

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
November 21, 2017**

I. PRELIMINARY

A. CALL TO ORDER:

B. ESTABLISH QUORUM:

The meeting was called to order and confirmed a quorum established at 7:31 P.M.

C. ROLL CALL:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors			
Position 2	Director Sankovich	(7/18)	X	
Position 3	Director Handeen	(7/19)	X	
Position 4	Director MacConnell	(7/20)		X
Position 5	Director Krein	(7/21)	X	
Position 6	Director Thompson	(7/18)		X

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton, Head of School
Mike Groshong, Board Clerk and H.R. Director
Amanda Judd, Special Education Director
Allen Wegner, Business Manager
Sheila Shiebler
Heidi Higgins
Amy White
Open Teleconference line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted Agenda.

There were no changes to the posted Agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

No informational presentation nor Director's Report was presented.

D. INFORMATIONAL PRESENTATION: Board Staff Discussions.

1. **Head of School Report** –

Ms. Edginton provided the Directors with detailed information regarding a number of matters at the school.

- The school mascot artwork contest has been ongoing. The wolf has been selected as the mascot and artwork has been submitted for consideration of logo. Ms. Edginton provided the Directors with examples of the work that has been provided to date.
- Outings are going very well for this school year. The first two each had over 500 individuals in attendance. The last one had approximately 350 individuals. These activities are consistent with the school's ongoing work on culture and community development.
- Ms. Edginton stood for questions and indicated that she would provide email copies of the mascot artwork to those Directors not present and/or who were attending via teleconference.

III. CONSENT AGENDA ITEMS

All matters listed under the consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or

removed from the Agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of October Regular Meeting.**
- 2. Approval of October 2017 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of October 2017 Check Register for website posting.**
- 6. Approval of October 2017 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. No questions were asked and no Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Sankovich to approve all matters in the Consent Agenda, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS:

1. All School Handbooks – SY 17-18

A proposed amendment to Page 10 of the handbook was presented to the Directors for approval.

Motion was made by Director Sankovich to approve the amendment to the previously approved All Schools Handbook for 17-18, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

2. Certified Employees Handbook (Amended)

Mr. Groshong presented the Directors with a proposed amendment to the Certificated Employee handbook. This change relates to teacher use of video and YouTube in the classroom and in the educational context, providing the teachers with guidance and process as to how this is to be appropriately utilized. A formal board policy will be following to address this situation over the summer. The time delay between the two actions is to see how the guidance/procedure works throughout the end of the school

year prior to development of a formalized board policy.

The Academic Team worked on the development of the procedural language. If this is approved by the Board this evening, the new language will be reviewed tomorrow during the staff meeting.

Directors made inquiry to the Administration regarding the use of video in an educational context as well as procedural and policy related questions.

Motion was made by Director Krein to approve the addition to the previously approved Certificated Employee Handbook, as resented.

Motion was seconded by Director Sankovich.
Motion approved unanimously.

3. Federal Programs Review

Ms. Edginton provided the Directors with an update regarding the Five (5) Year Title I on-site review at the school. The State Department of Education's on-site review is documentation intensive and is thereafter followed by site visit interviews.

The School does not yet have the written exit report that is prepared by the SDE team. However, the verbal exit interview was extremely positive about the school and our activities. There were a number of particular areas highlighted for commendation including parental involvement and the noted growth.

There was one issue, a McKinney Vento Poster that needed to be addressed with regard to the locations for posting. The plan was submitted, the issue corrected and the Administration hopes that there is no negative finding with regard to this one isolated matter.

4. Draft Annual Report

Ms. Edginton provided the Directors with information regarding the Commission staff's draft Annual Report as well as the background information regarding the report and the options to the school.

There are currently two report templates. There is a new one for this year. Ms. Edginton did get to provide some input into the development of this new template. It is not everything that she wished it would have been but input did provide some changes to the document. The goal was to have the new template be more representative of what is actually occurring in schools. The Board gets to choose if they want to use the new format or the old format for consideration by the Commission during the renewal process.

Ms. Edginton walked through the information contained in each of the form templates as relates to IDVA. Detailed discussion was held with regard to the Operational Framework and Academic Framework. Discussion was held with regard to the Mission Specific Goals as well as the breakdown between the traditional program and the Alternative High School. She addressed the IDVA outcomes with regard to each of the various framework components.

Ms. Edginton detailed where errors were made in the drafts and what had already been corrected. There are additional corrections that need to be made and she detailed these errors. These errors relate to relevant content and it is important that they be corrected.

This report is the culmination of the entire process for renewal that the Directors and administration commenced from last spring/early summer. Substantial information and documentation was provided in July. The submission was addressed in detail with the Board. The interview process occurred thereafter. With the renewal application itself the school will provide more data.

The Standards for Renewal Decision making were addressed in detail and included a discussion of consideration within the two different report formats. The administration recommended use of the new reporting format for the renewal process and Commission review.

Ms. Edginton addressed the hard work of the staff in attempting to move all of the reviewed standards from blue to green in the reporting format.

The Board expressed appreciation to Ms. Edginton and the staff for all the hard work involved in addressing this process. Further, the detailed review that was conducted to identify errors in the reporting formats was particularly noted.

Motion was made by Director Sankovich that the Board select utilization of the newly developed reporting format and standards for the Annual Report for IDVA.

Motion was seconded by Director Krein.
Motion approved unanimously.

5. IDVA Pre-Renewal Site Visit Responses

Ms. Edginton previously addressed the pre-renewal site visit with the

Board. Unfortunately, the written report that has been provided to date is completely different from the post-verbal report that was received. Interestingly, it is also entirely different from the federal programs audit outcomes as well.

The vast majority of the report (62.5% and 66.7% if remove the not applicable notations) is a meets or exceeds mark. This report is a result of a ½ day visit which is truly not enough time to understand or judge how a school operates – without preconceptions. Unfortunately, it appears that the author of the report made a lot of assumptions and there appears to be substantial bias against schools that operate with an educational management company approach. Ms. Edginton gave the Directors specific examples of word selection and use in the report that supports this position. Further, a lot of commentary is simply out of context. There are a number of very negative comments that cannot go without being addressed.

Ms. Edginton has prepared response to the report. She received input for this response from a number of sources and relating to a number of issues. All issues of concern were addressed in the response. She believes that the meets or exceeds standards should be at 93%.

The Board and Head of School engaged in a discussion regarding the report content. This is only the second year of this current renewal process in application. The first year brought nothing but complaints from the schools. Some changes occurred thereafter but it does appear that some of the same fundamental school-based concerns remain in place regarding the process. There are a lot of subjective comments, pre-conceptions, assumption and bias in the report process. This is IDVA's first time through the renewal process.

The process needs to have continued refinement and the school would like to be part of the solution to fixing this process. Last year commissioners and various charter associations and school leaders worked on this issue and drafted a bill to address the concerns. Work will continue on this process during the upcoming year.

The entire process is very subjective without measureable standards and no rubric.

6. Charter Renewal Application

Ms. Edginton provided the Directors with an update on the Charter Renewal Process. This included a review of the renewal timeline that has previously been reviewed with the Board.

The renewal application is due on 12/15 and the PSC Recommendation on the application is due 1/15.

Detail as to the submission and information for the application was discussed between Ms. Edginton and the Directors. There are 21 pages to address. This will be written based on the guidance and how directed to address.

Ms. Edginton and the Directors spent significant time addressing the issues of successes and challenges, Title I, alternative school issues, growth data, increasing graduation rate, advanced opportunities and the FAST program. Student mobility is additionally a matter that has to be addressed as to how it impacts upon various issues.

The FAST program was specifically commended in the Federal Programs Audit. The school has been asked to present relating to this program at the annual conference. It was noted that many traditional school districts would like to have a program of this nature.

The Directors addressed their pleasure with the application product. The application itself takes board approval and a chair's signature. The responses to the Annual Report correlate very well to the renewal application.

Motion was made by Director Krein to approve the charter renewal application.

Motion was seconded by Director Sankovich.
Motion approved unanimously.

B. INSTRUCTION AND CURRICULUM:

No matters scheduled or addressed.

C. PUPIL SERVICES:

No matters scheduled or addressed.

D. PERSONNEL:

No matters scheduled or addressed.

V. ITEMS SCHEDULED FOR INFORMATION

No matters were scheduled or addressed.

VI. EXECUTIVE SESSION

At 8:41 a motion was made by Director Sankovich to enter into executive session pursuant to section 74-206(1)(b) for the purpose of consideration of evaluations relating to a public officer, employee, staff member or agent.

Motion was seconded by Director Krein.

Upon roll call vote, all members individually unanimously voted to enter into executive session.

Executive session was held with the Directors and Ms. White present for the purpose of evaluations.

The Directors exited executive session at 8:47 PM.

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

Motion was made by Director Krein to approve the personnel evaluations drafts of which reviewed during executive session.

Motion was seconded by Director Sankovich.

Motion approved unanimously.

VIII. ADJOURN

At 8:50 p.m. Motion was made by Director Krein to adjourn the meeting.

Motion seconded by Director Sankovich, approved by unanimous vote.

Submitted this day, November 21, 2017 by:

Mike Groshong
Board Clerk