

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
May 19, 2015**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:33 p.m. MDT with a quorum of the Directors present.

C. TRUANCY HEARINGS AS NEEDED

No Truancy Hearings scheduled or held.

D. ROLL CALL

Directors Present:

| <i>Seat</i> | <i>Occupant</i> | <i>Term</i> | <i>Present</i> | <i>Absent</i> |
|-------------|--------------------------|-------------|----------------|---------------|
| Position 1 | Director Tower | (7/15) | <u>X</u> | _____ |
| Position 2 | Director Armes | (7/15) | <u>X</u> | _____ |
| Position 3 | Director Robinson-Eckert | (7/16) | _____ | <u>X</u> |
| Position 4 | Chairman Heninger | (7/17) | <u>X</u> | _____ |
| Position 5 | Anne MacConnell | (7/17) | <u>X</u> | _____ |

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton, Head of School
 Allen Wenger, Business Manager
 Mike Groshong, Board Clerk/HR Manager
 Scott Miller, High School Principal
 Jenny Whelan, Middle School Principal
 Amy Chadez, Elementary School Principal
 Tara Ball, K12 Special Programs Manager, Western Region
 Heidi Higgins, K12 School Growth Manager

Jesse Altsuler, AHS Counselor
Jessica Rowland, VHS Counselor
Lisa Frost, MS Teacher
Andrea Wells, VHS Master Teacher
Sarah Grove, K/5 Teacher
Tami Waski, K/5 Teacher
Krisit Poole, K/5 Teacher
Michelle Boggs, VHS Teacher
Carolyn Fabis, AHS Teacher
Amy White, Board Counsel

Open Teleconference Line

II. **COMMUNICATIONS**

A. **AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

Mr. Wenger advised the Directors that there was a need for an Agenda Amendment, Section 4.A, relative to the state budget which was accidentally left off of the Agenda but needs to be addressed at this time for timeliness.

Motion was made by Director MacConnell to amend the Board’s Agenda to include section 4.A relating to state budget as such needs to be timely addressed by the Board and was accidentally left off of the official posted agenda.

Motion seconded by Director Armes
Motion approved by unanimous vote.

B. **ORAL COMMUNICATIONS**

No member of the public signed up for public input.

C. **INFORMATIONAL PRESENTATION: Director’s Report:**

1. **CHAIRMAN’S REPORT**

Chairman Heninger expressed her appreciation for the teachers who took time out of their schedule to be present at tonight’s meeting.

Chairman Heninger reported to the Directors that while she is in Idaho Falls for graduation, arrangements have been made for her to meet with

a number of legislators to discuss ongoing legal issues and considerations for charter schools.

2. REPORT OF THE SCHOLARSHIP COMMITTEE

Principal Miller advised the Directors of the two (2) \$1,500 school scholarship winners. He indicated that all of the applicants were usually female students. They prepared essays for the committee members to review and then the committee members each ranked their top three (3) candidates. A points matrix was then used to review each of the committee member's top three choices. Of the two students who won the scholarships, they were both in the top three selections of each committee member.

One winner was Abigail Spence of the Deary area near Moscow. The second winner was Josephine Holcomb of the Boise area.

Principal Miller reported that both girls were very excited upon learning that they had won. Their receipt of these scholarships will be publicly addressed during the respective graduation ceremonies.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

Ms. Edginton advised the Directors that the school reached over 95% participation in the ISAT-2. This was a concerted effort by all the school's personnel to make sure students got to the tests and that there were proctors working at those sites.

The school has undergone its annual special education audit and passed. There was only one area of correction and that related to a single box that was not checked accidentally.

Ms. Edginton presented the Directors with the school's new logo.

Ms. Edginton provided the Directors with information about the K12 academic report. She provided the IDVA informational page. There was a special feature regarding the Intervention Program of IDVA. She provided the Directors with a link to the entire report.

Ms. Edginton reviewed with the Directors information about the Teacher Appreciation and Staff Appreciation. She has received responses from

the teachers and employees and they expressed great appreciation for the recognition as well as the Amazon gift cards.

She reported the results of the school's 2014-2015 Parental Satisfaction Survey. There were 334 responses. She addressed a comparison of this year versus last year and the charter goals and issues of communication. She broke the outcomes down by program, reviewing each. She indicated that this is a fairly long survey and that some consideration may want to be given in the future to shorten or simplify the survey.

Ms. Edginton then moved on to discuss FAST Triumph. This is a blended pilot that will be continuing. The students met recently at BSU for a school tour. Next year the school would like to plan more of these school-visitation activities.

Ms. Edginton addressed the issues as to the end of the school calendar.

III. CONSENT AGENDA ITEMS:

1. Approval of Minutes from April 21, 2015 Regular Meeting
2. Approval of April Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12
5. Approval of April Check register for Website Posting
6. Approval of April Financial Report

The Directors reviewed and conferred about the various Consent Agenda items. There were no questions or concerns about the material and information presented.

Directors identified a need for correction of attendees from Heidi Curtis to Heidi Higgins.

Motion was made by Director Armes to approve all matters in the Consent Agenda, as amended with regard to the change of Heidi Curtis to Heidi Higgins in the minutes of last month's meeting.

Motion seconded by Director MacConnell.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. STATE BUDGET

Mr. Wenger raised a State Budget discussion. A number of state files were presented including charter school support units, revenues and salary apportionment issues.

He then addressed a budget comparison chart for review and a discussion relative to comparison of funds.

He has budgeted for a little less revenue for next year as compared to this year. This is a more conservative budget when compared to last year.

Mr. Wegner reviewed general M & O with all other funds with a four (4) year comparison. The only actuals for comparison are the 12-13 and 13-14 school year as actuals for 14-15 are not yet finalized and 15-16 is a budget proposal.

Motion was made by Director MacConnell to approve publication of the four (4) year budget summary.

Motion seconded by Chairman Heninger.

Motion approved by unanimous vote.

2. HUB INSURANCE QUOTE & ISBA MEMBERSHIP DISCUSSION

Mr. Wenger presented the Directors with the two quotes for insurance for the school. There were discussions about reading and comparing the policies and procedures. There are a lot of items not called for in a policy for a school in a virtual setting that are being addressed in these quotes.

The Board asked for more detail to review the proposals. This is going to be completed prior to the next meeting.

The Board tabled this discussion until the next meeting.

3. CASH FLOW DISCUSSION

Mr. Wenger provided the Directors with cash flow information. There were a number of questions from the Directors relating to this new information point.

4. MIDDLE SCHOOL TOUR

Ms. Frost presented the Directors with information about this year's Middle School Trip as well as her proposed trip for next school year. This year the trip was for New York City. For next year she is proposing a DC/Virginia/New York City trip that connects with the current history curriculum as well as student/parent interests.

The Directors engaged in a discussion regarding the middle school travel activities.

Motion was made by Director MacConnell to approve the proposed Middle School trip for the 2015-2016 school year, as presented.

Motion seconded by Chairman Heninger.
Motion approved by unanimous vote.

5. POLICY 904.0A & 904.0B

Ms. Edginton presented the Directors with Policy 904.0A and 904.0B for consideration and a second reading.

These policies have been vetted through the administration and through counsel and there were no changes to the proposed policies since the first reading.

Motion was made by Director Tower to approve policy 904.0A and 904.0B, as presented.

Motion seconded by Chairman Heninger.
Motion approved by unanimous vote.

6. UPDATING TESTING LAB COMPUTERS

Ms. Edginton and Mr. Wegner addressed the current state of the testing lab computers, which is comprised of approximately 180 old computers.

These have been rehabilitated and refurbished to keep them working. Many of them are old staff computers.

The school needs to replace these to keep up with testing mandates from the state.

The proposal from the administration is to have 1/3 of the computers changed out per year. Chrome books are planned for the testing labs. It will cost approximately \$17,000 for the first 65 to be transitioned out. The administration wants to make sure that this is budgeted for this next budgeted year.

Discussion was held regarding the fact that this is a purchase under \$25,000.

Motion was made by Director Armes to approve a three year program for the exchange and update of computers in the testing lab, including putting \$17,000 in the upcoming budget for a 1/3 purchase of Chrome Books for the 2015-2016 school year testing labs.

Motion seconded by Chairman Heninger.
Motion approved by unanimous vote.

7. 2015-2016 SUB PAY

Mr. Groshong presented the Board with information regarding the issue of sub pay. He indicated that we reviewed thirty (30) districts for sub pay comparison.

The proposal for the school is right and within normal frameworks.

He indicated that a significant amount of time has been spent covering things such as testing.

The Directors asked questions about the sum for substitute compensation in the school's budget. This information is not broken out from salaries in general. Slight changes in substitute pay will not have materially adverse response to the overall budget.

Motion was made by Director MacConnell to approve proposed substitute pay for the 2015-2016 school year, as presented.

Motion seconded by Director Tower.

Motion approved by unanimous vote.

8. CERTIFIED/CLASSIFIED 2015-2016 PAY SCALES & TESTING COORDINATOR SERVICE FOR ADDITIONAL SCHOOLS

Ms. Edginton presented information regarding compensation proposals for the 2015-2016 school year. The proposal is for a 3% increase in compensation across the board. There is also a proposal to add a \$1,000 stipend regarding the testing coordinator in the classified schedule.

Motion was made by Director Tower to approve the proposed salary schedules for classified personnel, with increases as proposed.

Motion seconded by Chairman Henninger.

Motion approved by unanimous vote.

Presentation was also made in regard to certificated school employees with add-ons for lead teacher, counselor/social worker, master teacher, special education and SLP. The program amounts to compensation payments above the state's payments. Discussion was also had as to how compensation schedules and programs around the state are changing in differing formats.

Motion was made by Director Armes to approve the proposed salary schedules for certified personnel, with increases as proposed.

Motion seconded by Director MacConnell.

Motion approved by unanimous vote.

9. K/8 SUPPLEMENTAL CURRICULUM PROPOSAL

Prior to Ms. Chadez presenting information regarding the Supplemental Curriculum Proposal, everyone expressed congratulations to Ms. Chadez regarding the completion of and graduation associated with her Masters Degree.

Ms. Chadez then presented to the Directors information on iReady Toolbox for an intervention curriculum. She detailed how this was selected for proposal and why.

Concerns had been raised by the teachers regarding the lack of an intervention curriculum. This was discussed by the Directors during the last face-to-face meeting as well as a directive to research the options that were available.

The proposal being put before the board is aligned to Idaho Core standards and will meet the needs of the K-8 program in writing, reading and math.

Ms. Whelen added a few comments regarding the Middle School consideration of this proposed curriculum.

Ms. Edginton discussed with the Board issues associated with costs and Allen's work addressing this with budgeting.

The Board made inquiry regarding teacher involvement in the selection of a product. Ms. Waski provided information to the Directors from the teacher perspective.

Motion was made by Director Armes to approve the proposed intervention curriculum from iReady Toolbox, as presented.

Motion seconded by Chairman Henninger.

Motion approved by unanimous vote.

10. MS MINIMUM STANDARD PATHWAY TO PROMOTION & POLICY 609.1

Ms. Whelan discussed the subject matter of Middle School promotion and Policy 609.1. She included a presentation as to the history of why this policy was developed.

Motion was made by Director MacConnell to approve Policy 609.1, as presented

Motion seconded by Chairman Henninger.
Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. IDVA ACADEMIC SUMMARY & REPORT –

- IDVA Enrollment 5/11/2015: 2291 (IDVA enrollment last year at this time: 2797)
- Individual Learning Plans – Spring
 - 35% completed
- Spring Scantron
 - Reading 83% and Math 86% completion
- Re-registration
 - 84% have responded
 - 66% of those who have responded are returning for fall
- ISAT Participation
 - ELA: 96.4% / Math: 96.9% / Science 5th & 7th: 96.1% / Science EOC: 95.3%
- VHS/AHS overall Pass Rate: 70%
 - VHS 79%
 - AHS 39%
 - AHS Quarter 3 final pass rate: 59%
- Middle School Math and ELA Pass Rates:
 - 7th: 81%
 - 8th: 82%
- K5 OLS progress
 - On track or ahead in all subjects
 - Dec: 36%
 - Jan: 47%
 - Feb: 59%
 - Mar: 63%
- K5 Academic Intervention
 - 87 students currently enrolled in Mark12 Reading intervention courses
 - T2 interventions attendance has increased.

| | |
|------------------|------------------------------------------------|
| T2 Math Live | 75% to 86% |
| T2 Math iReady | up to 53% from mid 2 nd sem. of 44 |
| T2 Reading Live | 78% to 89% |
| T2Reading iReady | up to 66% from mid 2 nd sem. of 53% |

- 182 students currently enrolled in K-8 Advanced Learner Program
- 184 students currently enrolled in High School Advanced Opportunity Courses

2. “A DAY IN THE LIFE” - Michelle Boggs, AHS Teacher

Ms. Boggs is based out of Boise. She presented the Directors with information regarding teacher relationship building with students and the various ways that she does this from early k-mail to phone calls and class connect. She addressed the importance of the issue of student support, especially in the AHS setting, where the needs and issues impacting upon a student’s educational activities have to be considered. She addressed the Getting to Know You assignments that she does with her students early in the school year.

Ms. Boggs addressed a number of individual situations with students and the relationship building that has taken place. The more interest and the more contact she has with these students, she is noting a positive impact upon the educational activities.

Ms. Edginton expressed her appreciation to Ms. Boggs for her presentation and also her appreciation to the Board for recently adding this into the monthly agenda. She feels it is truly important for everyone to have an understanding of the teacher’s roles in this unique educational setting.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Head of School Edginton then presented the Directors with the current enrollment report, including a written summary, and stood for questions. This report included information as to 14-15 enrollment status as well as the enrollment activities for 2015-16.

D. PERSONNEL

1. PERSONNEL REPORT

Ms. Edginton presented the Directors with regard to information on contract renewals, recommendations for continued employment of classified employees, teacher resignations and recommendations for new employment. The recommendations for employment include 1 teacher and 2 part time truancy officers that will be paid for out of grant funds.

Motion was made by Director MacConnell to approve the Personnel Report, as presented.

Motion seconded by Chairman Heninger.

Motion approved by unanimous vote.

Chairman Heninger asked that Ms. Edginton please express the Board's appreciation to the two teachers who resigned for their work for the school and its students.

V. ITEMS SCHEDULED FOR INFORMATION:

1. IDCCRA SUMMER SCHOOL.

Ms. Edginton provided the Directors with information about credit recovery and summer school. The SDE approved the IDVA summer school program and the school is allowing IDCCRA students to enroll. The program is free and mandatory for AHS students with credit deficiencies so that they can get back on track for graduation.

2. DATES FOR JULY FACE-2-FACE MEETING.

Through discussion between the Directors and administration, the dates of July 27 and 28 were selected for the July face-to-face meeting, with Mr. Groshong to confirm the availability of all participants.

VI. EXECUTIVE SESSION:

At 9:52 p.m., pursuant to Section 67-2345(1)(a) and 67-2345(1)(b), Director Armes moved that the Board move into executive session.

Motion seconded by Chairman Heninger.

Motion passed with unanimous roll call vote.

The Directors held a discussion associated with personnel matters including receipt of a recommendation for non-renewal of a Category II Certificated Teacher.

The Board concluded Executive Session and returned to Open session at 10:15 p.m.

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.

Motion was made by Director Tower for the Board not to offer re-employment to Employee A, based upon the performance issues identified during executive session and to provide Employee A with written notice accordingly.

Motion seconded by Chairman Heninger.
Motion approved by unanimous vote.

Motion was made by Chairman Heninger as to award Leadership Premiums as follows:

Edwards \$750.00
Wasaki \$750.00

11 Middle School Teachers at \$200.00 each with IDVA to make up the \$726.00 differential from the general fund.

Davies \$750.00
Davis \$750.00
Ipsen \$500.00
Marks \$500.00
Mattsen \$500.00
Judd \$1,500

Motion seconded by Director Tower.
Motion approved by unanimous vote.

VIII. ADJOURN.

All of the Board’s business being concluded, Motion was made by Director MacConnell that the meeting of the Board of Directors be adjourned.

Chairman Heninger seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 10:20 p.m. (MDT)

Dated this 19th day of May, 2015.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Kerry Heninger (Chairman)

- Heninger5@msn.com
- Term through July 2017

Monica Robinson-Eckert (Vice-Chair)

- Robinmon@isu.edu
- Term through July 2016

Anne MacConnell

- anne@wisdomranch.org
- Term through July of 2017

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

Brian Armes

- Brian@EDUCATORSEYES.ORG
- Term through July 2015