

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
October 11, 2018**

I. PRELIMINARY

A. CALL TO ORDER:

B. ESTABLISH QUORUM:

The meeting was called to order and confirmed a quorum established at 7:05 p.m.

C. ROLL CALL:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors			
Position 2	Director Shaver	(7/21)	X	
Position 3	Director Handeen	(7/20)	X	
Position 4	Director MacConnell	(7/20)	X*	
Position 5	Director Krein	(7/20)	X	
Position 6	Director Thompson	(7/21)	X	

Positions and Terms pursuant to Policy 103.0

*Joined in progress.

Others in attendance:

Kelly Edginton, Head of Schools
Mike Groshong, Board Clerk and H.R. Director
Allen Wegner
Ann Cossentine
Sheila Shiebler
Heidi Higgins
Jared Zwyygart
Amy White
Open Teleconference line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted Agenda.

No Additions, Corrections or Substitutions to the posted agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION – Director’s Report:

1. Report of the Auditors – Action Item

Jared Zwycart provided the Directors with a detailed report as to the financial condition of the school as presented in the Auditor’s Report. He explained the process and standards that are used, and indicated that this was a clean report.

He directed the Directors to specific areas, including the Financial Statement Report on page 5, addressing the carryover and break-even situation. He reviewed the revenues and expenditures documentation and indicated no problems were found.

Mr. Zwycart indicated that his work with the school’s Financial Personnel went very well. They were extremely cooperative, all was well organized, and they were able to provide whatever materials he wanted.

Mr. Zwycart stood for questions.

Motion was made by Director Thompson to approve the Audit Report, as presented.

Consent Agenda, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

2. IDVA Annual Financial Publication – Action Item

Mr. Wegner next explained to the Directors the Annual Publication requirement. The information and numbers to be published are essentially the same that are addressed in the Auditor’s Report that was just reviewed.

Motion was made by Director Krein to authorize Mr. Wegner to do the Annual Publication as addressed in discussion.

Motion was seconded by Director Thompson.
Motion approved unanimously.

3. IDVA 3 + 9 Presentation (October) – Non-Action Item

Anne Cossentine presented to the Directors information regarding the school's overall financial situation. This presentation included IDVA metrics, restricted funds information, enrollment and its impact on funding, federal funds information, summary balance sheets, cash flow sheets, deficit credits, budget forecasts, revenue and expenses, and related matters.

Ms. Cossentine and Mr. Wegner stood for any questions.

D. INFORMATIONAL PRESENTATION – Board/Staff:

1. Head of School Report:

Ms. Edginton presented the Directors with her monthly report. The following matters were addressed:

- Calendar of upcoming events and notable dates.
 - Oct 12: Statewide Family Events (This is scheduled for tomorrow around the state).
 - Oct 30: Vision HS Qtr 1 ends
 - Oct 31: High School Mid-Term
 - Nov 5: Vision HS Qtr 2 begins
 - Nov 21-23: Thanksgiving Break
- Sent email to Directors regarding a CAP report that was released this week.
- Reviewed photos from September school outings.

Ms. Edginton went to an event in Hagerman. Generally speaking, she believes the events this year have been of high quality and the staff has been working hard on these activities. She indicated that there is a liaison in each of the regions that helps to put the activities together.

The Board is invited to attend any of these events if they would like to attend and she indicated the Board to communicate with Mr. Groshong if they would like to attend.

Subsequent to her presentation Ms. Edginton stood for questions, responding to a number of inquiries from multiple Directors. The Board expressed appreciation for the work associated with pulling together and holding these various school events.

III. CONSENT AGENDA ITEMS:

All matters listed under the consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless

specifically requested by a Board member for further discussion or removed from the Agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of September 2018 Regular Meeting.**
- 2. Approval of September 2018 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of September 2018 Check Register for website posting.**
- 6. Approval of September 2018 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. No Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Thompson to approve all matters in the Consent Agenda, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

IV. SCHEDULED FOR ACTION:

A. BUSINESS ITEMS – SCHEDULED FOR ACTION:

1. Lease Negotiation with ITCA

Mr. Wegner advised the Directors that the Board at ITCA was in agreement with the rent figure proposal of \$4,400, keeping the cost percentages increase for this sublease at the same level as the IDVA's original lease. The school is willing to move forward with a new sub-lease at this new rental figure.

The prior lease figure was at \$3,990. Mr. Wegner stood for questions with the Directors. The Directors expressed appreciation for his work with ITCA in addressing this leases.

Motion was made by Director Thompson to enter into a sublease with ITCA in the monthly amount of \$4,400.

Motion seconded by Director Shaver.
Motion approved unanimously.

2. Report of Ad Hoc Committee re Depository for LEA funds.

The Committee, through Director Shaver, provided the Directors with a very detailed written and oral report regarding the three banks that were reviewed for

possible school depositories. This included the various benefits and history of each of the entities as well as the personal meetings with each.

*Director MacConnell joined the meeting in progress.

Discussion occurred among the Directors and Business personnel regarding the various entities and the pros and cons of each.

Motion was made by Director Thompson to table the discussion to the next meeting, and to have the Administration and Committee bring back a proposal to the Board regarding potentially shifting some of the school's eight separate accounts into different banking institutions.

Motion seconded by Director Shaver.
Motion approved unanimously.

B. PERSONNEL REPORT: (Action Item requiring Approval Vote)

1. Personnel – Employee's Request to Work Outside of LEA

Ms. Edginton presented the Directors with additional requests by personnel to work outside the LEA as per the Board's Policy requiring approval. Neither she nor the other school's Administrators have any concern with regard to any negative impacts upon their work for the school.

Ms. Edginton stood for questions.

Motion was made by Director MacConnell to approve the personnel requests for work outside of the LEA.

Motion seconded by Director Shaver.
Motion approved unanimously.

C. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL:

No matter was scheduled or addressed.

D. INSTRUCTION AND CURRICULUM:

1. IDVA Quarterly Academic Report.

Ms. Edginton presented the Directors with the Quarterly Academic Report. This was provided in full, in writing, as well as in an Executive Summary format.

Ms. Edginton stood for questions.

Discussion was held as to the percentages for free and reduced lunch, specifically in the K-5 grade range and Special Education population percentages, again especially in the K-5 grade range.

E. PUPIL SERVICES:

No matter was scheduled or addressed.

VI. EXECUTIVE SESSION:

No matters scheduled or addressed.

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION:

No matters scheduled or addressed.

VIII. ADJOURN

At 7:53 p.m. Motion was made by Director Thompson to adjourn the meeting.

Motion seconded by Director Krein, approved by unanimous vote.

Submitted this day, October 11th, 2018 by:

Mike Groshong
Board Clerk