



**INSIGHT PA**  
CYBER CHARTER SCHOOL

POWERED BY K12

## Tuesday, January 26, 2021 Regular Board Meeting

### Insight PA Cyber Charter School Board of Trustees

7:00 pm

Location: Zoom

<https://zoom.us/j/2072011459>

One tap mobile

+19292056099,,2072011459#

## 1. Preliminary

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<b>Subject</b>	<b>A. Call to Order</b>
Meeting	Jan 26, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

<b>Subject</b>	<b>B. Roll Call</b>
Meeting	Jan 26, 2021 - Regular Board Meeting
Category	1. Preliminary
Access	Public
Type	Procedural

### Board Members

- Mr. Michael Adler, President
- Mrs. Alice Solomon, Vice President
- Mr. Lowell Thomas, Treasurer
- Mr. Christopher Rossi, Secretary
- Dr. Katie McGeehan
- Mr. Edward Knittel

## 2. Communications

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<b>Subject</b>	<b>A. Executive Sessions</b>
Meeting	Jan 26, 2021 - Regular Board Meeting
Category	2. Communications
Access	Public
Type	Procedural

The Board of Trustees has not had an executive session since the previous board meeting.

**Subject**                    **B. General Public Comment**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    2. Communications

Access                      Public

Type                         Procedural

**Public Comment Guidelines**

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it.  
Any public can be directed to that content.

**Subject**                    **C. Approval of the December 2020 Board Minutes**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    2. Communications

Access                      Public

Type                         Action, Minutes

Recommended Action    Motion to approve the December board minutes

Minutes                    [View Minutes](#) for Dec 22, 2020 - Regular Board Meeting

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

### **3. Reporting**

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**Subject**                    **A. CEO Report**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    3. Reporting

Access                      Public

Type                         Information, Reports

## CEO Report

- Committee Meeting Reviews
- Legislative Updates
- Pennsylvania Department of Education Updates
- 2021 Re-Registration Timeline
- Next Board Meeting - 2/23/2021

## File Attachments

CEO presentation 1.26.pptx (353 KB)

**Subject****B. CFO Report**

Meeting Jan 26, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Discussion

## CFO Report:

- December 2020 Financial Report and Employee Roster

## File Attachments

ISPA FY21 December Financials.pptx (2,131 KB)

ISPA Staff Roster - 12-31-2020.pdf (172 KB)

## Executive File Attachments

ISPA actual versus budget (Dec 2020) - Board.xlsx (557 KB)

**Subject****C. Executive Director Report**

Meeting Jan 26, 2021 - Regular Board Meeting

Category 3. Reporting

Access Public

Type Information, Reports

## Executive Director Report:

- Student Highlight
- Demographics
- Overview of English Learners Program

## File Attachments

Slides for January 2021 Board Meeting.pptx (285 KB)

English Language Development Program Insight PA Cyber Charter School - Presentation.pdf (938 KB)

4.3 - SOTM.pdf (902 KB)

ELD Board Presentation Jan. 26 ISPA.pdf (138 KB)

**4. Action Items**

**Subject**                    **A. December 2020 Financials**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the December 2020 Financials

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[ISPA FY21 December Financials.pptx \(2,131 KB\)](#)

**Subject**                    **B. December 2020 Employee Roster**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the December 2020 Employee Roster

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[ISPA Staff Roster - 12-31-2020.pdf \(172 KB\)](#)

**Subject**                    **C. Outside Engagement Form**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the Outside Engagement Form

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[Form 2021.pdf \(141 KB\)](#)

**Subject****D. 2021 Annual Board Goals**

Meeting Jan 26, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the 2021 Board Goals

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[Board Goals 2021.docx \(62 KB\)](#)

**Subject****E. School Psychologist Coordinator Job Description**

Meeting Jan 26, 2021 - Regular Board Meeting

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the School Psychologist Coordinator Job Description

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[School Psychologist Coordinator ISPA\\_Jan21 FINAL.docx \(82 KB\)](#)

**Subject**                    **F. FFCRA Extension**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the FFCRA Extension for emergency paid sick leave

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[InsightPA\\_Executive Summary FFCRA extension.docx \(104 KB\)](#)

**Subject**                    **G. Devereux Contract**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    4. Action Items

Access                    Public

Type                    Action

Recommended Action    Motion to approve the contract with Devereux pending legal review.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abs
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							

File Attachments  
[Insight Contract - Signed 1.14.21 \(1\).pdf \(178 KB\)](#)

**5. Announcements**

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**Subject**                    **A. Next Board Meeting - February 23, 2021 at 7:00pm**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    5. Announcements

Access                    Public

Type                    Information

## 6. Adjournment

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**Subject**                    **A. Meeting Adjournment**

Meeting                    Jan 26, 2021 - Regular Board Meeting

Category                    6. Adjournment

Access                      Public

Type                         Procedural

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Board Comment</b>	<b>Public Comment</b>	<b>Aye</b>	<b>No</b>	<b>Abs</b>
Mr. Michael Adler, President							
Mrs. Alice Solomon, Vice President							
Mr. Lowell Thomas, Treasurer							
Mr. Christopher Rossi, Secretary							
Dr. Katie McGeehan							
Mr. Ed Knittel							