

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
June 21, 2016**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:31 p.m. MDT with a quorum of the Directors present.

C. ROLL CALL

Directors Present:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/18)	_____	_____
Position 2	Director Sankovich	(7/18)	X _____	_____
Position 3	Director Robinson-Eckert	(7/16)	X _____	_____
Position 4	Director Handeen	(7/17)	X _____	_____
Position 5	Anne MacConnell	(7/17)	X _____	_____
Position 6	Director Thompson	(7/18)	X _____	_____

Positions and Terms pursuant to Policy 103.0

Others in attendance:

- Kelly Edginton, Head of School
- Mike Groshong, Board Clerk
- Allen Wenger, Business Manager
- Jodee Sisson, Special Education
- Amy White
- Open Teleconference Line

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

There were no additions, corrections or substitutions to the amended posted agenda.

Participants were reminded that the chat feature is turned off during the course of the meeting.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. INFORMATIONAL PRESENTATION:

1. CHAIRMAN'S REPORT

Chairman Robinson-Eckert welcomed the Board's two new directors.

Chairman Robinson-Eckert addressed the recent K12 Board Summit. She attended with Director Sankovich and Ms. Edginton.

Chairman Robinson-Eckert provided the Directors with her experience at the summit and information on the sessions she attended, with particular attention to the Marketing Breakout session and learning that other schools have expressed the same concerns with localized marketing as IDVA. She expressed her belief that the marketing personnel at K12 listened to the concerns expressed.

Chairman Robinson-Eckert indicated she obtained a great deal of understanding as to the entire operation and what it takes in creating the school's programs.

Chairman Robinson-Eckert asked Director Sankovich and Ms. Edginton to provide input as to their experiences. Director Sankovich thought it was a great conference. She had attended the finance breakout session in place of the marketing session. She addressed her learning about operational and developmental aspects of K12 and her education about how each different state has different standards and requirements that must be met for K12 affiliated schools.

Ms. Edginton indicated that K12 hopes to make this an annual event for Boards to aid in building board relationships and partnerships. Approximately 40 board members attended from 24 of the affiliated schools. She thought everyone who participated was interested in driving student outcomes and achievements. She relayed that if the board wishes to recommend topics for future sessions that this information can be relayed. Also, if the Board would like individual topics presented directly, this can be messaged as well. With regard to the marketing session, Ms. Edginton also attended and indicated that this was a similar discussion to that which former Chairman Heninger had with K12's Western Regional Vice President last year.

Chairman Robinson-Eckert advised Director Handeen that she has received his marketing ideas and that she had shared those with Heidi Higgins, the individual responsible for the school's marketing. She indicated that the new director announcements should soon be published in local papers.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

Ms. Edginton welcomed the new Directors to the Board and then proceeded to provide her monthly report.

- **OIG audit update**
The last information was over a month ago from Michelle Taylor at SDE when she said that the OIG had contacted her to schedule a meeting. Ms. Edginton provided a brief outline of the audit to the new directors, indicating she would explain in detail during the face-to face meeting. Nothing new has been received from the OIG or the SDE since the last communication reported.
- **Upcoming Dates and Events:**
Face to Face Board Meeting on July 26.
Teachers return back to school on August 15.
Back to School staff meetings in Meridian – August 17-19. She expressed that Directors are welcome to attend but to give notice so that posting requirements can be met, if necessary.

Face to face orientation (various locations throughout the state) – for new families and families who think they will benefit from additional knowledge and experience will be held August 29-31.

First day of School 2016/17 for students will be on September 6.

- Coalition of Idaho Charter School Families:
Ms. Edginton provided information about the CREDO report that had previously been published and recent report calling for action against virtual schools. The Coalition wants us to be informed and ready.

- Leadership Premium payments:
Ms. Edginton provided the Directors with information as to the conclusion of the leadership premium activities. Last meeting the board addressed the nominated teacher provision. The information presented with this report provided data on all awarded Leadership Premiums. The state's allocation for 2015/2016 leadership premiums was in the amount of \$68,562. The school's awards for Certified and per pupil staff totaled \$69,800. The Difference of \$1,238 was paid from the school's general fund.

III. CONSENT AGENDA ITEMS:

1. Approval of Minutes from May 2016 Regular Meeting
2. Approval of May 2016 Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12
5. Approval of May 2016 Check register for Website Posting
6. Approval of May 2016 Financial Report

Information was provided to the Directors in the board packet for each matter addressed in the consent agenda.

Motion was made by Director Thompson to approve all matters in the Consent Agenda as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. 2016-2017 BUDGET APPROVAL/HEARING

Mr. Wenger had presented the budget for publication at last month's meeting. This presentation is for actual budget approval for the 2016-2017 school year, with submission to the State for the approved budget.

Mr. Wenger reviewed details including revenue projections of both state and federal funds. The budget was built on an estimate of 2344 students, a decrease of 80 students, yet a revenue increase of 2% due to the different factor for the alternative high school and the increased special education population. The special education population is projected at 15%.

As in the past, should the assumptions upon which the budget was created prove to be substantially different, resulting in different revenue or expenses, the budget would be brought back for approval of an amended budget. Otherwise, the budget is not much different from that of the last school year.

Chairman Robinson-Eckert opened the discussion for questions. Mr. Wenger responded to inquiries regarding publication last month and historical enrollment trends both with general education and special education student populations. Ms. Edginton provided information regarding historical attendance and cohort start-dates, addressing high school, alternative high school and K-8 student populations.

Motion was made by Director Handeen to approve the 2016-2017 budget, as presented.

Motion seconded by Director MacConnell.

Motion approved by unanimous vote.

2. MIDDLE SCHOOL TRIP APPROVAL

Due to the inability of the Directors to view the video presentation relating to this agenda item, this matter was tabled until the August Regular Meeting, when a high school trip will also be presented and when the teachers are back on contract.

3. POLICY 706.1 AND COMPANION 801.3 (Amended)

Ms. White presented these policies for a second reading. There were no changes in the language from the first reading and simply are modifications consistent with the changes previously made to the employee handbooks addressing the school's Workman's Compensation Insurance Program.

Motion was made by Director Thompson to approve the amendments to the policies, as presented, addressing workman's compensation issues.

Motion seconded by Director Handeen.

Motion approved by unanimous vote.

4. POLICY 307.1 (Amended)

Ms. Edginton presented the Directors with a proposed amendment to Policy 307.1, regarding Internet Service Provider Subsidy, as a first reading. The proposed amendment addresses a clean up of outdated language in the policy to comply with the newest version of the school's attendance policy.

Chairman Robison-Eckert addressed whether this could be approved on a first reading or if it needed to be brought back for a second reading.

Motion was made by Director MacConnell to approve the amendments to Policy 307.1, as presented.

Motion seconded by Director Thompson.

Motion approved by unanimous vote.

5. POLICY 904.1A (Amended)

Ms. Edginton presented the Directors with a proposed amendment to Policy 904.1A, relating to student records. The proposed amendment addresses an inclusion of language regarding how special education records are retained differently, consistent with Federal law under IDEA.

Motion was made by Director Handeen to approve amendment to Policy 904.1A, as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton provided the Directors with her Academic Report in written format and as an executive summary.

Ms. Edginton specifically addressed the special education population previously addressed in the budget discussion, presenting specific percentages by program categories. There are a number of programs where special education populations are over 16% of the student body.

A second area of emphasis related to passing rates for students by program category. The middle school passage rates were notable. In general, the passing rates were very good. Elementary Principal Amy Chadez had put a very heavy emphasis this year on K-5 students remaining on task for mastery completion.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Ms. Edginton presented the Directors with the current enrollment report. She noted that this will have to be amended for next month based upon enrollment projections consistent with the approved budget. At this time, there are 1689 students re-enrolled or through the full process of new enrollment. An additional 202 students are in some level of pending enrollment. August is typically the heaviest turn around for student enrollment.

There will be a remaining student enrollment balance prior to the school year of approximately 400 students, which is a reasonable student enrollment figure.

D. PERSONNEL

1. PERSONNEL REPORT

Ms. Edginton presented the Directors with the personnel report for the month. There are two existing employees recommended for personnel changes and one recommended hire for a new teacher on a Category III contract. She is located in North Idaho.

One of the reassignments in position is a new College and Career Advisor position created due to legislative changes and funding provided by the legislature for this position. This will be highly beneficial for the High School program students.

The teacher recommendation is a hire to replace a teacher who had left just prior to the end of the school year for personal family reasons.

The school will need to open a position and post for a records clerk, a position that will be open with the existing personnel reassignments. Discussion was held among the Directors and Administration as to the joint preference to promote from within the school if the school has individuals qualified to assume open positions.

Motion was made by Director Thompson to approve the personnel report, with hiring of Ms. Chamberlin and issuance of her contract, as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

A. JULY ANNUAL MEETING.

Mr. Groshong addressed the upcoming Board Annual Meeting which will be held face-to-face at the TVLC. He asked for directors to provide him information necessary for travel arrangements and reservations at their earliest convenience.

Dinner, where no business will be discussed or decisions made, will be held on the evening of Monday July 25th, starting somewhere in the 6:00 to 6:30 time frame. The business/annual meeting will be held on the 26th commencing at 9:00. Historically the meeting has ended around 3:00 in the afternoon.

VI. EXECUTIVE SESSION:

No executive session was scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Motion was made by Chairman Sankovich that the meeting of the Board of Directors be adjourned.

Director MacConnell seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 8:40 p.m. (MDT)

Dated this 21st day of June, 2016.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Kimber Tower – Seat Position 1

- ClanTower@gmail.com
- Term through July of 2018

Laura Sankovich – Seat Position 2

- lsankovich@gmail.com
- Term through July 2018

Monica Robinson-Eckert (Interim Chairman/Vice-Chair) – Seat Position 3

- Robinmon@isu.edu
- Term through July 2016

Bjorn Handeen – Seat Position 4

- bjorn.handeen@gmail.com
- Term through July 2017

Anne MacConnell – Seat Position 5

- anne@wisdomranch.org
- Term through July of 2017

Jeff Thompson – Seat Position 6

- JeffDTomp@aol.com
- Term through July 2018