



**INSIGHT PA**  
CYBER CHARTER SCHOOL

POWERED BY K12

**Tuesday, August 25, 2020**  
**Regular Board Meeting**

**Insight PA Cyber Charter School Board of Trustees**

**7:00 pm**

**Location: Zoom**

**https://zoom.us/j/2072011459**

**One tap mobile**

**+19292056099,,2072011459#**

**1. Preliminary**

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**Subject A. Call to Order**

Meeting Aug 25, 2020 - Regular Board Meeting

Category 1. Preliminary

Access Public

Type Procedural

**Subject B. Roll Call**

Meeting Aug 25, 2020 - Regular Board Meeting

Category 1. Preliminary

Access Public

Type Procedural

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mr. Michael Adler, President		
Mrs. Alice Solomon, Vice President		
Mr. Lowell Thomas, Treasurer		
Mr. Christopher Rossi, Secretary		
Dr. Katie McGeehan		

**Subject C. New Board Member**

Meeting Aug 25, 2020 - Regular Board Meeting

Category 1. Preliminary

Access Public

Type Action, Procedural

Recommended Action Motion to Approve Ed Knittel as new Insight PA Board Member.

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Board Comment</b>	<b>Public Comment</b>	<b>Aye</b>	<b>No</b>	<b>Abs</b>
Mr. Michael Adler, President							

Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							

File Attachments  
[Edward J.2019docx.docx \(17 KB\)](#)

### Motion & Voting

Motion to Approve Ed Knittel as new Insight PA Board Member.

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

## 2. Communications

<b>Subject</b>	<b>A. General Public Comment</b>
Meeting	Aug 25, 2020 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Procedural

### Public Comment Guidelines

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

### Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it. Any public can be directed to that content.

<b>Subject</b>	<b>B. Approval of Special Board Meeting Minutes</b>
Meeting	Aug 25, 2020 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Action, Minutes
Recommended Action	Motion to approve board minutes
Minutes	<a href="#">View Minutes</a> for Aug 18, 2020 - Special Board Meeting - 5:30

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

### Motion & Voting

Motion to approve board minutes

Motion by Chris Rossi, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

### Subject

### C. Executive Sessions

Meeting Aug 25, 2020 - Regular Board Meeting

Category 2. Communications

Access Public

Type Information, Procedural

If the Board held any Executive Sessions following the June 2020 meeting, the dates and the general topics (legal, personnel, and/or real estate) should be announced.

If the Board did not hold any Executive Sessions, this should be announced ("The Board has not held any Executive Sessions since our last meeting.")

(The Insight PA Board of Trustees did hold an Executive Session on XX, 2020, prior to the board meeting to discuss a personnel matter.)

### Subject

### D. Approval of the June 2020 Board Minutes

Meeting Aug 25, 2020 - Regular Board Meeting

Category 2. Communications

Access Public

Type Action, Minutes

Recommended Action Motion to approve board minutes

Minutes [View Minutes](#) for Jun 23, 2020 - Regular Board Meeting

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

### Motion & Voting

Motion to approve board minutes

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

### 3. Reporting

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#### **Subject**                      **A. CEO Report**

Meeting                      Aug 25, 2020 - Regular Board Meeting

Category                      3. Reporting

Access                      Public

Type                      Reports

- Legislative Updates
- Pennsylvania Department of Education Updates
- Action Items
  - Health and Safety Plan
  - Assistant Principal Job Description
  - June and July financials
  - June and July Employee Roster

File Attachments

[CEO presentation 8.25.pdf \(579 KB\)](#)

[CEO presentation 8.25.pptx \(306 KB\)](#)

#### **Subject**                      **B. CFO Report**

Meeting                      Aug 25, 2020 - Regular Board Meeting

Category                      3. Reporting

Access                      Public

Type                      Reports

File Attachments

[ISPA FY20 June Financials - Preliminary \(unaudited\) \(002\) \(2\).pptx \(1,471 KB\)](#)

[ISPA FY21 July Financials \(1\).pptx \(1,463 KB\)](#)

#### **Subject**                      **C. Executive Director Report**

Meeting                      Aug 25, 2020 - Regular Board Meeting

Category                      3. Reporting

Access                      Public

Type                      Reports

- Summary of Teacher and Non-Professional Evaluation Scores
- Professional Development Overview
- Student Assistance Program Annual Report
- Summary of the 2019-2020 Academic Data

File Attachments

[ISPA ExDir Board Slides Aug\\_082520.pdf \(1,699 KB\)](#)

ISPA ExDir Board Slides Aug\_082520.pptx (4,574 KB)

## 4. Action Items

**Subject**                    **A. Health and Safety Plan**

Meeting                    Aug 25, 2020 - Regular Board Meeting

Category                    4. Action Items

Access                      Public

Type                         Action

Recommended Action    Motion to approve the Health and Safety Plan.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[Phased School Reopening Health and Safety Plan - Insight PA 8.2020.pdf \(252 KB\)](#)

### Motion & Voting

Motion to approve the Health and Safety Plan.

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

### Subject                    **B. Assistant Principal Job Description**

Meeting                    Aug 25, 2020 - Regular Board Meeting

Category                    4. Action Items

Access                      Public

Type                         Action

Recommended Action    Motion to approve the Assistant Principal job description

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[Assistant Principal.pdf \(219 KB\)](#)

**Motion & Voting**

Motion to approve the Assistant Principal job description

Motion by Michael Adler, second by Katie McGeehan.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

**Subject C. June 2020 Financials**

Meeting Aug 25, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action motion to approve the June 2020 Financials

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

## File Attachments

[ISPA FY20 June Financials - Preliminary \(unaudited\) \(002\).pptx \(1,471 KB\)](#)

**Motion & Voting**

motion to approve the June 2020 Financials

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

**Subject D. July 2020 Financials**

Meeting Aug 25, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action motion to approve the July 2020 Financials

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[ISPA FY21 July Financials \(1\).pptx \(1,463 KB\)](#)

### Motion & Voting

motion to approve the July 2020 Financials

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

**Subject**                      **E. June 2020 Employee Roster**

Meeting                      Aug 25, 2020 - Regular Board Meeting

Category                      4. Action Items

Access                        Public

Type                          Action

Recommended Action    June 2020 Employee Roster

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[Staff Roster \(06-30-20\).pdf \(513 KB\)](#)

### Motion & Voting

June 2020 Employee Roster

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

**Subject**                      **F. July 2020 Employee Roster**

Meeting                      Aug 25, 2020 - Regular Board Meeting

Category                      4. Action Items

Access                        Public

Type                          Action

Recommended Action    July 2020 Employee Roster

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							

Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
 Staff Roster (07-31-20).Pdf (275 KB)

## Motion & Voting

July 2020 Employee Roster

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan

## 5. Announcements

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### Subject                    **A. Next Board Meeting - 09/22/2020**

Meeting                    Aug 25, 2020 - Regular Board Meeting

Category                    5. Announcements

Access                      Public

Type                        Information

## 6. Adjournment

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### Subject                    **A. Meeting Adjournment**

Meeting                    Aug 25, 2020 - Regular Board Meeting

Category                    6. Adjournment

Access                      Public

Type                        Procedural

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							