parent/Student Handbook.