

Hoosier Academy, Inc.
Board Meeting Minutes
July 28, 2020

Upon determining the presence of a quorum, Board Secretary and Treasurer, Gary Meyer, called the meeting to order at called the meeting to order at 6:04P.M. TUESDAY, July 28, 2020, on behalf of Board President Michelle Study-Campbell.

Gary Meyer read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Arrived Late	Departed Early	Electronic Participation
Michelle Study-Campbell					
Gary Meyer	✓				
Maurice Boler	✓				
Jayne Short-DeLeon	✓				

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Darren Reed Enrico Rudolph Todd McIntire Miranda Tolentino Patsy Woods Angie Baker Julia O’Sullivan Christina Ingram Vickey Creasy	Alissa Davis Adrienne Elizondo Greg Blatz Lynn McCoy Andrea Dammier Kami Hyde Jeff Drake	Wendy Curry Tynea Hurd Mea Noble

B. Guest Introductions

C. Approval of the June 25, 2020 and July 1, 2020 Board Executive Session Minutes:

Mr. Meyer presented the June 25, 2020 and July 1, 2020 minutes. Mr. Boler motioned to approve the July agenda. Ms. Short De-Leon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

D. Approval of the June 29 Board Meeting Minutes

Mr. Meyer presented the June 29, 2020 minutes. Mr. Boler motioned to approve the July agenda. Ms. Short De-Leon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

E. Approval of the July 14, 2020 special session minutes

Mr. Meyer presented the July 14, 2020 minutes. Mr. Boler motioned to approve the July agenda. Ms. Short De-Leon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

F. Adopt Board Agenda for July 28, 2020 Meeting:

Mr. Meyer presented the July 28th with the amended change on adding item. M. Boler motioned to approve the July 28th board meeting agenda as presented with the amended changes. Mrs. Short-DeLeon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

G. Oral Communication:

Parent Letrisha Weber wanted to know why the Hoosier Indy elementary building days were flipped. Mrs. Tolentino shared that a study on engagement found that elementary students are more engaged on Monday's and that the larger tables are needed for testing when students come to the building.

II. Hoosier Academy, Governance and Organization

A. EMO/HOS Evaluation, Gary Meyer

Mr. Meyer discussed with the Board will be evaluating the EMO and HOS as outlined in the Charter agreement. Mrs. Short-DeLeon will be working with Mrs. McFann to implement the evaluation tool and review other evaluation tools that are available through Insuperity. The review to be done annually.

B. Resolution 2020-6 Approval of the Student Attendance and Engagement Policy

Student Support Administrator, Angie Baker, provided a review and quick summary of the 2020-2021 student attendance and engagement policy. The changes include removing parent logged attendance, attendance will be tracked on building/online learning days/times for 5 hours a day for elementary and 6 hours a day for middle and high school. There is a tardy to school and tardy to class, and also the communication is happening daily rather than a 3, 5- and 8-day notification.

Legal counsel, Jenny Perry also stated that the new policy continuously tracks attendance specific to the updates to the Indiana law. The policies are also very specific to the reference to Indiana compulsory attendance laws and the number of hours for k-5 students (5 hrs.) and middle and high school students (6 hrs.), and the definition of excused and unexcused absences is also included which is required in the statue. The engagement process and engagement statue require all virtual charter schools to have a policy that provides that students to be withdrawn from enrollment if they do not regularly participate in their classes. The statue requires due process before a student is withdrawn, and the policies do provide several opportunities for students and parents to meet with advisors, re-engage, explain why they are not engaged. And lastly, Ms. Perry wanted to provide an overview on the decision for Hoosier Indy from the Indiana Department of Education. The IDOE has authorized schools to deliver instruction virtually due to the pandemic but that will require a change in the way in which the school reports attendance. There are new reporting codes that need to be used when sending attendance data to the state which require a separate code for virtual due to COVID 19.

Mr. Boler motioned to approve Resolution 2020-6 Approval of Student Attendance and Engagement Policy. Ms. Short-DeLeon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

III. Hoosier Academy- Financial, Legal and School Operations

A. Financials, Enrico Rudolph

Mr. Rudolph presented the FY20 June financials to the Board.

The prior forecast 11+1 vs. the current forecast 12+0:

Revenue/Funding:

- (89k) Title funding moved to FY21

Expenses:

- Student expense decrease due reduction in K12 invoices
- Administration and Governance inline with funding and
- Technology expenses inline with funding, includes 154k of lawsuit expense out of FY13.

The budget FY20 vs. current forecast 12+0:

Enrollment:

- Average enrollment down by 34 students

Revenue/Funding:

- (1,204k) funding decrease due to low enrollment as of count day in September 2019 and February 2020
- (90k) Title adjustment, moved to FY21

Expenses:

- Teacher expenses decrease due to Title I adjustment and open positions during the year
- Student expense decrease due to K12 invoice adjustments according enrollment
- Student and Family Services increase due to higher enrollment
- Administration and Governance inline with decreased funding
- Technology expenses inline with decreased funding, includes 154k lawsuit expense out of FY13
- Insurance / Facilities / Other expenses decrease due to depreciation adjustment and decreased IT cost

Mr. Boler motioned to accept the June 2020 financials subject for review and audit. Ms. Short-DeLeon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

Mr. Meyer stated that the finance committee has reviewed the June vouchers and found nothing unusual. Mr. Boler motioned to accept the June 2020 vouchers for Insight and Indy for audit. Ms. Short-DeLeon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

B. Community Update, Christina Ingram

No report this month.

C. Enrollment Report, Julia O’Sullivan

The overall withdraw for Insight is 783 and the overall retention rate for Insight is 53.1%.

	Withdrawals										MAR Approval				
3/18/2020	24	8	13	5	0	4	27	14	4	0	MAR Approval	35	Enrollment	WD	March
	479	49	63	37	35	24	32	86	91	0		0	958	105	83.02%
4/22/2020	Withdrawals										APR Approval				
	10	3	3	5	2	0	14	17	10	0	0	0	892	64	92.83%
	469	46	60	32	33	24	78	69	81	0		0			
5/13/2020	Withdrawals										MAY Approval				
	0	0	0	0	0	0	1	2	0	0	0	0	883	3	99.66%
	469	46	60	32	33	24	78	68	79	0		0			
6/8/2020	Withdrawals										JUN Approval				
	0	0	1	0	0	0	1	0	0	0	0	0	887	2	99.77%
	469	46	59	32	33	24	78	67	79	0		0			
	Starting Group	August Retention	September Retention	October Retention	November Retention	December Retention	January Retention	February Retention	March Retention	April Retention	May Retention	June Retention	Overall Retention		
Enrolled	804	161	156	100	66	40	133	115	95	0	0	0	1670		
Withdrawals	335	115	97	68	33	16	55	48	16	0	0	0	783		
Retention Rate	58%	29%	38%	32%	50%	60%	59%	58%	83%	#DIV/0!	#DIV/0!	#DIV/0!	53.1%		
2019-20 Total Withdrawals Overall:													783	Average Retention Rate: 91.94%	

The overall withdraw for Hoosier is 129 and the overall retention rate for Hoosier is 90.81%.

	Withdrawals														
2/20/2020	2	0	0	0	1	3	1	4	0	0	Enrollment	WD	February		
	87	6	6	3	7	4	10	8	8	0	131	11	91.60%		
3/18/2020	Withdrawals										MAR Approval				
	4	0	0	0	1	0	3	5	0	0	134	13	90.30%		
	83	6	6	3	7	3	10	5	11	0		0			
4/22/2020	Withdrawals										APR Approval				
	0	0	1	0	0	2	0	0	0	0	131	3	97.71%		
	83	6	5	3	7	3	8	5	11	0		0			
5/13/2020	Withdrawals										MAY Approval				
	2	0	0	0	0	0	0	0	0	0	129	2	98.45%		
	81	6	5	3	7	3	8	5	11	0		0			
6/8/2020	Withdrawals										JUN Approval				
	0	0	0	0	0	0	0	0	0	0	129	0	100.00%		
	81	6	5	3	7	3	8	5	11	0		0			
	Starting Group	August Retention	September Retention	October Retention	November Retention	December Retention	January Retention	February Retention	March Retention	April Retention	May Retention	June Retention	Overall Retention		
Enrolled	134	23	17	18	15	9	14	12	16	0	0	0	258		
Withdrawals	53	17	12	15	8	6	6	7	5	0	0	0	129		
Retention Rate	60%	26%	29%	17%	47%	33%	57%	42%	69%	#DIV/0!	#DIV/0!	#DIV/0!	50.0%		
2019-20 Total Withdrawals Overall:													129	Average Retention Rate: 90.81%	

D. Operational Update and Compliance Report, Julia O’Sullivan

A	J	K	L	M	N	O	P	Q	R	S	T
	2/15/2020	3/15/2020	4/15/2020	4/24/2020	4/30/2020	5/15/2020	6/1/2020	6/15/2020	6/30/2020	7/1/2020	7/30/2020
Monthly Student Suspension/Expulsion Report	submitted	submitted	submitted			submitted		submitted			
Review and advise OCS of any changes in school leadership	submitted	submitted	submitted			submitted		submitted			
Review and advise OCS of any updates re school's location	submitted	submitted	submitted			submitted		submitted			
Review and advise OCS of changes in teachers	submitted	submitted	submitted			submitted		submitted			
Review and update OCS of any change in the Organizer tax exempt or not-for-profit corporation status	submitted	submitted	submitted			submitted		submitted			
Review Board of Directors Contact Information	submitted	submitted	submitted			submitted		submitted			
October ADM											
February ADM				submitted							
Quarterly Report (within 30 days of EOQ - April 30, July 30, October 30 and January 30)					submitted						due
IRS Form 990 (due on the 15h day of the 5th month following the end of the tax year)						submitted					
Indiana NP-20 (due on the 15h day of the 5th month following the end of the tax year)						submitted					
School Health Report									submitted		
Restraint/Seclusion Incident Report									submitted		
Projected Budget							submitted				
School Calendar										submitted	
Projected Enrollment										submitted	

The school does not receive feedback other than the screenshots that Ms. O’Sullivan presents to the board showing that items have been updated and uploaded.

2020	Special Education	4/17/2020	Complete
2020	ILEARN: (Grades 3-8)	5/15/2020	N/A
2020	ILEARN: Biology ECA (Grades 7-12)	5/22/2020	N/A
2020	ILEARN: US Government (Grades 11-12)	5/22/2020	N/A
2020	Additional Student Information	6/5/2020	Complete
2020	Expulsion/Suspension	6/19/2020	Complete
2019	LEP Federal Flexibility	6/19/2020	Complete
2019	Educator Evaluation	7/17/2020	cancelled
2020	RT-Access	6/26/2020	Complete
2020	IREAD-3 Exemptions	6/29/2020	N/A
2020	School Personnel Number Lookup	6/29/2020	Complete
2020	Student Test Number Lookup	6/29/2020	Complete
2020	Certified Employee	6/30/2020	Complete
2020	Certified Position	6/30/2020	Complete
2020	Course Completion	6/30/2020	Complete
2020	Attendance for RT Submitters	7/10/2020	Complete
2020	ECA-Summer TL (2018 & 2019 Cohorts)	7/10/2020	N/A
2020	ISTEP+: Grad 10 Summer Retest	7/10/2020	N/A
2020	IREAD: Summer Retest (Grade 3-5)	7/17/2020	N/A
2020	Special Education Evaluation	7/17/2020	Complete
2020	Real Time	8/14/2020	

The school is on track to have the Real Time report completed on the 14th.

E. Personnel Report, Nadina McFann

The school has open positions posted on the IDOE website, Insperity, and Ball State job board.

F. School Insurance Report, Maurice Boler

Mr. Boler met with Marty Dezelan from Arthur J. Gallagher insurance to review the school’s insurance renewal. The cost is about 6% more than last year. The increase is due to the climate in which we are currently living in, not because of the school. They suggested a student accident coverage and cyber security coverage. Cyber security is covered by K12, but Todd McIntire will follow up on the cyber coverage and if there are any gaps and to see what other schools are doing about cyber coverage. Student accident coverage is also something that Todd will look into.

Mr. Boler motioned to authorize Gary Meyer to bond and executive the coverage for the property, crime, and general liability coverage. Ms. Shor-DeLeon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

G. Change in Auditor

Mr. Meyer shared that Ball State has selected a new auditing firm; moving from Donovan to CliftonLasonAllen LLP. Ball State allows for the schools to select their auditing firm, but if the school chooses to use a firm that is different than what Ball State is partnered with, the school has to pay for the cost. If the school stays with the firm that Ball State has selected, there is not cost to the school.

Ms. Short-DeLeon motioned to authorize CliftonLasonAllen to audit Hoosier Academy and the Insight School of Indiana for the fiscal year ending June 30, 2020. Mr. Boler seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

IV. School and Student Outcomes

A. End of Year Data and Graduation Update, Dr. Silver

Mrs. Tolentino presented the end of year data for Hoosier Academy K-8 highlighting NWEA, MindPlay and Ascend.

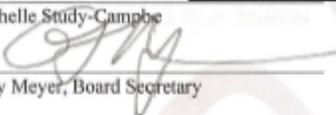
Dr. Creasy presented the end of year data for Insight highlighting NWEA, MindPlay and Ascend.

Dr. Silver presented the estimated graduation rate for the 2019-2020 school year.

Next Regular Board meeting is August 25, 2020, Caito Dr. at 6:00pm.

Being no further business, the meeting adjourned at 7:55pm

Signatures for Approval of the July 28, 2020 Minutes.

Michelle Study-Campbe

Gary Meyer, Board Secretary