



INSIGHT PA
CYBER CHARTER SCHOOL

POWERED BY K12

Tuesday, February 23, 2021 Regular Board Meeting

Insight PA Cyber Charter School Board of Trustees

7:00 pm

Location: Zoom

<https://zoom.us/j/2072011459>

One tap mobile

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1. Preliminary

Subject	A. Call to Order
Meeting	Feb 23, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

Subject	B. Roll Call
Meeting	Feb 23, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

Board Members

- Mr. Michael Adler, President
- Mrs. Alice Solomon, Vice President
- Mr. Lowell Thomas, Treasurer
- Mr. Christopher Rossi, Secretary
- Dr. Katie McGeehan
- Mr. Edward Knittel

2. Communications

Subject	A. Executive Sessions
Meeting	Feb 23, 2021 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Procedural

The Board of Trustees has not had an executive session since the previous board meeting. The Finance Committee did have an executive session on 2/17/2021.

Subject **B. General Public Comment**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 2. Communications

Access Public

Type Procedural

Public Comment Guidelines

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it.

Any public can be directed to that content.

Subject **C. Approval of the January 2021 Board Minutes**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 2. Communications

Access Public

Type Action, Minutes

Recommended Action Motion to approve the January board minutes

Minutes [View Minutes](#) for Jan 26, 2021 - Regular Board Meeting

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

3. Reporting

Subject **A. CEO Report**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Information, Reports

CEO Report

- Committee Meeting Reviews
- Legislative Updates
- Pennsylvania Department of Education Updates
- Board and School Calendar (2021-2022)
- Next Board Meeting - 3/23/2021

File Attachments

Board Calendar 2021.2022.pdf (112 KB)
 ISPA_SchoolCalendarSY2122_draft.pdf (110 KB)
 3. CEO presentation 2.23.pdf (316 KB)

Subject**B. CFO Report**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

- January Finances and Staff Roster
- Budget Process Overview

File Attachments

ISPA Staff Roster - 01-31-2021.pdf (643 KB)
 ISPA FY21 January Financials with Budget Timeline.pdf (3,255 KB)
 Memo - ISPA BoT Budget Process.pdf (84 KB)

Executive File Attachments

ISPA K12 Invoice Analysis FY21.xlsx (2,238 KB)
 ISPA actual versus budget (Jan 2021) - Board.xlsx (571 KB)

Subject**C. Executive Director Report**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

- Middle of Year STAR360 Data
- Student Progress Updates
- MTSS Updates

File Attachments

Insight PA Spelling Bee Champions.pdf (2,833 KB)
 SOTM.pdf (764 KB)
 5.1 ISPA_ExecDirReport_Feb2021.pdf (685 KB)

Administrative File Attachments
[FEBRUARY AC STARMTSS.pdf \(215 KB\)](#)

4. Action Items

Subject **A. January 2021 Financials**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the January 2021 Financials

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments
[ISPA FY21 January Financials with Budget Timeline.pdf \(3,255 KB\)](#)

Subject **B. January 2021 Employee Roster**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the January 2021 Employee Roster

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments
[ISPA Staff Roster - 01-31-2021.pdf \(643 KB\)](#)
[Stipend Budget 2020-21 - 2.12.2021.xlsx \(92 KB\)](#)

Subject **C. Stipend Job Descriptions**

Meeting Feb 23, 2021 - Regular Board Meeting
Category 4. Action Items
Access Public
Type Action
Recommended Action Motion to approve the stipend job descriptions

File Attachments
[Stipend JDs.pdf \(860 KB\)](#)
[Stipend Executive Summary.docx \(31 KB\)](#)

Subject D. 2021-2022 School Year Calendar

Meeting Feb 23, 2021 - Regular Board Meeting
Category 4. Action Items
Access Public
Type Action
Recommended Action Motion to approve the 2021-2022 School Year Calendar

File Attachments
[ISPA_SchoolCalendarSY2122_draft.pdf \(110 KB\)](#)

Subject E. 2021-2022 Board Calendar

Meeting Feb 23, 2021 - Regular Board Meeting
Category 4. Action Items
Access Public
Type Action
Recommended Action Motion to approve the 2021-2022 Board Calendar

File Attachments
[Board Calendar 2021.2022.pdf \(112 KB\)](#)

Subject F. Entercom Agreement

Meeting Feb 23, 2021 - Regular Board Meeting
Category 4. Action Items
Access Public
Type Action
Recommended Action Motion to approve the Entercom Agreement

Executive File Attachments

Insight-Entercom Final 2021 Proposal and Agreement (1).pdf (4,856 KB)

Insight PA Cyber Charter Digital Marketing Agreement with Entercom-March-August 2021 (1).pdf (1,027 KB)

Subject **G. Short Term and Long Term Disability Insurance Change**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve a change to the current short term and long term disability insurance plan

File Attachments

Insight PA Cyber Charter School PDF.pdf (316 KB)

5. Announcements

Subject **A. Next Board Meeting - March 23, 2021 at 7:00pm**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 5. Announcements

Access Public

Type Information

6. Adjournment

Subject **A. Meeting Adjournment**

Meeting Feb 23, 2021 - Regular Board Meeting

Category 6. Adjournment

Access Public

Type Procedural

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							