



INSIGHT PA
CYBER CHARTER SCHOOL

POWERED BY K12

Tuesday, April 21, 2020
Regular Board Meeting

Insight PA Cyber Charter School Board of Trustees

7:00 pm

Location: Blackboard Collaborate On-Line meeting link-

<https://sas.illuminate.com/m.jnlp?password=M.AC88147EEC302ECBA7F9AA835C5F37&sid=559>

1. Preliminary

Subject A. Call to Order

Meeting Apr 21, 2020 - Regular Board Meeting
 Category 1. Preliminary
 Access Public
 Type Procedural

Subject B. Roll Call

Meeting Apr 21, 2020 - Regular Board Meeting
 Category 1. Preliminary
 Access Public
 Type Procedural

Board Member	Present	Absent
Mr. Michael Adler, President		
Ms. Diana Moninger, Vice President		
Ms. Aviva Moore, Treasurer		
Mr. Lowell Thomas		
Mr. Christopher Rossi		
Mrs. Alice Solomon		

Subject C. New Board Member

Meeting Apr 21, 2020 - Regular Board Meeting
 Category 1. Preliminary
 Access Public
 Type Action, Procedural

Recommended Action Motion to Approve Kathleen McGeehan as new Insight PA Board Member.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							

Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

Executive File Attachments
 KMcGeehan PhD CV 3 15 20.pdf (218 KB)
 KMcGeehan PhD Resume 3 15 20.pdf (236 KB)

Motion & Voting

Motion to Approve Kathleen McGeehan as new Insight PA Board Member.

Motion by Diana Moninger, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

2. Communications

Subject A. Executive Sessions

Meeting Apr 21, 2020 - Regular Board Meeting

Category 2. Communications

Access Public

Type Procedural

If the Board held any Executive Sessions following the March 24, 2020 meeting, the dates and the general topics (legal, personnel, and/or real estate) should be announced.

If the Board did not hold any Executive Sessions, this should be announced ("The Board has not held any Executive Sessions since our last meeting.")

Subject B. General Public Comment

Meeting Apr 21, 2020 - Regular Board Meeting

Category 2. Communications

Access Public

Type Procedural

Public Comment Guidelines

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it.

Any public can be directed to that content.

Subject C. Approval of Board Minutes

Meeting Apr 21, 2020 - Regular Board Meeting

Category 2. Communications

Access Public

Type Action, Minutes

Recommended Action Motion to approve board minutes from the regular March Board Meeting and the Emergency Board Meeting.

Minutes [View Minutes](#) for Mar 24, 2020 - Regular Board Meeting

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							
Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

File Attachments

[1.3 - Board Minutes.pdf \(105 KB\)](#)**Motion & Voting**

Motion to approve board minutes from the regular March Board Meeting and the Emergency Board Meeting.

Motion by Lowell L Thomas, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

3. Reporting**Subject A. CEO Report**

Meeting Apr 21, 2020 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Reports

- Covid-19 Response
- Report Card Conferences
- 2020-2021 School Budget
- Next Board Meeting - May 19, 2020

File Attachments

[CEO presentation 4.21.pdf \(259 KB\)](#)**Subject B. CFO Report**

Meeting Apr 21, 2020 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Reports

CFO Report

- March Financials
- First Pass Budget Overview

File Attachments

ISPA FY20 March Financials - New.pdf (629 KB)

March 2020 Roster.pdf (72 KB)

Executive File Attachments

ISPA actual versus budget (March 2020) - Board.xlsx (506 KB)

Subject C. Executive Director Report

Meeting Apr 21, 2020 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion, Reports

- Tallo Information
- Teacher Pulse Check
- Insight Covid Feedback
- School Demographics

File Attachments

4.1 - Tallo Overview_ISPA.pdf (2,016 KB)

4.2 - Teacher Pulse Check PPT (4_3_20).pdf (233 KB)

4.3 - ISPA_Board_COVID_Feedback.pdf (108 KB)

4.4 - Demographic Slides for April 2020 Board Meeting.pdf (218 KB)

4. Action Items

Subject A. March 2020 Financial Report and Disbursement List

Meeting Apr 21, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the March 2020 Financial Report and Disbursement List.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							

Ms. Aviva Moore, Treasurer							
Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

File Attachments
[ISPA FY20 March Financials - New.pdf \(629 KB\)](#)

Motion & Voting

Motion to approve the March 2020 Financial Report and Disbursement List.

Motion by Michael Adler, second by Diana Moninger.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

Subject B. Continuity of Education Plan

Meeting Apr 21, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Continuity of Education Plan.

File Attachments
[Continuity_of_Education_Plan_Submission_InsightPA.pdf \(180 KB\)](#)

Motion & Voting

Motion to approve the Continuity of Education Plan.

Motion by Chris Rossi, second by Aviva Moore.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

Subject C. March 2020 Employee List

Meeting Apr 21, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Insight PA March 2020 Employee List.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							
Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

File Attachments
[March 2020 Roster.pdf \(72 KB\)](#)

Motion & Voting

Motion to approve the Insight PA March 2020 Employee List.

Motion by Michael Adler, second by Aviva Moore.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

Subject D. CFO Candidate Recommendation

Meeting Apr 21, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Recommendation for CFO at Insight PA Cyber Charter School.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							
Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

Executive File Attachments
[5 - CFO Candidate Recommendation Executive Summary.pdf \(121 KB\)](#)

Motion & Voting

Motion to approve the Recommendation for CFO at Insight PA Cyber Charter School.

Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

Subject E. Academic Administrative Assistant Job Description

Meeting Apr 21, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve Academic Administrative Assistant Job Description

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							

Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

File Attachments
 Academic Administrative Assistant 2019 FINAL.pdf (281 KB)

Motion & Voting

Motion to approve Academic Administrative Assistant Job Description

Motion by Diana Moninger, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

Subject F. Instructional Coach Job Description

Meeting Apr 21, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Instructional Coach Job Description.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							
Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

File Attachments
 7 - Instructional_Coach2020 (FINAL).pdf (219 KB)

Motion & Voting

Motion to approve the Instructional Coach Job Description.

Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

Subject G. Sexual Misconduct Policy

Meeting Apr 21, 2020 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Sexual Misconduct Policy

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							
Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

File Attachments

8 - Prevention of Sexual Misconduct and Abuse Policy - for K12 Partner Board & Legal Counsel Consideration (April 2020) (2).pdf (83 KB)

Motion & Voting

Motion to approve the Sexual Misconduct Policy

Motion by Michael Adler, second by Diana Moninger.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon

5. Announcements

Subject A. Next Board Meeting - 5/19/2020

Meeting Apr 21, 2020 - Regular Board Meeting

Category 5. Announcements

Access Public

Type Information

6. Adjournment

Subject A. Meeting Adjournment

Meeting Apr 21, 2020 - Regular Board Meeting

Category 6. Adjournment

Access Public

Type Procedural