

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
October 18, 2016**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH QUORUM

Chair Robinson-Eckert called the meeting to order and confirmed a quorum established at **7:31 p.m.**

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Seat De-Activated			
Position 2	Director Sankovich	(7/18)	X	
Position 3	Director Robinson-Eckert	(7/16)	X	
Position 4	Director Handeen	(7/17)	X	
Position 5	Director MacConnell	(7/17)	X	
Position 6	Director Thompson	(7/18)		X

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton, Head of School
 Allen Wenger, Business Manager
 Mike Groshong, Board Clerk
 Amanda Judd, Special Education Manager
 Jenny Whelan, Principal
 Amy Chadez, Principal
 Jared Zwygart, School's Auditor
 Amy White, Board Counsel
 Open Teleconference Line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted agenda.

There were no additions, corrections or substitutions to the agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION: Director's Report

No Director's Report was presented at this time. The Agenda has reserved a later section of the meeting for a Director Discussion.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

1. Presentation and Approval of District Audit.

Mr. Zwygart was reintroduced to the Board by Mr. Wegner. Mr. Zwygart indicated that this is essentially a clean audit with a qualified comment, that essentially every school receives, with regard to the Government Activities provision for PERSI liabilities.

Mr. Zwygart reviewed the different pages and provisions of the audit report and addressed audits of various funds. There is, as provided for under the K12 Agreement, no fund balance and no carryover debt. The school's financial records are very clean.

Mr. Zwygart reviewed the revenues and expenses of the school and addressed a comparison to last school year. There are no issues or concerns with the school's financial records or documents or with either the revenue or expenses reporting.

Mr. Zwygart opened the discussion for questions from the Board. The Directors raised question with Mr. Zwygart and the Administration with regard to Substance Abuse Revenues and engaged in a discussion regarding these funds, the purpose and tracking. Tracking of these funds

is new for this school year, at the recommendation of State Department personnel. Discussion occurred regarding whether or not this is an ongoing fund that the school can rely upon. The answer was no. This has come and gone in the past and changed funding sources from federal and state over prior years. It is not recommended that the Board rely upon these funds for budgeting purposes.

The Board was advised that the IRS Form 990 has been filed and accepted.

The Directors expressed their appreciation for the detailed report and information and for the good work the school's administration does in keeping the books and safeguarding the school's funds.

Motion was made by Director Sankovich to approve the school's fiscal audit report for the 2015-2016 school year, as presented.

Motion seconded by Director Handeen.

Motion approved by unanimous vote.

2. Head of School Report

Ms. Edginton provided the Directors with information regarding the following issues:

OIG audit update

- Michelle Taylor from the SDE reached out to OIG Lead in mid-September to get an update. She was told that the report had been kicked up to the US State Dept. of Ed.
 - It is starting to look as if the possibility of no report ever being issued could be a reality.
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- Upcoming
 - K8 November Start & Vision HS Qtr 2 Start: 11/7
 - Current enrollment: 2254
 - Current pending enrollments: 222
 - 2015/2016 Mission Specific Goals
 - All of the mission specific goals on the IDVA Performance Certificate are based on state assessment growth. As you are aware the state provided no growth measure for the SY 15/16 ISATs. Therefore, we have no mission specific goal data for the IDVA Performance Certificate.
 - ID Vision High School has 3 mission specific goals. Two of those are dependent on ISAT growth, so we have no data for this

year. The third mission specific goal is not dependent on the same type of data, and we have pulled the data and made the calculations.

- Is the school ensuring that students are making up for credit deficits?
- Does Not Meet Standard: 40-59% of students who started as credit deficient on the first day of school and were continuously enrolled during the school year gained an additional 1 or more credits above what is expected in the standard school schedule (12 credits are expected). Summer school immediately following the school year will be included.
- The actual result for SY 15/16 was 50.0%. Please note that ID Vision HS increased by 2.3% over SY 14/15 in this area.
- IDVA Goal Progress – Grad Rate tracking
 - Unknown/Missing HS students
- For the 2017, 2018, and 2019 cohort students:
 - 89.51% of our withdrawn high school students were unknowns on 7/8/2016.
 - 59.10% were unknown on 10/16/16.
 - For the 2016 cohort students:
 - 87.39% of our withdrawn high school students were unknowns on 7/8/2016.
 - 68.47% were unknown on 10/16/16.
- Academic Admin and teachers from each department attended the PLC at Work Institute last week.

Director Sankovich expressed her appreciation to Ms. Edginton for all the graphs and information on tracking students for high school graduation co-hort issues. The team has made huge progress in locating students who have left the program and this will be highly beneficial for reporting co-hort issues and improving the school's graduation rate figures.

Director MacConnell discussed the Teacher's conference with Ms. Edginton. She expressed appreciation for these types of programs and the benefit that they provide for the teaching staff. She also indicated her appreciation for the fact that classes were not cancelled for this program. She indicated that the Substitute Teachers in place were fantastic and did a great job. Discussion ensued regarding the uniqueness of a substitute position in a virtual school setting.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of the September 20, 2016 Meeting.**
- 2. Approval of September 2016 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of September 2016 Check Register for website posting.**
- 6. Approval of September 2016 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. The Directors did not raise any questions regarding the material and information presented.

Motion was made by Director Handeen to approve all matters in the Consent Agenda, as presented.

Motion seconded by Director MacConnell.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION

A. BUSINESS

1. Report of Title IX and Title IV Officer.

Mr. Zamora provided the Directors with a written report. The report addresses the Safe and Drug Free Schools funding and how those funds are going to be spent for social and emotional support to students in the educational setting; Youth Mental Health First Aid training and LGBTQ student support and facilitation of a Gay Straight Alliance.

Training will be occurring with the counseling departmental personnel and Alex's team with regard to providing student supports in both the LGBTQ and mental health arena. The mental health training will involve more participants at this early stage. Additional follow up training activities may occur with additional staff members.

The Directors raised questions with Ms. Edginton regarding these funds and how Alex's program utilizes these funds, in coordination with the

Counseling Department to assist students and to educate and provided training to the school's personnel. These funds are received through application to the state.

Director Handeen raised questions with regard to the Youth Mental Health training with regard to which employees are participating and the costs. A local team is coming to the school for training. Approximately 10-20 people will participate in this initial training. This costs approximately \$600.00 for this size of an initial training. Additional training sessions for additional personnel may be scheduled subsequent to this first session. The Administration would like to do this first session to see how it works and to see if this would be beneficial for additional employees.

This training is being paid for out of the school's Safe and Drug Free School's Grant, which is separate from lottery money, and not out of the District's general fund account.

2. Report of Scholarship Committee.

Director MacConnell provided the Directors with an update of the Scholarship Committee. As directed by the Board during the annual meeting, rent monies have been deposited into the scholarship accounts. The current balance of the account is between \$19,000 and \$20,000. This is more money than has been in this account for a substantial period of time.

The Committee sought to obtain the Board's opinions regarding scholarships for this school year – if they wanted to grant more scholarships, increase the dollar figure granted or some combination of the two.

The Directors engaged in a discussion, with no consensus or decision, but rather addressing both the pro's and con's of any of these options.

The Committee will be meeting in approximately two weeks. At that time they will develop a recommendation as to the number and amount of scholarships for this school year. This recommendation will be brought back to the Board for consideration prior to moving forward with publicly addressing this year's scholarship program.

3. Policy Readings

No Policy Readings were scheduled or held.

B. INSTRUCTION AND CURRICULUM

1. Academic Report.

Ms. Edginton provided the Directors with her Academic Report for the month. This was presented in written detailed format as well as in a written executive summary format.

The issues that Ms. Edginton highlighted were:

- IDVA Enrollment 10/12/2016: 2264 (IDVA enrollment Oct 2015: 2410)
Special Education enrollment: 12.77% (12.60% Sept 2016)
 - K5: 12.13%
 - MS: 13.02%
 - All HS: 13.11%
 - VHS: 12.62%
 - Vision HS: 14.23%Free & Reduced Lunch (economically disadvantaged) percentage: 58.63%
- High School Pass Rates
 - All High School current: 79.2%
 - Vision: 54.3%
 - VHS: 84.6%
 - Middle School: 79.0%
- K5 students On Track in all subjects: 74%
 - Math: 91%
 - ELA: 89%
 - Science: 84%
 - History: 79%Goal of 90% of students on track in Math and ELA.
Last year's Sept report: Math was 88%; ELA was 87%; Science was 74%; and History was 66%. Overall on track was 59%.
- 239 students (18%) currently enrolled in K-8 Advanced Learner Program (grandfathered siblings of ALP students are counted into the numbers and may or may not qualify for ALP)
- 192 High School Advanced Opportunity Courses / 134 High School students taking 1 or more Advanced Opportunity Courses (21% of VHS students / 15% of all HS students)
These numbers do not include IDLA Advanced Opportunity courses.

Upon completion of her report, Ms. Edginton opened the discussion for any questions from the Directors. The Directors expressed appreciation for all the hard work and the great improvement in increasing results of on-track students.

C. PUPIL SERVICES

No matters scheduled or addressed.

D. PERSONNL

No matters scheduled or addressed.

V. ITEMS SCHEDULED FOR INFORMATION

A. DISCUSSION RELATED TO THE FOLLOWING ITEMS:

1. Role of the Board (general philosophy)
2. Direction of the School as related to the Board (Mission and Vision)
3. Board Training
4. Face to Face Meetings
5. Outside Opportunities available to Directors

Chairman Robinson-Eckert opened the discussion about the Board's desire and need to address these topics as was touched upon during the Board's self-evaluation exercise. She thinks that these items are all very important and believes that the discussion would be more valuable if the Directors could sit face to face and talk about these important matters.

The Board historically has done at least two face-to-face meetings during the school year. Sometimes it has been more and there have been a few times where only one has occurred with the annual meeting.

Discussion ensued as to whether or not a face-to-face meeting could occur in November. This was not a viable option. The Directors are to review their personal calendars to determine if they have availability during the end of January or at any time during February. Discussion was held as to holding this meeting in Idaho Falls as three directors are already in this geographical region.

As to whether or not to start the discussion today, the individual directors expressed a desire to address face to face and further wanted all directors to be present to participate.

Discussion was held as to the best manner in which to address these topics. When the Directors provide availability for a face-to-face meeting they have also been asked to identify a few bullet points for these topics. Once that is all collected, Mr. Groshong will compile the information and it will be distributed at the next meeting so that the Directors have time to consider and digest the general topics and issues each of the Board members would like to address and the training activities they may be interested in for this face-to-face session. This needs to be included as an agenda item for the next regular board meeting for the distribution of this information and to review and assure that these are the topics that the Board wants to talk about.

As to training issues, the Directors were encouraged to consider both school training events as well as outside events and activities. Chairman Robinson-Eckert addressed the value that she has gained from visiting K12, attending the

National Charter School Convention as well as attending the recent K12 School Summit. This would be another topic of discussion for the face-to-face meeting and time permitting, a short training session could take place at this meeting.

Director Sankovich expressed her appreciation for the Board addressing this issue and following up on her prior requests and comments. Chairman Robinson-Eckert expressed her gratitude for Director Sankovich raising the issue in the first place and then re-raising at the last meeting.

VI. EXECUTIVE SESSION

No matters scheduled or addressed.

VII. ADJOURN

Prior to adjourning the meeting, Director Handeen made a request to Chairman Robinson-Eckert and the Board's Clerk for a requested additional subject matter for the next meeting. He would like a report and discussion regarding the school's compliance with transparency requirements and the school's website as has been addressed in recent Idaho Education News publications.

Chairman Robinson-Eckert asked Mr. Groshong to include this subject on the agenda for the next meeting.

At 8:31 PM Motion was made by Director MacConnell to adjourn the meeting.

Motion seconded by Director Handeen.
Motion approved by unanimous vote.

Dated this 18th day of October, 2016.

Mike Groshong
Board Clerk

IDVA BOARD MEMBERS

Seat One was abandoned by the Board and is not active.

Laura Sankovich (Vice Chairman)– Seat Position 2

- lsankovich@gmail.com
- Term through July 2018

Monica Robinson-Eckert (Chairman) – Seat Position 3

- Robinmon@isu.edu
- Term through July 2016

Bjorn Handeen – Seat Position 4

- bjorn.handeen@gmail.com
- Term through July 2017

Anne MacConnell – Seat Position 5

- anne@wisdomranch.org
- Term through July of 2017

Jeff Thompson – Seat Position 6

- JeffDTomp@aol.com
- Term through July 2018