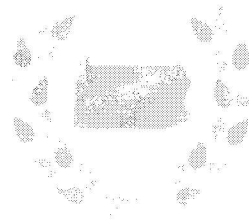


Insight PA Cyber Charter School  
Board Meeting - November 24, 2020  
7:00pm



**INSIGHT PA**  
CYBER CHARTER SCHOOL

**Board Members present:** Michael Adler, Chriss Rossi, Alice Solomon, Katie McGeehan, Edward Knittel  
**ISPA Employees:** Eileen Cannistraci, Anthony Pirello, Samantha Chacanas, Angela Decker, Amanda Morrison  
**K12 Employees:** Michael Frost, Mary Markert, Rashaun Reid, Linda Carter, Shalana Brenner, Marissa Bush, Todd McIntire, Rashaun Reid, Shannon Mourar  
**Non School Employees:** Pat Hennessy Esq.

Meeting called to order at 7:01 PM

## 1. Preliminary

### A. Call to Order

### B. Roll Call

## 2. Communications

### A. General Public Comment

### B. Approval of September Board Meeting Minutes

Motion to approve board minutes

Motion by Chris Rossi, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

### C. Executive Sessions

The Board has not held any Executive Sessions since our last meeting.

## 3. Reporting

### A. CEO Report

- Committee Meeting Reviews
- Legislative Updates
- Pennsylvania Department of Education Updates
- Next Board of Trustees Meeting - December 22, 2020 at 7pm

### B. CFO Report

- October Financial Report and Employee Roster

### C. Executive Director Report

- Cares Grant
- LiberatED
- K12 Leadership Presentation

## 4. Action Items

### A. October 2020 Financials

Motion to approve the October 2020 Financials

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

### B. October 2020 Employee Roster

Motion to approve the October 2020 Employee Roster

Motion by Edward Knittel, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

### C. 702 Transition Job Descriptions

Motion to approve all job descriptions for positions transitioning from K12 to Insight PA.

Motion by Michael Adler, second by Edward Knittel.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

### D. Health Insurance Renewal Recommendation

Motion to approve Health Insurance Benefits for 2021 open enrollment.

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**E. 403 B Investment Change Recommendation**

Motion to approve a change in one of the 403B investment funds  
Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**F. 2020 Recruiting and Retention Compensation**

Motion to approve the Recruiting and Retention Compensation package  
Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**G. Continuing Education Policy Waiver**

Motion to approve the waiver on the Continuing Education Policy  
Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**H. HR Assistant Job Description**

Motion to approve the HR Assistant Job Description  
Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**I. Payroll Specialist Job Description**

Motion to approve the Payroll Specialist Job Description  
Motion by Michael Adler, second by Katie McGeehan.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**5. Announcements**

**A. Next Board Meeting - December 22, 2020 at 7:00pm**

**6. Adjournment**

**A. Meeting Adjournment**

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel