



**INSIGHT PA**  
CYBER CHARTER SCHOOL

POWERED BY K12

## Tuesday, September 28, 2021 Regular Board Meeting

### Insight PA Cyber Charter School Board of Trustees

7:00 pm

Location: Zoom

<https://zoom.us/j/2072011459>

One tap mobile

+19292056099,,2072011459#

## 1. Preliminary

---

<b>Subject</b>	<b>A. Call to Order</b>
Meeting	Sep 28, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

<b>Subject</b>	<b>B. Roll Call</b>
Meeting	Sep 28, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

### Board Members

- Mr. Michael Adler, President
- Mrs. Alice Solomon, Vice President
- Mr. Lowell Thomas, Treasurer
- Mr. Christopher Rossi, Secretary
- Dr. Katie McGeehan
- Mr. Edward Knittel

## 2. Communications

---

<b>Subject</b>	<b>A. Executive Sessions</b>
Meeting	Sep 28, 2021 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Procedural

The Board of Trustees has not held any executive sessions since the previous board meeting.

**Subject**                    **B. General Public Comment**

Meeting                    Sep 28, 2021 - Regular Board Meeting

Category                    2. Communications

Access                      Public

Type                         Procedural

**Public Comment Guidelines**

Insight PA Cyber Charter School welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it.  
 Any public can be directed to that content.

**Subject**                    **C. Approval of the August 2021 Board Minutes**

Meeting                    Sep 28, 2021 - Regular Board Meeting

Category                    2. Communications

Access                      Public

Type                         Action, Minutes

Recommended Action    Motion to approve the August 2021 board minutes

Minutes                     [View Minutes](#) for Aug 31, 2021 - Regular Board Meeting

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

**3. Reporting**

---

**Subject**                    **A. CEO Report**

Meeting                    Sep 28, 2021 - Regular Board Meeting

Category                    3. Reporting

Access                      Public

Type                         Discussion

- Committee Meeting Overview
- Charter Renewal Site Visit
- Legislative Updates
- DEI Updates
- Action Items

File Attachments  
 CEO presentation 9.28.pdf (315 KB)

<b>Subject</b>	<b>B. CFO Report</b>
Meeting	Sep 28, 2021 - Regular Board Meeting
Category	3. Reporting
Access	Public
Type	
	<ul style="list-style-type: none"> <li>- August Financials</li> <li>- August Staff Roster</li> <li>- PFM Visit Overview</li> </ul>

File Attachments  
 ISPA Staff Roster - 8-31-2021.pdf (630 KB)  
 ISPA FY22 August Financials.pdf (538 KB)

Executive File Attachments  
 ISPA K12 Invoice Analysis FY22.xlsx (2,259 KB)  
 ISPA actual versus budget (August 2021) - Board.xlsx (685 KB)

<b>Subject</b>	<b>C. Chief Academic Officer Report</b>
Meeting	Sep 28, 2021 - Regular Board Meeting
Category	3. Reporting
Access	Public
Type	Discussion
	<ul style="list-style-type: none"> <li>• Academic Initiatives</li> </ul>

File Attachments  
 Academic Initiatives 2021-22 Board Report.pdf (273 KB)

Executive File Attachments  
 ISPA Demographics Report Sept 2021.pdf (543 KB)

## 4. Action Items

**Subject**                    **A. August 2021 Financials**

Meeting                    Sep 28, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the August 2021 Financials

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
 ISPA FY22 August Financials.pdf (538 KB)

**Subject**                    **B. August 2021 Employee Rosters**

Meeting                    Sep 28, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the August 2021 Employee Rosters

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
 ISPA Staff Roster - 8-31-2021.pdf (630 KB)

**Subject**                    **C. New Job Description**

Meeting                    Sep 28, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the proposed Job Description

File Attachments  
 Middle School Asynchronous Course Stipend Request 9.10.21.docx (32 KB)

**Subject D. Cell Phone Proposal Recommendation**

Meeting Sep 28, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Cell Phone Proposal Recommendation.

File Attachments  
 Cell Phone Executive Summary (1).docx (110 KB)

Executive File Attachments  
 AT&T Quote.pdf (58 KB)  
 T-Mobile Quote.pdf (173 KB)  
 Re\_ [E] RE\_ Follow Up\_Thank you.docx (37 KB)

**5. Announcements**

---

**Subject A. Next Board Meeting - October 26, 2021 at 7:00pm**

Meeting Sep 28, 2021 - Regular Board Meeting

Category 5. Announcements

Access Public

Type Information

Next Board Meeting - October 26, 2021 at 7:00pm

**6. Adjournment**

---

**Subject A. Meeting Adjournment**

Meeting Sep 28, 2021 - Regular Board Meeting

Category 6. Adjournment

Access Public

Type Procedural

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							