

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
March 20, 2018**

I. PRELIMINARY

A. CALL TO ORDER:

B. ESTABLISH QUORUM:

The meeting was called to order and confirmed a quorum established at 7:34 p.m.

C. ROLL CALL:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors			
Position 2	Director Sankovich	(7/18)	X	
Position 3	Director Handeen	(7/19)	X	
Position 4	Director MacConnell	(7/20)		X
Position 5	Director Krein	(7/21)	X	
Position 6	Director Thompson	(7/18)	X	

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton, Head of School
Mike Groshong, Board Clerk and H.R. Director
Allen Wegner
Heidi Higgins
Amber Hatrock
Andrea Hampton
Jenny Whelan
Amanda Judd
Amy White
Open Teleconference line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted Agenda.

There were no changes to the posted Agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION:

Presentation of informational items at the discretion and selection of the Directors.

**Question and Discussion re: IDVA's Participation in the ISBA –
Director Krein.**

Discussion continued in follow up of the discussion of last month. Approximately forty (40) charter schools are currently members of ISBA. Ms. Edginton provided the Directors with information regarding activities, resolutions, office positions and upcoming policy manual. She addressed the fees for membership and discount options for early years of membership.

Discussion was held by the Directors regarding possible membership, training opportunities and timing of membership.

Motion was made by Director Krein to have IDVA become members of ISBA effective at the commencement of the next fiscal year, July 1, 2018.

Motion seconded by Director Sankovich.
Motion approved unanimously.

D. INFORMATIONAL PRESENTATION:

1. Head of School Report:

- Calendar
 - March 19-23: Spring Break
 - March 21 – 2018/19 enrollment opens
 - April 4 – IDVA ISAT begins
 - April 5 – Vision HS Qtr 4 start
- 2017/18 Parent Satisfaction Survey
 - 39 respondents

- 61.3% felt Class Connect sessions are beneficial or somewhat beneficial. 22.6% were neutral on CC, and 16.1% felt CC sessions are not very beneficial or not beneficial.
- **Overall 87.18% of respondents are satisfied or very satisfied**
- 10.3% are neutral, 2.56% are unsatisfied, and 0% are very unsatisfied

Discussion was held among the Directors and Ms. Edginton regarding surveys given to staff, students and families and how to have greater participation. There is a concern with “survey-fatigue” and timing surveys to get the greatest participation.

- **March Events**
 - Discovery centers, museums, chocolate factory
 - Great attendance and great feedback from staff and families
 - Wolf Mascot logo
 - Last fall we asked IDVA students to choose an IDVA mascot. 497 students responded to our request with several fun and interesting suggestions. We narrowed it down to just five - owl, lion, dragon, wolf, and eagle. Students voted at our September Back to School events, and the wolf was chosen! We asked our students to submit wolf images for our mascot later in the fall. Eight wolf images were sent in, and they were all wonderful! The staff liked them all so much that there was not a clear winner in the contest when we put them up for a vote. At that time, we sent all the mascot art our students submitted to K12 letting them know we loved each. They took a bit of inspiration from each one and created a mascot based on all the submissions.

Ms. Edginton provided the Directors with a visual display of the chosen mascot. She indicated that all the other seven (7) finalists will be present at the school’s offices on display.

III. CONSENT AGENDA ITEMS:

All matters listed under the consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the Agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of February Regular Meeting.**
- 2. Approval of February 2018 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of February 2018 Check Register for website posting.**

- 6. Approval of February 2018 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. No questions were asked and no Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Thompson to approve all matters in the Consent Agenda, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

IV. SCHEDULED FOR ACTION:

A. BUSINESS:

1. Crisis Management Plan, Amended– Kelly Edginton

Ms. Edginton presented the Directors with a proposed updated version of the school's Crisis Management Plan. She detailed a number of the edits that were made, presented to the Directors in a redline version.

Ms. Edginton responded to inquiries from the Directors. Training issues were discussed as a primary point of focus.

Motion was made by Director Thompson to approve the Amended Crisis Management Plan, as presented.

Motion was seconded by Director Thompson.
Motion approved unanimously.

2. Idaho Charter Commission Survey- Kelly Edginton

Ms. Edginton reviewed a Commission Survey with the Directors. The primary questions related to meetings – frequency, format and discussion.

The Directors discussed each of the inquiries and provided Ms. Edginton with direction as to how to respond to the inquiries.

3. SY 2018-2019 School Start Schedule – Kelly Edginton

Ms. Edginton presented the Directors with a proposed schedule for start times for students enrolling for the 2018-2019 school year. This proposed schedule was developed off of last year's format.

Motion was made by Director Thompson to approve the 2018-2019 School Start Schedule, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

4. SY 2018-2019 School Calendar – Amended – Kelly Edginton

Ms. Edginton presented the Directors with a proposed amendment to the previously approved school calendar. The proposed change involves moving Senior final exams back one day so that the teaching personnel have time to address grading and the school's counseling department can confirm credit status for graduation.

Motion was made by Director Sankovich to approve the proposed amendment to the 2018-2019 School Calendar, as presented.

Motion was seconded by Director Thompson
Motion approved unanimously.

5. Approval of new Mission and Vision Statements – Kelly Edginton

Ms. Edginton presented a proposed modification to the school's Mission Statement and Vision statement. She detailed how this process all started with Director Sankovich's training exercise and the staff work that has gone into this project. In addition to the staff work, parents and students have provided input and have been involved in the process.

Once proposals were worked through, the matter was again put before the staff during a meeting. Unanimously, 71 staff voted in favor of the language that is being presented to the Board.

Ms. Edginton and the Directors discussed the process as well as the proposed language changes to the Mission and Vision Statements.

Motion was made by Director Krein to approve the Amended Mission Statement and Vision Statement, as presented.

Motion was seconded by Director Sankovich.
Motion approved unanimously.

The Directors expressed their appreciation for all the hard work that was done by everyone during this process and asked Ms. Edginton to share the Board's comments and appreciation with staff.

6. Policy Readings - Kelly Edginton

Policy 902.7 – Amended – 1st Reading (Enrollment Orientation)
Policy 903.2 – Amended – 1st Reading (Previously Enrolled – Habitually Truant Students)

Ms. Edginton presented these policies together as they are inter-related in subject matter. Ms. Edginton explained the details of the proposed edits and how they are related.

The Directors made inquiry on a number of matters and engaged in discussion regarding possible additional amendment.

These policies will be brought back for a second reading in April, with additional/amended proposed edits associated with and consistent with the Board's discussion.

Policy 702.2 – Amended – First Reading

Ms. Edginton provided the Directors of proposed updates and edits to the school's Leadership Premium Policy. Ms. Edginton explained all the proposed edits and opened the matter for Board discussion.

Discussion was held with regard to proportionality of department size in the determination of the number of awards, rather than setting specific numbers which may need to be amended in the future. This proposed modification was made during the meeting discussion.

Motion was made by Director Sankovich to approve the amendments to Policy 702.2, as amended during presentation discussion.

Motion was seconded by Director Krein.
Motion approved unanimously.

B. INSTRUCTION AND CURRICULUM:

No business scheduled or addressed.

C. PUPIL SERVICES:

No business scheduled or addressed.

D. PERSONNEL:

1. Personnel Report - Employee Request.

Ms. Edginton presented the Directors with a resignation of the FEC for FAST,

effective mid-July, with a corresponding release request from contract. Ms. Edginton explained that this has nothing to do with the school or its operation but a personal move by the employee's family.

Motion was made by Director Krein to approve the employee resignation request for release from employment, as presented.

Motion was seconded by Director Sankovich.
Motion approved unanimously.

V. ITEMS SCHEDULED FOR INFORMATION OR DISCUSSION:

No business scheduled or addressed.

VI. EXECUTIVE SESSION:

No Executive Session was scheduled or held.

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION:

No Executive Session was scheduled or held. No action was at issue.

VIII. ADJOURN

At 8:46 p.m. Motion was made by Director Thompson to adjourn the meeting.

Motion seconded by Director Krein, approved by unanimous vote.

Submitted this day, March 20th, 2018 by:

Mike Groshong
Board Clerk