

Board Meeting (Tuesday, October 25, 2022)

Generated by Sarah Birdsall on Wednesday, October 26, 2022

Members present

Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Meeting called to order at 7:26 PM

1. Preliminary

Procedural: A. Call to Order

Procedural: B. Roll Call

Information: C. Mission and Vision

2. Communications

Procedural: A. Executive Sessions

Procedural: B. General Public Comment

Action, Minutes: C. Approval of the September 2022 Board Minutes
Motion to approve the September Board Minutes

Motion by Chris Rossi, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

3. Reporting

Discussion: A. CEO Report
Review of Academic and Finance Committee Meetings

-Confirmation of resignation of Courtney Jackson

-Communications/Events Report

-Action Items Summary

-Next Board of Trustees Meeting- November 22nd, 2022

Discussion: B. COO/CFO Report
Health Insurance presentation and 2023 rate information
2022-2023 Revised Budget presentation and information from Kevin Corcoran, Charter Choices
September financial report from Kevin Corcoran, Charter Choices
Credit Card policy update
Tuition reimbursement policy update

4. Action Items

Action: A. September Financials
Motion to approve the September Financials

Motion by Edward Knittel, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Action: B. Revised Budget
Motion to approve the revised budget.

Motion by Edward Knittel, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Action: C. Policy Updates

Motion to approve the updated Credit Card and Tuition Reimbursement policies.

Motion by Michael Adler, second by Katie McGeehan.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Action: D. Employee Roster as of 10.21.22

Motion to approve the Employee Roster as of 10.21.22

Motion by Chris Rossi, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Action: E. Job Descriptions

Motion to approve the Job Descriptions

Motion by Michael Adler, second by Katie McGeehan.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Action: F. Health and Safety Plan

Motion to approve the Health and Safety Plan

Motion by Chris Rossi, second by Katie McGeehan.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Action: G. Health Benefits

Motion to approve the medical insurance plan as shown in the broker presentation, to approve a change in dental insurance providers to Delta Dental PPO, and to approve an increase in the HRA to cover an employee's full deductible.

Motion by Edward Knittel, second by Katie McGeehan.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

Action: H. Board Member Resignation

Motion to accept the resignation of Courtney Jackson, Board member. We thank Courtney for her service.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Chris Rossi, Alice Solomon, Katie McGeehan, Edward Knittel

5. Announcements

Information: A. Next Board Meeting - November 22nd, 2022 at 7:00pm

6. Adjournment

Procedural: A. Meeting Adjournment

A handwritten signature in black ink, appearing to read "E. Knutle". The signature is written in a cursive style with a large, sweeping initial "E" and a long horizontal stroke extending to the right.