



INSIGHT PA
CYBER CHARTER SCHOOL

POWERED BY K12

Tuesday, April 27, 2021 Regular Board Meeting

Insight PA Cyber Charter School Board of Trustees

7:00 pm

Location: Zoom

<https://zoom.us/j/2072011459>

One tap mobile

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1. Preliminary

Subject	A. Call to Order
Meeting	Apr 27, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

Subject	B. Roll Call
Meeting	Apr 27, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

Board Members

- Mr. Michael Adler, President
- Mrs. Alice Solomon, Vice President
- Mr. Lowell Thomas, Treasurer
- Mr. Christopher Rossi, Secretary
- Dr. Katie McGeehan
- Mr. Edward Knittel

2. Communications

Subject	A. Executive Sessions
Meeting	Apr 27, 2021 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Procedural

The Board of Trustees held an executive session on 4/27/2021 at 6:30pm to discuss sensitive personnel matters.

Executive File Attachments

Subject	B. General Public Comment
Meeting	Apr 27, 2021 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Procedural

Public Comment Guidelines

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it.

Any public can be directed to that content.

Subject	C. Approval of the March 2021 Board Minutes
Meeting	Apr 27, 2021 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Action, Minutes
Recommended Action	Motion to approve the March board minutes
Minutes	View Minutes for Mar 23, 2021 - Regular Board Meeting

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

3. Reporting

Subject	A. CEO Report
Meeting	Apr 27, 2021 - Regular Board Meeting
Category	3. Reporting

Access Public

Type Information, Reports

CEO Report

- Committee Meeting Reviews
- Legislative Updates
- Pennsylvania Department of Education Updates
- Next Board Meeting - 4/27/2021

Administrative File Attachments
[CEO presentation 4.27.pdf \(314 KB\)](#)

Subject **B. CFO Report**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

- March Finances and Staff Roster

File Attachments
[ISPA FY21 March Financials.pdf \(2,712 KB\)](#)
[ISPA Staff Roster - 03-31-2021.pdf \(137 KB\)](#)

Executive File Attachments
[ISPA actual versus budget \(Mar 2021\) - Board.xlsx \(577 KB\)](#)

Subject **C. Executive Director Report**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

- ReRegistration Update
- New Enrollments Update
- State Testing Update
 - Student Numbers
 - Staff Numbers
- Intent to Return Survey Data
- Teacher Pulse Check

File Attachments
[ISPA Academic Committee Report April 2021.pdf \(10,291 KB\)](#)

Administrative File Attachments
 Demographic Slides.pdf (314 KB)

4. Action Items

Subject **A. March 2021 Financials**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the March 2021 Financials

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments
 ISPA FY21 March Financials.pdf (2,712 KB)

Subject **B. March 2021 Employee Roster**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the March 2021 Employee Roster

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments
 ISPA Staff Roster - 03-31-2021.pdf (137 KB)

Subject **C. Mastery Connect Agreement**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Mastery Connect Agreement (pending legal review)

File Attachments
[Insight PA 42021 Mastery Connect Agreement.pdf \(31 KB\)](#)

Subject D. Test Administrator Compensation

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Test Administrator Compensation

Executive File Attachments
[Executive Summary Test Administrator Compensation.docx \(32 KB\)](#)

Subject E. Service Coordinator Job Description

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Service Coordinator Job Description

File Attachments
[Service Coordinator \(ISPA\).docx \(62 KB\)](#)

Subject F. Support Coordinator Job Description

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Support Coordinator Job Description

File Attachments
[Support Coordinator \(ISPA\).docx \(61 KB\)](#)

Subject **G. Special Education Eligibility Coordinator Job Description**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Special Education Eligibility Coordinator Job Description

File Attachments
[Special Education Eligibility Coordinator ISPA Template.docx \(60 KB\)](#)

Subject **H. NHS/NJHS Adviser Stipend Job Description**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the NHS/NJHS Adviser Stipend Job Description

NHS Stands for National Honors Society (High School Level)
 NJHS Stands for National Junior Honors Society (Middle School Level)

File Attachments
[NJHS.NHS Adviser Stipend Approval Request 3.18.2021.docx \(99 KB\)](#)

5. Announcements

Subject **A. Next Board Meeting - May 25, 2021 at 7:00pm**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 5. Announcements

Access Public

Type Information

Next Board Meeting - May 25, 2021 at 7:00pm

6. Adjournment

Subject **A. Meeting Adjournment**

Meeting Apr 27, 2021 - Regular Board Meeting

Category 6. Adjournment

Access Public

Type Procedural

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							