

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
January 15, 2013**

I PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:28 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via telecommunications.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings held or scheduled.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kimber Tower
Kerry Heninger
Monica Robinson-Eckert
Nathan Vore – Excused from Meeting

Others in attendance:

Desi Laughlin
Mike Groshong
Allen Wenger
Kelly Edginton
Heidi Curtis
Heidi Higgins
Gwen Buthman
Amy White

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

The Chairman indicated a desire to amend the Agenda, subsequent to posting, to include a personnel issue for which the need to address at this meeting became apparent subsequent to the posting for this meeting and which needs to be addressed prior to Ms. Laughlin leaving her position with the school, slated for tomorrow.

A motion to amend the agenda, accordingly and due to the above stated reason, include a segment of the executive session to address a personnel pursuant to section 67-2341(1)(b), Idaho Code was made by Director Robinson-Eckert.

Motion seconded by Director Malnes.

Motion approved by unanimous vote.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR'S REPORT

The Chairman welcomed those in attendance. He started by providing the Directors with the announcement that Ms. Laughlin had been promoted in her position with K12 and that while she will no longer be serving the school as the contracted Head of School, her new position still does include oversight of the K12 services and goods provided to IDVA. Chairman Malnes indicated that he has already engaged in a meeting with Ms. Laughlin to begin the discussion of transition in the Head of school's position.

1. Educational Meetings and/or Trainings attended by the Directors since the last board meeting.

No reports presented.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Ms. Laughlin's report was tabled due to technical problems on her end, until such time during the meeting that her technical issues were resolve, if such occurs.

Through the end of the meeting, Ms. Laughlin's technical issues were not resolved and no Head of School report was presented.

E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Heninger to approve the minutes from December 18th Regular Meeting, as presented.

Director Malnes seconded the motion
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF DECEMBER INVOICES

The December invoices are usual and customary and the expenses are consistent with the approved budget and expected costs.

The invoices were reviewed by an IDVA employee, as per school policy, and were independently reviewed by Director Vore. No problems or irregularities were identified in this review process.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the December invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$866,565.67.

Motion seconded by Director Malnes.
Motion approved by unanimous vote.

2. APPROVAL OF CHECK REGISTER

Mr. Wegner explained the check register data was a near identical presentation as the invoices, presented in a different format for the electronic posting on the website required by Idaho statute.

Motion was made by Heninger as follows:

Motion to approve the December Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Malnes.
Motion approved by unanimous vote.

3. APPROVAL OF DECEMBER FINANCIAL REPORTS

Mr. Wegner detailed for the directors the current status of the general fund budget at this current stage of the school year.

The financial figures are still based on revenue estimates in both the budget and the state's actual funding to date. By time of the next meeting, it is hoped that the first actuals reconciliation payment is received and the school will have information about actual funding figures. The financials that will be presented next month, however, will be January figures and will be the last figures based on projections.

The first payment based upon actual revenue figures should be received on February 15th.

Expenses in the report to date are very close to the budgeted figures. Mr. Wegner remains hopeful that revenue will be higher than budgeted. This is due to a number of factors including ADA change in calculation as well as increased student numbers.

Motion made by Director Heninger as follows:

Motion to approve the IDVA December Financial Report, as presented.

Motion seconded by Director Malnes.
Motion approved by unanimous vote.

4. SWEEP ACCOUNTS

Mr. Wegner presented a report to the Directors in follow up of questions of Director Vore last month relating to the change in FDIC program commencing in 2013.

Mr. Wegner detailed various sweep account options and protections versus interest options/losses associated with the various options. He also detailed information associated with the Local Government Investment Pool account and the fact that such account has the same \$250,000 insurance limitations. This too can be protected, but at the loss of its monthly interest accrual.

The Directors tabled this matter for further consideration and discussion and wish to have Director Vore present for these discussions.

5. PAYROLL COMPARISON

Mr. Wegner presented the Directors with his findings of a compensation comparison which was requested by the Directors a number of months back.

Mr. Wegner's comparison was completed via the ISBA compilation of compensation profiles for all schools. He indicated that the front end compensation is better than typical in Idaho schools but the remainder of the schedule is typical for similarly sized schools. He presented details as to similarities and differences in comparable size schools statewide.

The Board engaged in discussion with a general consensus that the Board would like to continue to monitor the school's compensation package in relation to similarly sized schools within the state of Idaho.

6. SECTION 900 POLICY MANUAL

Ms. Edginton detailed to the Directors the status of the approved updated in Section 900 of the school's policy manual.

She detailed the handbook revisions that had been accomplished associated with these policy amendments and the modifications of such on the school's websites.

Motion made by Director Heninger as follows:

Motion to approve the amendment of all IDVA associated Employee/Student/Parent Handbooks with the amendments of the Board to Section 900 of the policy manual, as presented.

Motion seconded by Director Malnes.

Motion approved by unanimous vote.

The administration confirmed to the Board that the handbooks with amendment will be distributed and the website will be updated accordingly.

Ms. Edginton detailed Policy 910.1 associated with the Grading Scale and GPA and the amendments proposed with Policy 909.1(a) (b) and (c), recommending elimination of some subparts of this policy, renumbering and minor language edits, as presented.

Detailed discussion of the Directors ensued. The Administration and Counsel responded to multiple questions of the Directors.

Motion made by Director Heninger as follows:

Motion to:

- Approve policy 910.1, as presented;
- Approve the elimination of Section 909.1(b), as proposed;
- Approve the elimination of Section 909.1(a), and
- Approve the amendment of section 909.1(c), as presented, with additional amendment of re-lettering of policy to 909.1(a) upon the elimination of (a) and (b) in this motion.

Motion seconded by Director Malnes.

Motion approved by unanimous vote.

7. CHARTER AMENDMENTS

Mr. Groshong and Ms. White presented to the Board the work of the Board's committee associated with Charter edits proposed by the Committee.

The vast majority of the issues addressed in edits relate to duplication of language and language of projection of what the school will do that the school has completed in the ensuing school years.

The main modified areas of substance addressed were non-academic goals. These are not matters which can be measured in an audit process.

In this proposal, the Mission and Vision remain the same as initially stated. The committee will continue to work on this issue and later bring recommendation to the Board.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the proposed language of the Charter Amendments subject to Commission approval and directing the committee and administration to engage in appropriate actions to present these requested amendment to the Commission for approval.

Motion seconded by Director Malnes.

Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton presented the Directors with her Academic Report update for the month. In addition to providing the oral report, she provided the Board with detailed charts and graphs on various academic subject matters for consideration as contained in their board packet.

Ms. Edginton indicated that the current enrollment, as of January 7, 2013 was 3475 students, which is an increase of 88 students from last month. Last year's same time comparison enrollment was at 3066 students, which was an increase of 50 students from its previous month.

Ms. Edginton next moved to the issue of passing rate as calculated by the school's definition. The end of semester calculation is not yet ready but will be provided in next month's report.

Ms. Edginton next moved to issues of program participation including National Math Lab, Mark 12 Reading Interventions, Tier II Interventions and Advanced Learner Program. Very little change in the number of

student participation occurred to date between first and second semester.

Ms. Edginton opened for questions and engaged in discussion with the Directors relating to a number of specific questions relating to the various program participants.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Mr. Groshong presented the Directors with the Enrollment Report data. The school is well above the 2950 enrollment goal for this school year. The total current approved enrollment was stated at 3501, with Mr. Groshong qualifying that the number is very fluid, not including approximately 70 student withdraws from the past week that are in processing, and additional students who have enrolled in the past week.

Mr. Groshong detailed the breakdown of students by high school, middle school, elementary school and alternative school program. Information also detailed special education enrollment figures. Data breakdown was also provided by grade level.

D. PERSONNEL

Mr. Groshong provided the Directors with the personnel report. This report requested the Directors approve hiring of a current part-time Transition Teacher/Long Term Sub to a full-time contracted position.

The school's administration was going to recommend this transition in the spring for next school year and is simply moving this up in time due to the solid enrollment figures coupled with the teacher who requested and received release from her contract in December.

Motion was made by Director Tower as follows:

Motion to approve the personnel report as presented and to provide for the hiring and full- time contract employment of the teacher in question as recommended by the Administration.

Motion seconded by Director Malnes.
Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

A. BOARD TRAINING

The Board's scheduled self-training was deferred due to time limitations.

VI. EXECUTIVE SESSION:

Motion was made by Director Heninger as follows:

Motion to adjourn to executive session to address complaints or concerns regarding personnel and agents pursuant to section 67-2345(1)(b), Idaho Code.

Motion seconded by Director Malnes.

Motion approved by unanimous vote.

The Board entered into executive session pursuant to the above motion at 9:27, P.M. to engage in discussion of complaints or concerns relating to personnel or school agents.

Motion was made by Director Robinson-Eckert as follows:

Motion to return to open session from executive session.

Motion seconded by Director Malnes.

Motion approved by unanimous vote.

The Board returned to open session at 9:46 p.m.

VII. ADJOURNMENT:

All of the Board's business being concluded, Director Heninger made a motion that the meeting of the Board of Directors be adjourned.

Director Robinson Malnes seconded the motion.

Motion was approved by unanimous consent.

Meeting was adjourned at 9:57 p.m. (MDT)

Dated the 15th day of January, 2013.

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

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- Term through July 2015

Kimber Tower

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- Term through July of 2015