

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
June 16, 2015**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:33 p.m. MDT with a quorum of the Directors present.

C. TRUANCY HEARINGS AS NEEDED

No Truancy Hearings scheduled or held.

D. ROLL CALL

Directors Present:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/15)	_____	_____
Position 2	Director Armes	(7/15)	<u> X </u>	_____
Position 3	Director Robinson-Eckert	(7/16)	<u> X </u>	_____
Position 4	Chairman Heninger	(7/17)	<u> X </u>	_____
Position 5	Anne MacConnell	(7/17)	<u> X </u>	_____

Positions and Terms pursuant to Policy 103.0

Others in attendance:

- Kelly Edginton, Head of School
- Allen Wenger, Business Manager
- Mike Groshong, Board Clerk
- Amy White, Board Counsel

Open Teleconference Line

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

There were no additions, corrections or substitutions to the posted agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. INFORMATIONAL PRESENTATION: Director’s Report:

1. CHAIRMAN’S REPORT

The Chairman provided the Directors with information on the two Graduation Ceremonies she attended as well as expressed her appreciation for Director Robinson-Eckert’s speaking at the Idaho Falls ceremony.

While in Idaho Falls she and some of the administrative team had the opportunity to meet with a number of legislators and members of the Charter Commission. She felt that this was an extremely positive meeting and she learned a number of issues relating to the presentation of the school and the manner in which to approach legislative issues important to the school.

She reminded the Directors of the July face-to-face scheduled for July 27 and July 28 in Boise. Director Robinson-Eckert was advised that the school’s staff were working on her travel arrangements as she will be arriving from Denver. All other Directors present at the meeting indicated that they would be in attendance.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

Ms. Edginton provided the Directors with her Head of School Report.

She provided a breakdown on the 2014-2015 FAST DATA. She indicated that there were 350 referrals during the year and provided a breakdown of those referrals by school program. She believes that more could use the program as it develops over the years.

Ms. Edginton next presented the Directors with information from Middle School Project Day. She highlighted a number of individual student projects for the Directors. Middle School Project Days is held every year at the end of the school year. It is a great experience for the students and helps to prepare them for their senior project experience.

Ms. Edginton provided the Directors with information on the three Graduation Ceremonies and thanked the Directors for their participation. She showed a number of photographs from the various activities.

The next subject reviewed was a number of calendar items from now through to the start of school on September 8, 2015, including the school office summer hours, summer office projects, the summer school schedule, teacher return date and professional development date on August 14th and face to face orientation for students the week of August 24th.

Ms. Edginton then showed the Directors a Thank You message that the schools teachers and staff received from a student, expressing her gratitude for the program and expressing what she has learned with her change in schooling programs.

III. CONSENT AGENDA ITEMS:

1. Approval of Minutes from May 19, 2015 Regular Meeting
2. Approval of May Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12
5. Approval of May Check register for Website Posting
6. Approval of May Financial Report

The Directors reviewed and conferred about the various Consent Agenda items. There were no questions or concerns about the material and information presented.

Motion was made by Director Armes to approve all matters in the Consent Agenda as presented.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. BANKING PROCESS CHANGES DISCUSSION.

Mr. Wenger and the Directors discussed perceptions raised with regard to who is a signatory on school checks. A detailed discussion was held as to the current practice and the various options that are available.

The matter will be revisited at the July face-to-face meeting in Boise, with a proposal to be advanced by the administration and counsel, consistent with the Board's discussions and research regarding transition of board members and for Mr. Wenger to have whatever signature documentation is necessary for Directors to sign to be added onto the list of approved signatories.

2. HUB INSURANCE QUOTE DISCUSSION.

Discussion was held between the administration and the Directors as to the current state of the school's insurance and a decision as to next year's policy which needs to be made for July 1st to assure full coverage of the school. This is a time sensitive decision.

Motion was made by Director Robinson-Eckert to approve the Purchase of HUB Insurance for the School's liability insurance for the 2015-2016 school year effective 7/1/15.

Motion seconded by Director MacConnell.

Motion approved by unanimous vote.

3. FISCAL YEAR 15-16 BUDGET HEARING – STATE REQUIREMENTS

Mr. Wenger provided the Directors with the information for the school's budget hearing. Last month the Directors reviewed the preliminary budget and approved publication.

This is now all finalized and an approval is necessary for completion of the process.

The Budget was prepared on the conservative side, which Mr. Wenger explained the decision-making process for this route. It is also based very

closely on this year's actual revenues. If the budget is far off due to enrollment, the Directors can certainly revise at a later date.

Motion was made by Director Robinson-Eckert to approve the school's 2015-2016 school year budget, as presented.

Motion seconded by Director MacConnell.
Motion approved by unanimous vote.

4. UPDATED CLASSIFIED PAY SCALE APPROVAL.

Ms. Edginton presented the Directors with an update to the Classified Pay Scale. Last month the Board approved the pay scale for the upcoming school year. However, one area was missed due to structural changes, that of the High School Support Specialist. This version includes this position and she is asking the Board to approve this amended version of the Classified Pay Scale, as presented.

Motion was made by Director Robinson-Eckert to approve the updated Classified Pay Scale, as presented.

Motion seconded by Director MacConnell.
Motion approved by unanimous vote.

5. POLICY 950.2 PROPOSED REVISIONS:

Ms. Edginton presented the Directors with a proposed modification to Board policy 950.2 relating to the Valedictorian/Salutatorian. This change addresses who is eligible for this consideration in regard to the student following their four year cohort pathway to graduation.

Motion was made by Director Armes to approve the School Start Schedule, as presented.

Motion seconded by Director Heninger.
Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. IDVA ACADEMIC SUMMARY & REPORT –

No matters were scheduled or addressed.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Head of School Edginton then presented the Directors with the current enrollment report for the 2015-2016 school year.

The enrollment goal is 2600 even though the budget was conservatively built on 2300 enrollment.

At this time 1875 are enrolled with another 318 pending. This year 80.07 students are returning through re-enrollment. This is the highest returning percentage the school has had in its history.

Ms. Edginton does not believe that there will be significant problems reaching the student enrollment targets.

D. PERSONNEL

1. PERSONNEL REPORT

Ms. Edginton resented the Directors with the personnel report. There are two teacher resignations and a number of recommendations for employment. Ms. Edginton explained that both resignations relate to personal family reasoning and the employee's desire to be in their homes for a period of time.

The Directors expressed their appreciation for the two teachers who are leaving as well as an understanding of the decisions.

Motion was made by Director MacConnell to approve the Personnel Report, as presented.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

No matters were scheduled or addressed.

VI. EXECUTIVE SESSION:

No Executive Session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Motion was made by Director Robinson-Eckert that the meeting of the Board of Directors be adjourned.

Director Armes seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 8:40 p.m. (MDT)

Dated this _____ day of _____, 2015.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Kerry Heninger (Chairman)

- Heninger5@msn.com
- Term through July 2017

Monica Robinson-Eckert (Vice-Chair)

- Robinmon@isu.edu
- Term through July 2016

Anne MacConnell

- anne@wisdomranch.org
- Term through July of 2017

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

Brian Armes

- Brian@EDUCATORSEYES.ORG
- Term through July 2015