

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
September 20, 2016**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH QUORUM

Chair Robinson-Eckert called the meeting to order and confirmed a quorum established at **8:30 p.m.**

C. ROLL CALL

| <i>Seat</i> | <i>Occupant</i> | <i>Term</i> | <i>Present</i> | <i>Absent</i> |
|-------------|--------------------------|-------------|-----------------|---------------|
| Position 1 | Director Tower | (7/18) | | X** |
| Position 2 | Director Sankovich | (7/18) | X | |
| Position 3 | Director Robinson-Eckert | (7/16) | X | |
| Position 4 | Director Handeen | (7/17) | X | |
| Position 5 | Director MacConnell | (7/17) | X (in progress) | |
| Position 6 | Director Thompson | (7/18) | X | |

Positions and Terms pursuant to Policy 103.0

*** Director Tower's position addressed in Section II.C of Agenda.*

Others in attendance:

Kelly Edginton, Head of School
Allen Wenger, Business Manager
Mike Groshong, Board Clerk
Amanda Judd, Special Education Manager
Jenny Whelan, Principal
Heidi Higgins
Mariana Princz
Amy White, Board Counsel
Open Teleconference Line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted agenda.

There were no additions, corrections or substitutions to the agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION: Director's Report with Action Item:

1. Resignation of Director Tower and Vote of Acceptance

Director Tower has submitted a written letter of resignation. Her schedule at this time simply does not allow her to dedicate the time she would like in this position.

Motion was made by Director Handeen to accept the resignation of Director Tower from Position 1 of the IDVA Board of Directors.

Motion seconded by Director Sankovich.

Motion approved by unanimous vote.

Chairman Robinson-Eckert expressed her appreciation to Director Tower for all she had done with the school while serving as a Director and as a parent.

2. Composition of the Board Discussion and Vote

The Board recently expanded from five (5) Directors to six (6) during the recent Director Search. Part of the reason for this change was a belief that a resignation would be forthcoming in the near future and a desire to avoid two Director Searches in quick succession.

The Directors engaged in a discussion as to whether they wanted to stay as a Board with six (6) Directors and implement a Director Search or

return back to five (5) directors. Discussion included the number of Directors that would be necessary for Executive Session as well as even versus odd number membership for voting issues.

The Directors also addressed a need to have a Board Strategic Planning session to address the direction of the Board and tasks to be addressed by the Board.

Motion was made by Director Thompson that until otherwise determined by the Board, to return the Board to a five (5) member Board and to de-activate the seat [seat 1] previously held by Director Tower.

Motion seconded by Director Sankovich.

Motion approved by unanimous vote.

With this vote, the Position 1 is deactivated from the Board and the Board returns to a five (5) member Board, with no open or vacant seats at this time.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

1. Head of School Report

Ms. Edginton provided the Directors with information regarding the following issues:

- **OIG audit update**
There has been no change of the OIG Audit status. No final report has been issued and no communications received.
- **Upcoming**
Ms. Edginton provided the Directors with information about the October K-8 start date and the October Professional Learning Communities Institute.
- **Current enrollment:**
There are currently 2208 students enrolled at the school. With the October start dates soon upon us, that figure will change. In addition, there are 350 enrollments in some state of “pending”.
- **IDVA Quarter 2 Marketing Dates –**
Ms. Edginton provided the Directors with a report on the Second Quarter Marketing activities including Online informational sessions from October into January; In Person Events from September through the end of October; In Personal

Informational Sessions from October through December and Outside Advertising activities that will be taking place.

- Positive Feedback from IDVA Families – Pulse Check Surveys - Ms. Edginton presented the Directors with information and updates as to what the Family Support Liaison is doing to work with families to problem solve and attempt to reduce the stressors involved in schooling.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of the August 16, 2016 Meeting.**
- 2. Approval of August 2016 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of August 2016 Check Register for website posting.**
- 6. Approval of August 2016 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. The Directors did not raise any questions regarding the material and information presented.

Motion was made by Director Handeen to approve all matters in the Consent Agenda, as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION

A. BUSINESS

1. 2016-2017 SY Calendar Revision.

Ms. Edginton provided the Directors with an update of information regarding changing the School Year Calendar. The reason for the revision is due to the unavailability of graduation venue issues. The date of graduations had to be changed.

Motion was made by Director Thompson to approve the amendment to the School Year Calendar for the 2016-2017 school year.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

- 2. Approval of Gifted/Talented Plan.**
- 3. Approval of IDVA Literacy Intervention Plan.**
- 4. College and Career Advising/Mentoring.**
- 5. Approval of IDVA Continuous Improvement Plan 2016-2017.**

Ms. Edginton presented to the Directors four school plans for the Board to review and approve. These plans will have to be submitted to the State upon approval.

The school has had a G/T Plan in place for years. All schools in the state were advised that the State Department wants updates every three (3) years. Two of the school's G/T teachers attended some training session and then worked on the new Plan. This plan is somewhat new and somewhat a modification of the prior plan.

The Literacy Intervention Plan was significantly amended due to the fact that there was a significant increase in appropriation for the school year. With this increase, the School had to do a plan to address those additional funds. Ms. Edginton and Ms. Chadez took the school's existing program and made modifications into the state's template and addressing the state's requirements, including budgeting information. This year's budget will be approximately \$47,000.

This year the school has 26 ELL students to test. There are usually 4-5 students. This year's students speak a variety of languages, not just the Spanish speaking students that the school has addressed in the past.

The College and Career Advising/Mentoring – this has already been addressed in an earlier Board meeting. New money was appropriated for this position during this last legislative session.

The IDVA Continuous Improvement Plan (Strategic Plan). The Board's first discussion on this matter was in July. There is no budget for this plan. This is primarily a listing of goals and how the school will strive to reach these goals.

These reports have an October 1st submission deadline.

Motion was made by Director Sankovich to approve the Gifted/Talented Plan, IDVA Literacy Intervention Plan, College and Career Advising

and the Continuous Improvement Plans as presented.

Motion seconded by Director Handeen.

Motion approved by unanimous vote.

6. Policy Readings

Ms. Edginton has two policies to address that have very minor modifications.

a. Policy 902.5A (Amended/1st Reading)

The amendment is to add the Family Compliance Liaison to the language as well as some minor terminology changes.

Motion was made by Director Handeen to approve the modifications to Policy 902.5, as presented.

Motion seconded by Director Sankovich.

Motion approved by unanimous vote.

b. Policy 902.6 (Amended/1st Reading)

This policy relates to the Internet Provider Subsidy for the school. The Administration is recommending removal of a subsection of the policy. The issue relates to computers shipped anyway for Dually Enrolled students and an increased amount of learning activities. This does not involve a significant cost issue.

The recommendation is to supply computers to both full time and dually enrolled students and the paragraph to be removed as discussed between the Board and Administration. Thus, all students will be eligible for computer provision.

[Director MacConnell joined the session in progress.](#)

Motion was made by Director Handeen to approve the policy revision of Section 902.6, as presented.

Motion seconded by Director Thompson.

Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

No matters scheduled or addressed.

C. PUPIL SERVICES

No matters scheduled or addressed.

D. PERSONNEL

No matters scheduled or addressed.

VI. ITEMS SCHEDULED FOR INFORMATION

No matters scheduled or addressed.

VII. EXECUTIVE SESSION

No matters scheduled or addressed.

IX. ADJOURN

At 8:15 PM Motion was made by Director Thompson to adjourn the meeting.

Motion seconded by Director Sankovich.

Motion approved by unanimous vote.

Dated this 20th day of September, 2016.

Mike Groshong
Board Clerk

IDVA BOARD MEMBERS

Laura Sankovich (Vice Chairman)– Seat Position 2

- lsankovich@gmail.com
- Term through July 2018

Monica Robinson-Eckert (Chairman) – Seat Position 3

- Robinmon@isu.edu
- Term through July 2016

Bjorn Handeen – Seat Position 4

- bjorn.handeen@gmail.com
- Term through July 2017

Anne MacConnell – Seat Position 5

- anne@wisdomranch.org
- Term through July of 2017

Jeff Thompson – Seat Position 6

- JeffDTomp@aol.com
- Term through July 2018