

**Idaho Virtual Academy  
Board of Director's  
Regular Board Meeting  
June 20, 2017**

**I. PRELIMINARY**

**A. CALL TO ORDER**

**B. ESTABLISH QUORUM**

Chair Robinson-Eckert called the meeting to order and confirmed a quorum established at 7:34 P.M.

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 2	Director Sankovich	(7/18)	X	
Position 3	Director Robinson-Eckert	(7/17)	X	
Position 4	Director Handeen	(7/17)	X*	
Position 5	Director MacConnell	(7/17)	X	
Position 6	Director Thompson	(7/18)	X	

*Positions and Terms pursuant to Policy 103.0*

*\*Director Handeen joined the meeting in progress.*

Others in attendance:

Kelly Edginton, Head of School  
Mike Groshong, Board Clerk  
Allen Wenger, Business Manager  
Heidi Higgins  
Amanda Judd  
Amy White, Board Attorney  
Open Teleconference Line

## **II. COMMUNICATIONS**

### **A. PROCEDURAL NOTE:**

Additions, Corrections, or Substitutions to the posted Agenda.

There were no additions, corrections or substitutions to the Agenda.

### **B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

No member of the public sought to address the Board.

### **C. INFORMATIONAL PRESENTATION: Director's Report**

#### **1. Nomination of the Selection Committee – Projected Vacancy on Board**

Director Sankovich and Director MacConnell were the Directors members tasked with the upcoming vacancy on the Board and finding a candidate to fill such vacancy.

Subsequent to seeking out candidates, reviewing letters of interest and engaging in an interview process, the committee is recommending Melissa Krein to fill the upcoming vacancy. The committee members addressed the basis for their recommendation and the activities and experience of Ms. Krein.

Motion was made by Director Thompson to approve the recommendation of the committee and to appoint Ms. Krein to serve in the upcoming vacancy on the IDVA Board.

Motion seconded by Director MacConnell.

Motion approved by unanimous vote.

Chairman Robinson-Eckert asked that Mr. Groshong please notify Ms. Krein of this action and ask if she would like to be in attendance at the upcoming annual meeting of the Directors.

### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

#### **1. Head of School Report - Kelly Edginton addressed the following issues:**

- Upcoming
  - Summer School session #1 ends June 30

- Summer School session #2 starts July 10
- Tentative face to face Board meeting – July 18
- Teachers return for SY 17/18 – August 14

Ms. Edginton also addressed the Pilot Summer program for recovery courses at no charge to students and the school.

- Current enrollment for SY 17/18: 1458
- Current pending enrollments: 237

Ms. Edginton indicated that historically enrollment does not become a more active situation until the end of July and into August. The student numbers at this time are good considering the later activities that do occur.

- Middle School Science & History teacher follow up

Ms. Edginton provided the Directors with information in follow up of prior discussion relating to the class sizes for these teachers as well as what is different in their program setting with regard to teacher responsibilities.

- SAT results – beat the state and college readiness benchmark for reading/writing and overall.
- IDVA grad earns \$25,000 Chick-A-Filet Scholarship!
- 2017 Graduation - Ms. Edginton provided the Directors with information as to student numbers as well as some of the photographs from graduation.
- Ms. Edginton concluded her report with providing the Directors with a copy of a parent letter from a student that recently graduated.

Upon conclusion of her report Ms. Edginton stood for questions.

### **III. CONSENT AGENDA ITEMS**

- 1. Approval of Minutes of the May 2017 Meeting.**
- 2. Approval of May 2017 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of March 2017 Check Register for website posting.**
- 6. Approval of March 2017 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. The Directors did not raise any questions regarding the material and information presented.

Director MacConnell noted a correction that needed to be made to the minutes.

Motion was made by Director Thompson to approve all matters in the Consent Agenda, as presented with correction to the May Board Meeting Minutes as addressed.

Motion seconded by Director Sankovich.  
Motion approved by unanimous vote.

#### **IV. SCHEDULED FOR ACTION**

##### **A. BUSINESS**

###### **1. State Budgets for Review and Approval.**

Mr. Wenger presented the Directors with the draft 2017-2018 school year budget as has been published as well as the three-year comparison data associated with the budget.

There are no significant changes to the budget from that which has existed in prior school years.

He addressed various issues including the revenue increases and expense increases projected in next year's budget. He addressed the three-year comparative data and the K12 deficit credit status and how such has changed over the years.

Salary costs will be increasing next year but so too will salary revenues.

The budget was built on a projected 1900 student enrollment figure which should put the budget on a very solid footing.

Mr. Wenger stood for questions and the Directors spent significant time reviewing the documentation that had been provided to them.

Director Handeen joined the meeting in progress and indicated he did not have any questions relating to the budget as presented.

Motion was made by Director MacConnell to approve the 2017-2018 school year budget, as presented.

Motion seconded by Director Thompson.  
Motion approved by 4-0 with one abstention of  
Director Handeen (due to technical problems.)

The budgetary information will be submitted to the appropriate agencies as is required of the District.

## **2. Dates for July Face-to-Face Annual Meeting.**

The face-to-face annual meeting is scheduled for July 18<sup>th</sup>. Dinner will be scheduled for the evening of the 17<sup>th</sup> for those who can attend.

The meeting will start between 8 and 9 AM and will be a meeting of significant duration and subject matter, running until mid-afternoon.

All directors indicated an ability to attend the meeting.

Mr. Groshong asked each Director to communicate directly with him in regard to making travel and lodging plans. He will take care of the details for these events.

## **3. K12 National Club Contract Approvals for SY 17-18.**

Ms. Edginton identified two (2) teachers employed by the District who have previously worked for K12 as advisors for K12 National Clubs and who would like to continue in this capacity for the upcoming school year.

Ms. Edginton would recommend the Board approve this request. She also sought a “blanket” board approval for her to review and approve any other teacher who sought to hold such a position for next year, so long as the Administration felt that the employee would be capable of holding such a position without interfering with their underlying position with the school.

Directors raised a number of questions relating to clubs and K12 employment approval that were addressed by Ms. Edginton and Ms. White.

Motion was made by Director Thompson to approve K12’s employment of Ms. Dorris and Ms. Carnes as K12 National Club Advisors for the 2017-2018 school year and to further provide to Ms. Edginton authority to approve other teachers for K12 National Club Advisor positions and contracts for the 2017-2018 school year should the Administrative Team believe that such a placement

would be in the best overall interest of the school and its students.

Motion seconded by Director MacConnell.

Motion approved by unanimous vote.

#### **4. Policy Readings**

##### **a. Policy 901.1 - 1<sup>st</sup> Reading**

Ms. Edginton presented amendments to the school's McKinney Vento policy to address changes that have occurred in the required policy due to changes in federal laws.

Discussion was held among the Directors and Ms. Edginton relating to the amendments to the policy and whether any prior situation has ever occurred that would trigger application of these changes.

Though this was a first read, there was no indication of a desire to return for a second reading due to the fact that these were policy amendments necessitated by changes in applicable law.

Motion was made by Director Thompson to approve the amendments to policy 901.1, as presented.

Motion seconded by Director Sankovich.

Motion approved by unanimous vote.

### **B. INSTRUCTION AND CURRICULUM**

#### **1. Academic Report**

No Academic Report was scheduled or presented.

### **C. PUPIL SERVICES**

No matters were scheduled or addressed under Pupil Services as part of the Board's meeting.

### **D. PERSONNEL**

Ms. Edginton presented the personnel report to the Directors. This report includes hiring recommendations for next school year as well as a number of resignations effective for next school year. The noted recommendations for

hire are “back-fill” positions for those that would be vacant due to teacher resignations/retirements or other exits from the school.

Motion was made by Director Sankovich to approve the personnel report and the hiring recommendation as presented.

Motion second by Director Thompson.  
Motion approved by unanimous consent.

## **V. ITEMS SCHEDULED FOR INFORMATION**

### **A. IDVA Administrator Evaluation Report.**

Ms. Edginton provided the Directors with information about the practice and procedure for Administrative Evaluations and related conferences. She indicated that this has been completed for this year and she was reporting to the Board as per policy and the K12 contractual relationship. This is similar to the teacher procedure for most of the administrative personnel. There are a few positions that are a bit different such as HR, School Social Worker and Operations Manager.

She indicated that the general outcome of these evaluations was all Proficient and/or distinguished and that she is very pleased with the performance of the School’s administrative personnel.

Ms. Edginton indicated that the school’s administrative K12 employees are evaluated using both the state’s required system as well as the K12 process, resulting in a significant amount of evaluation.

She also reported that Ms. Hampton is in the process of uploading the evaluations into the state’s required system.

Chairman Robinson-Eckert indicated that she had previously raised a number of questions to Ms. Edginton regarding the evaluation process as well as the definitions of the markings for “proficient” and “distinguished”.

Discussion was held in that most educators live in the “proficient” range with occasional increase and decrease in markings in an isolated area.

Discussion occurred with the Directors regarding the educational process the administrators go through to explain evaluations to the teaching staff. This includes discussion of what the various scores mean. Ms. Edginton indicated that in a recent teacher survey feedback was received expressing appreciation for the educational process relating to evaluations.

## **VI. EXECUTIVE SESSION**

At 8:25 motion was made by Director Thompson to enter into executive session pursuant to section 74-206(1)(b) to consider the evaluation of personnel of the school in relation to the award of Leadership Premiums.

Motion seconded by Director Sankovich.  
Pursuant to roll call vote, Motion approved unanimously.

The Directors entered into executive session for the purpose stated in the motion.

At 8:47 PM, pursuant to motion of Director Thompson, seconded by Director Sankovich, the Directors returned to open session.

**VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.**

Motion was made by Director Robinson-Eckert to award Leadership Premiums to the following school personnel:

K-5	Erin Edwards
MS	Carrie Stuart
VHS	Quinn Lindsay
Vision	Michelle Boggs
Spec. Ed.	Brittany Holloway

Motion second by Director Sankovich.  
Motion approved by unanimous consent

Chairman Robinson-Eckert requested that the Administration give each employee the Board's congratulations and an expression of appreciation for all they do for the school and its students.

**VIII. ADJOURN**

At 8:50 p.m., Motion was made by Director Thompson to adjourn the meeting.

Motion seconded by Director Sankovich.  
Motion approved by unanimous vote.

Dated this 20th day of June, 2017.

Mike Groshong  
Board Clerk

## **IDVA BOARD MEMBERS**

Seat One was abandoned by the Board and is not active.

Laura Sankovich (Vice Chairman) – Seat Position 2

- [lsankovich@gmail.com](mailto:lsankovich@gmail.com)
- Term through July 2018

Monica Robinson-Eckert (Chairman) – Seat Position 3

- [Robinmon@isu.edu](mailto:Robinmon@isu.edu)
- Term through July 2017

Bjorn Handeen – Seat Position 4

- [bjorn.handeen@gmail.com](mailto:bjorn.handeen@gmail.com)
- Term through July 2017

Anne MacConnell – Seat Position 5

- [anne@wisdomranch.org](mailto:anne@wisdomranch.org)
- Term through July of 2017

Jeff Thompson – Seat Position 6

- [JeffDTomp@aol.com](mailto:JeffDTomp@aol.com)
- Term through July 2018