

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
February 20, 2018**

I. PRELIMINARY

A. CALL TO ORDER:

B. ESTABLISH QUORUM:

The meeting was called to order and confirmed a quorum established at 7:37 p.m.

C. ROLL CALL:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors			
Position 2	Director Sankovich	(7/18)	X	
Position 3	Director Handeen	(7/19)	X	
Position 4	Director MacConnell	(7/20)	X	
Position 5	Director Krein	(7/21)	X	
Position 6	Director Thompson	(7/18)	X	

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton, Head of School
Mike Groshong, Board Clerk and H.R. Director
Heidi Higgins
Alex Zamora
Carolyn Fabis
Amy White
Open Teleconference line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted Agenda.

There were no changes to the posted Agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION:

Presentation of informational items at the discretion and selection of the Directors.

Question and Discussion re: IDVA's Participation in the ISBA – Director Krein.

Director Krein introduced the discussion of the school's possible participation with the ISBA. Of particular interest was the matter of training opportunities. The history of membership was addressed and explained to the newer Directors. History with regard to the Charter School Network was also addressed.

In the Board's packet, Mr. Groshong provided the 2017 Charter Membership Brochure. Mr. Groshong will report back information to the Directors regarding pricing and an administrative recommendation in a coming meeting.

D. INFORMATIONAL PRESENTATION:

1. Head of School Report:

Ms. Edginton provided the Directors with information as to the upcoming school calendar:

March 1 – Charter Commission Renewal Hearing
March 9 – School Events
March 19-23 – Spring Break

Ms. Edginton provided information as to ISAT 2017 student groups comparing the school's students to different demographic breakdowns from state data.

Ms. Edginton provided the Directors with an update on the Math Challenge program. There are currently thirty-one (31) students participating with a total of 19,500 minutes in Kahn Academy. The first set of winners in the program has been announced. At the start of February, a new announcement went out in an effort to increase student participation.

Ms. Edginton addressed the February events that have occurred, including game days and swimming days held across the state. She shared with the Board some photographs from these events.

Ms. Edginton stood for questions.

III. CONSENT AGENDA ITEMS:

All matters listed under the consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the Agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of January Regular Meeting.**
- 2. Approval of January 2017 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of January 2017 Check Register for website posting.**
- 6. Approval of January 2017 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. No questions were asked and no Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Krein to approve all matters in the Consent Agenda, as presented.

Motion was seconded by Director MacConnell.
Motion approved unanimously.

IV. SCHEDULED FOR ACTION:

A. BUSINESS:

1. IDVA 2018-2019 School Calendar– Kelly Edginton

Ms. Edginton presented the Directors with a proposed calendar for the

2018-2019 school year that is being recommended for approval by the Administrative team. Discussion included information as to the state's required hours of instruction and how that needs to be fit within the number of contract days for the teaching personnel. Discussion occurred regarding the end of the school year and if that could possibly be amended in addressing the holiday as well as holiday breaks and the need for teacher grading days.

Motion was made by Director Krein to approve the 2018-19 proposed school calendar, as presented.

Motion was seconded by Director Thompson.
Motion approved unanimously.

2. Approval of FAST Manual (Amended) - Kelly Edginton

Dr. Zamora presented the Directors with a copy of the FAST Team Manual. The Team has used a Board approved manual for a period approximately four (4) years. However, at this time, Dr. Zamora wanted to update the manual to some of the changed practices and put that manual before the Board for consideration and possible approval. Dr. Zamora detailed the updates to the manual as well as the forms and documents that the Team uses.

The Directors complimented Dr. Zamora and his team on the success of the program. A number of questions were answered with regard to the number of students who use the program at its various stages and how that is working.

Motion was made by Director Krein to approve the amendments to the FAST Manual, as presented.

Motion was seconded by Director Thompson.
Motion approved unanimously.

3. Policy Readings - Kelly Edginton

Policy 210.1 A - Teacher Evaluations Policy 710.1 C - Principal Evaluations

Ms. Edginton presented these policy amendments for consideration and possible approval by the Board. Ms. Edginton explained the state's requirements and the review process for these policies and the fact that many districts and charter schools are redrafting as per the state's request.

Motion was made by Director Thompson to approve the amendments to the FAST Manual, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

Policy 711.2 - Social Networking

Ms. Edginton provided the Directors of proposed updates and edits to the school's Social Networking policy. Ms. Edginton has worked with Ms. White regarding the language of the proposed edits.

Motion was made by Director Krein to approve the amendments to the FAST Manual, as presented.

Motion was seconded by Director Thompson.
Motion approved unanimously.

Policy 309.1 - Employee Expenses

Ms. Edginton provided the Directors of proposed updates and edits to the school's policies regarding employee expenses. Ms. Edginton has worked with Ms. White regarding the language of the proposed edits.

Motion was made by Director Sankovich to raise the School's mileage reimbursement rates to .50 per mile.

Motion was seconded by Director Thompson.
Motion approved unanimously.

Motion was made by Director Thompson to approve Policy 309.1 amendments, as presented.

Motion was seconded by Director Sankovich.
Motion approved unanimously.

Policy 701.1B - Employee Working outside of IDVA

Ms. Edginton explained to the Directors the need for the amendment to this policy. Discussion was had regarding the same.

Motion was made by Director Thompson to approve Policy 701.1B amendments, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

B. INSTRUCTION AND CURRICULUM:

1. Quarterly Academic Report– Kelly Edginton

Ms. Edginton presented the Directors with the written Quarterly Academic Report and stood for questions.

C. PUPIL SERVICES:

1. Board Speakers for Graduation

5/21/18 - Idaho Falls
5/23/18 – Nampa
5/24/18 – Coeur d’Alene

The Directors and Ms. Edginton discussed the upcoming graduation and speakers for such graduation. Alan Reed, the Director of the Public Charter School Commission has already accepted an invitation to speak at the Idaho Falls Graduation.

Director Thompson will be speaking in Idaho Falls
Director Handeen and Sankovich will be speaking in Coeur d’Alene
Director Krein will be speaking in Nampa.

D. PERSONNEL:

1. Employee Extended Leave Request.

Ms. Edginton presented the Directors with a request for extended leave from one of the High School Teachers. This request would be associated with her absence for Quarter II of next school year. Discussion was held as to cover for this position and assuring that someone would be appropriately trained to cover this absence, if approved.

Motion was made by Director Sankovich to approve the employee request for extended leave, as presented.

Motion was seconded by Director Krein.
Motion approved unanimously.

V. ITEMS SCHEDULED FOR INFORMATION OR DISCUSSION:

Discussion was held by the Clerk and Directors as to whether or not the scheduled regular meeting date for July would work for the Annual meeting.

As currently stands, the meeting will continue forward on the regular meeting date of July 17, with the traditional Board/Administrative dinner to be held on the evening of July 16.

VI. EXECUTIVE SESSION:

No Executive Session was scheduled or held.

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION:

No Executive Session was scheduled or held. No action was at issue.

VIII. ADJOURN

At 8:52 p.m. Motion was made by Director Thompson to adjourn the meeting.

Motion seconded by Director Krein, approved by unanimous vote.

Submitted this day, February 21, 2018 by:

Mike Groshong
Board Clerk