

**Idaho Virtual Academy  
Board of Director's  
Regular Board Meeting  
February 19, 2013**

**I PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:09 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via telecommunications. Vice Chairman Heninger ran the meeting in the absence of Chairman Malnes, until his arrival during the course of the meeting.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings held or scheduled.

- D. ROLL CALL**

Directors Present:

Dave Malnes	Joined in Progress as noted
Kimber Tower	
Kerry Heninger	
Monica Robinson-Eckert	Joined in Progress as noted
Nathan Vore	

Others in attendance:

Kelly Edginton  
Mike Groshong  
Allen Wenger  
Andrea Wells  
Jenny Whelan  
Amy White

## II. COMMUNICATIONS

### A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

No additions, corrections or substitutions to the posted agenda.

### B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

### C. DIRECTOR’S REPORT

Vice Chair Heninger had no report to present.

#### 1. Educational Meetings and/or Trainings attended by the Directors since the last board meeting.

No reports presented.

### D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

#### 1. Head of School Report

Ms. Edginton made her first Head of School report to the Directors.

The semester has ended for all students and data is now available with regard to student progress and awards. Ms. Edginton and Ms. Whelan provided information as to Honor Roll Students and Blue Ribbon students as well as outcomes associated with eighth grade students who took 9<sup>th</sup> grade courses in Math and English.

She provided information to the Directors about Student Ellie Shaw placing 1<sup>st</sup> in the 12<sup>th</sup> grade division K12 Music Showcase and provided information as to other activities and functions of students and staff.

She reported that the school is experiencing a surge in high school students, which is common at this time of the year. The staff is utilizing a HS Aide to assist with this overflow and class size issues. This is the first time that this has been attempted and is sort of a pilot approach to addressing student/teacher ratio concerns as they arise. She will be working on a job description and possibly a

recommendation for future employee use of this nature if the program goes well.

The Administrative Team has started to work on preliminary planning activities for next year, including updating job descriptions and expectations, planning a teacher survey, discussion on cohort issues and plans as well as overall staffing plans and projections.

Ms. Edginton provided information to the Directors regarding upcoming school events in March including Math and Literacy Fairs, Middle School Project Days and the Professional Development Road Show. IRI, ISAT and Scantron testing activities will also be upcoming.

Ms. Edginton indicated that the graduation regional dates and locations have been finalized.

**E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

A motion was made by Director Tower to approve the minutes from January 15, 2013 Regular Meeting, as presented.

Director Heninger seconded the motion  
Minutes approved by unanimous vote.

**III. CONSENT AGENDA ITEMS:**

No items were addressed.

**IV. SCHEDULED FOR ACTION:**

**A. BUSINESS**

**1. APPROVAL OF JANUARY INVOICES**

The January invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Motion made by Director Vore as follows:

Motion to approve the December invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$1,224,460.80.

Motion seconded by Director Heninger.  
Motion approved by unanimous vote.

**2. APPROVAL OF CHECK REGISTER**

Mr. Wegner explained the check register data provided to the Board and proposed for posting is a near identical presentation as the invoices the Board has approved. This information is simply presented in a different format for the electronic posting on the website as required by Idaho statute.

Motion was made by Vore as follows:

Motion to approve the December Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Heninger.  
Motion approved by unanimous vote.

**3. APPROVAL OF JANUARY FINANCIAL REPORTS**

Mr. Wegner detailed for the directors the current status of the general fund budget at this current stage of the school year. Starting with next month's report, the figures will be more accurate as to actual revenue from the state rather than projections from the budgeting process.

Cash flow is currently good. The school received a state payment on February 15<sup>th</sup> of just over 1.2 million dollars. This payment was based upon actual revenue figures rather than the budgeted projections.

(Chairman Malnes joined the meeting, in progress.)

The projected budget is still relatively close to what is anticipated for actuals. During budgeting, revenue was projected at 12,997,000 with actual likely to be closer to 13.4 million dollars. Much of this is due to increased student population. However, with increase in student population also comes an increase in some levels of expenses for the

school for things like curriculum and computer costs. He also detailed that some outside special education costs have increased associated with a combined issue of increased student numbers as well as greater care being exercised by Idaho Public Schools associated with Medicaid auditing activities, which is decreasing Medicaid reimbursement figures.

Motion made by Director Vore as follows:

Motion to approve the IDVA January Financial Report, as presented.

Motion seconded by Director Heninger.  
Motion approved by unanimous vote.

**4. SWEEP ACCOUNTS**

Discussion that had commenced last month with regard to Sweep Accounts and the issue of FDIC insurance levels continued, with Director Vore present for the discussions. Discussion encompassed the issues of Risk and Reward associated with possible bank or investment failure and the loss of interest accrual.

The Directors took no action to change the manner in which the accounts are currently being held or managed.

**B. INSTRUCTION AND CURRICULUM**

**1. ACADEMIC REPORT**

Ms. Edginton reported that student enrollment is approximately 3600 students, which is an overall increase of 125 students from last month. There has been the typical second semester enrollment surge. The last cohort of K-8 grade starts February 25<sup>th</sup>. High School Alternative Program enrollment is still open and increasing.

She presented the Directors with information as to High School Pass Rates, with break down by fall semester overall, comparison to last year and the former pilot project with 8<sup>th</sup> grade students enrolled in High School Math and English courses last year. She broke this data down by grade level and course subject matter for the Directors.

Ms. Edginton addressed pass rates in the Alternative Program and detailed issues associated with their pass rates and their continued work on courses to obtain passing grades.

Ms. Edginton provided the Directors with data as to students who are participating in National Math Lab, both on a full-time and part-time status, as well as Mark 12 reading and Tier 2 intervention activities. She provided data and figures as to students participating in the Advanced Learner Program as well as Advanced Opportunity Courses, clarifying the separation of such from dual credit course activities.

**2. FEDERAL PROGRAMS AUDIT**

The site visit for the Federal Programs Audit was on January 30<sup>th</sup>. The audit itself is a very stressful process and experience, with a great deal of time spent in preparation. The school did extremely well in the audit. They were advised that the last audit finished had 42 findings against the school. IDVA's audit had 2 small findings associated with paperwork, both of which were immediately addressed and corrected the next day.

In addition to the 2 small findings, the Auditors made a number of recommendations, the first being meetings held between the Federal Programs Director and the Business Manager to make sure the program stays on budget. This has been scheduled. The second recommendation was to link the school's report card on the website, which has already been completed.

The final report will be forthcoming and provided to the Directors thereafter.

In general, the auditors felt that the school is extremely well run. They liked the program, the teachers and our families. They advised that when additional Title I funds are available for request that the school should apply as the strong program would speak well to the opportunity to obtain these additional funds.

(Director Robinson-Eckert joined the meeting, in progress.)

**C. PUPIL SERVICES**

**1. ENROLLMENT REPORT**

Mr. Groshong presented to the Directors the most up-to-date information on student enrollment.

The school is well above the 2950 enrollment goal for this school year. The total current approved enrollment was stated at 3628 students. There are 3436 active students with the remainder in various levels of other status.

Mr. Groshong detailed the breakdown of students by high school, middle school, elementary school and alternative school program. Information also detailed special education enrollment figures. Data breakdown was also provided by grade level.

Mr. Groshong did indicate that the Alternative Program has yet to process student withdrawals at the semester. The school's personnel, consistent with the mission of an Alternative Program, is attempting to work with these students to continue enrollment and advancement in their schooling.

The Teachers and administrators are working hard with the families and the students and the enrollment figures are demonstrating results from these efforts.

Director Heninger raised a question regarding students who may be seeking to enroll from Davinci Charter School, which is shutting down this month. The Administration advised that they did reach out to Davinci's administration and advised that should a student wish to enroll from their program, an exception will be made for the closed enrollment status. As of this time, the school's administration has not heard anything back from Davinci's administration.

**D. PERSONNEL**

No personnel matters scheduled or addressed.

**V. ITEMS SCHEDULED FOR INFORMATION:**

**A. BOARD TRAINING**

Mr. Groshong facilitated the Board's self-training session on dealing with the media, from the ISBA training modules.

**VI. EXECUTIVE SESSION:**

No Executive Session scheduled or held.

**VII. ADJOURNMENT:**

All of the Board's business being concluded, Director Heninger made a motion that the meeting of the Board of Directors be adjourned.

Director Malnes seconded the motion.

Motion was approved by unanimous consent.

Meeting was adjourned at 8:50 p.m. (MDT)

Dated the 19th day of February, 2013.

Mike Groshong

Board Clerk

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Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

**IDVA BOARD MEMBERS**

David Malnes (Chairman)

- [Malnes6@usfamily.net](mailto:Malnes6@usfamily.net)

- Term through July 2014

Kerry Heninger (Vice Chairman)

- [Heninger5@msn.com](mailto:Heninger5@msn.com)
- Term through July 2014

Monica Robinson-Eckert

- [Robinmon@isu.edu](mailto:Robinmon@isu.edu)
- Term through July 2013

Nathan Vore

- [rvore@q.com](mailto:rvore@q.com)
- Term through July 2015

Kimber Tower

- [ClanTower@gmail.com](mailto:ClanTower@gmail.com)
- Term through July of 2015