



**INSIGHT PA**  
CYBER CHARTER SCHOOL

POWERED BY K12

## Tuesday, August 31, 2021 Regular Board Meeting

### Insight PA Cyber Charter School Board of Trustees

7:00 pm

Location: Zoom

<https://zoom.us/j/2072011459>

One tap mobile

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## 1. Preliminary

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<b>Subject</b>	<b>A. Call to Order</b>
Meeting	Aug 31, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

<b>Subject</b>	<b>B. Roll Call</b>
Meeting	Aug 31, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

### Board Members

- Mr. Michael Adler, President
- Mrs. Alice Solomon, Vice President
- Mr. Lowell Thomas, Treasurer
- Mr. Christopher Rossi, Secretary
- Dr. Katie McGeehan
- Mr. Edward Knittel

## 2. Communications

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<b>Subject</b>	<b>A. Executive Sessions</b>
Meeting	Aug 31, 2021 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Procedural

The Board of Trustees held an executive session on August 16th 2021 to address a confidential settlement agreement and personnel issue.

**Subject** **B. General Public Comment**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 2. Communications

Access Public

Type Procedural

**Public Comment Guidelines**

Insight PA Cyber Charter School welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it. Any public can be directed to that content.

**Subject** **C. Approval of the June 2021 Board Minutes**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 2. Communications

Access Public

Type Action, Minutes

Recommended Action Motion to approve the June board minutes

Minutes [View Minutes](#) for Jun 22, 2021 - Regular Board Meeting

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

**Motion & Voting**

Motion to approve the June board minutes

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**3. Reporting**

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**Subject** **A. CEO Report**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

- Manager of Communications Presentation
- Committee Meeting Overview
- Action Items
- Legislative Updates

**File Attachments**

CEO presentation 8.31.pdf (315 KB)

2021 Sponsorship Proposal - Insight PA Charter School 07.18.21.pdf (5,934 KB)

Insight July Recap.pdf (1,410 KB)

Insight Proposed Audacy renewal-Oct.-March 22.pdf (740 KB)

**Subject B. CFO Report**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

- June and July Financials
- Compensation Study Proposal

**File Attachments**

ISPA FY21 June Financials.pdf (458 KB)

ISPA FY22 July Financials.pdf (431 KB)

ISPA Staff Roster - 06-30-2021.pdf (428 KB)

ISPA Staff Roster - 7-31-2021.pdf (643 KB)

**Subject C. Executive Director Report**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

**Executive Director Report**

- 2020-2021 Comprehensive Academic Review
- Student Demographics
- eSports Overview

**File Attachments**

ISPA Executive Director Report Aug 2021.pdf (2,056 KB)

## 4. Action Items

### Subject **A. June & July 2021 Financials**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the June & July 2021 Financials

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

#### File Attachments

ISPA FY22 July Financials.pdf (431 KB)

ISPA FY21 June Financials.pdf (458 KB)

### Motion & Voting

Motion to approve the June & July 2021 Financials

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

### Subject **B. June & July 2021 Employee Rosters**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the June & July 2021 Employee Rosters

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

#### File Attachments

ISPA Staff Roster - 06-30-2021.pdf (428 KB)

ISPA Staff Roster - 7-31-2021.pdf (643 KB)

**Motion & Voting**

Motion to approve the June & July 2021 Employee Rosters

Motion by Katie McGeehan, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**Subject**

**C. New Job Descriptions**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve all of the proposed Job Descriptions

File Attachments

[August JDs for Approval.pdf \(505 KB\)](#)

**Motion & Voting**

Motion to approve all of the proposed Job Descriptions

Motion by Michael Adler, second by Edward Knittel.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**Subject**

**D. Adjusted 2021-2022 School Year Calendar**

Meeting Aug 31, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the adjusted 2021-2022 School Year Calendar

File Attachments

[ISPA\\_SchoolCalendarSY2122\\_rev082021.pdf \(108 KB\)](#)

**Motion & Voting**

Motion to approve the adjusted 2021-2022 School Year Calendar

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

**Subject**

**E. Confidential Settlement Agreement - 2020.2021.003P**

Meeting	Aug 31, 2021 - Regular Board Meeting
Category	4. Action Items
Access	Public
Type	Action
Recommended Action	Motion to approve the confidential settlement agreement, previously discussed in executive session.

Executive File Attachments  
[REDACTED Confidential Settlement Agreement and Release Fully Executed \(08.04.2021\).PDF.pdf \(1,951 KB\)](#)

### Motion & Voting

Motion to approve the confidential settlement agreement, previously discussed in executive session.

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

### Subject F. Proxus Compensation Study Proposal

Meeting	Aug 31, 2021 - Regular Board Meeting
Category	4. Action Items
Access	Public
Type	Action
Recommended Action	Motion to approve the Proxus Compensation Study Proposal.

File Attachments  
[ISPA Compensation Program Analysis Proposal - August 9 2021 \(1\).pdf \(459 KB\)](#)  
[ISPA Compensation Study Executive Summary 8-24-21.pdf \(85 KB\)](#)

### Motion & Voting

Motion to approve the Proxus Compensation Study Proposal.

Motion by Michael Adler, second by Katie McGeehan.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

### Subject G. DEI Proposal

Meeting	Aug 31, 2021 - Regular Board Meeting
Category	4. Action Items
Access	Public
Type	Action
Recommended Action	Motion to approve the Diversity Equity and Inclusion Proposal.

File Attachments  
 Executive Summary DEI consultant.pdf (208 KB)

### Motion & Voting

Motion to approve the Diversity Equity and Inclusion Proposal.

Motion by Katie McGeehan, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

<b>Subject</b>	<b>H. ESports Handbook</b>
Meeting	Aug 31, 2021 - Regular Board Meeting
Category	4. Action Items
Access	Public
Type	Action
Recommended Action	Motion to approve the Esports Handbook.

File Attachments  
 19 - Student Athlete Esports Computer Allocation Waiver (1).pdf (96 KB)  
 18 - GE Club Member Handbook Discord.pdf (369 KB)  
 20 - Discord\_Usage\_Consent\_Form (edits)[11].pdf (57 KB)

### Motion & Voting

Motion to approve the Esports Handbook.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

## 5. Announcements

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<b>Subject</b>	<b>A. Next Board Meeting - September 28, 2021 at 7:00pm</b>
Meeting	Aug 31, 2021 - Regular Board Meeting
Category	5. Announcements
Access	Public
Type	Information
Next Board Meeting - September 28, 2021 at 7:00pm	

## 6. Adjournment

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<b>Subject</b>	<b>A. Meeting Adjournment</b>
Meeting	Aug 31, 2021 - Regular Board Meeting
Category	6. Adjournment

Access Public

Type Procedural

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Board Comment</b>	<b>Public Comment</b>	<b>Aye</b>	<b>No</b>	<b>Abs</b>
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							