

**Idaho Virtual Academy  
Board of Director's  
Regular Board Meeting  
May 21, 2013**

**I. PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:30 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via Blackboard Collaborate.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings held or scheduled.

- D. ROLL CALL**

Directors Present:

Dave Malnes  
Kimber Tower  
Kerry Heninger  
Monica Robinson-Eckert

Others in attendance:

Mike Groshong            Kelly Edginton  
Allen Wegner            Heidi Curtis  
Heidi Higgins

**II. COMMUNICATIONS**

- A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

No additions, corrections or substitutions to the Agenda.

**B. ORAL COMMUNICATIONS**

No member of the public signed up for public input.

**C. DIRECTOR'S REPORT**

Chairman Malnes had no report to present.

**1. Educational Meetings and/or Trainings attended by the Directors since the last board meeting.**

No reports presented.

**INFORMATIONAL – BOARD STAFF DISCUSSIONS**

**1. Head of School Report**

Newly appointed Head of School, Kelly Edginton gave her monthly report to the Board of Directors. She announced that Heidi Curtis, VHS Principal, had obtained her Doctorate from Northwest Nazarene University and also obtained a new position with NNU. She will be leaving IDVA on June 21<sup>st</sup>. Ms. Edginton thanked Dr. Curtis for all of her dedication, professionalism, and service to the students and faculty of IDVA and said that she will sorely missed.

Ms. Edginton also announced to the Directors that the school reached its goal of 95% test rate in ISATs. The Alternative High School also reached the same goal.

One of the school's students, Bryce Kanowitz, was singled out for having an outstanding Senior project. Ms. Edginton praised all of the students for their hard work on the projects.

Ms. Edginton gave the Directors information on a recent parent satisfaction survey. About 820 parents responded to the survey and among the many great things that they had to say about the school, all three divisions, K-5, MS, and VHS parents say that they have wonderful communication with their teachers.

Ms. Edginton also provided the Board with some results on Scantron testing and re-registration numbers.

IDVA is in the process of conducting end of the year activities and graduation ceremonies. There will be three graduation ceremonies:

One in Coeur d'Alene; one in Nampa; and the last one in Idaho Falls. The number of graduates this year is very good. IDVA will be graduating 179 Seniors this spring. This compared with last year's total of 140.

Ms. Edginton announced that a new VHS Principal had been selected. He is Scott Miller, current High School Principal at Skyline High School in Idaho Falls. Mr. Miller's first day on the job will be July 15<sup>th</sup>.

**D. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

A motion was made by Director Tower to approve the minutes from April 16, 2013 Regular Meeting, as presented.

Chairman Malnes seconded the motion  
Minutes approved by unanimous vote.

A motion to approve the minutes of the Special Board Meeting held on April 30, 2013 was made by Director Tower.

Chairman Malnes seconded the motion  
Motion passed unanimously.

**III. CONSENT AGENDA ITEMS:**

No items were addressed.

**IV. SCHEDULED FOR ACTION:**

**A. BUSINESS**

**1. APPROVAL OF APRIL INVOICES**

Mr. Wegner presented the April School Invoices for approval. The April invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Motion made by Director Heninger as follows:

Motion to approve the April invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$892, 172.48

Motion seconded by Chairman Malnes.  
Motion approved by unanimous vote.

**2. APPROVAL OF CHECK REGISTER**

Mr. Wegner next presented the check register data provided to the Board for April and indicated that this needs to be posted on the school's website. This information is simply presented in a different format for the electronic posting on the website as required by Idaho statute.

Motion was made by Director Tower as follows:

Motion to approve the April Check Register Report for posting on the school's expenditure website.

Motion seconded by Chairman Malnes  
Motion approved by unanimous vote.

**3. APPROVAL OF APRIL FINANCIAL REPORTS**

The April Financial Reports were presented to the Board, by Mr. Wenger. The cash flow is good at this time, having received the 15 May payment. The School also received updated Foundation Calculations and Support Units for the best 28 week period. Using these updated May estimates, the School's state revenue will be \$11,751,000. This is an increase of 1.7% higher than the original budget, which was \$11,552.00. The general fund deficit for April was \$4, 318,754. This is 2.3% higher than last April's \$4,222,202 deficit. Chairman Malnes asked Mr. Wenger if he had any feedback from K12 on the April financials. Mr. Wenger replied that he has and that k12 is satisfied with the accuracy of the budget to actual numbers for the current year.

Motion made by Director Heninger as follows:

Motion to approve the IDVA April Financial Report, as presented.

Motion seconded by Chairman Malnes.  
Motion approved by unanimous vote.

**4. BUDGET SUMMARY**

Mr. Wenger briefed the Directors on the status of the 2013-2014 budget. He presented the state form that needs to be published prior to the Board approving the budget. This form is a summary statement of all funds for the current year, 2 prior years, and the 2013-2014 Budget. This form shows a 9% increase in state funding and 6.8% was due to projected increase in enrollment. The Board approved publication of the form and directed Mr. Wenger to brief Director Vore on the 2013-2014 Budget prior to the next Board meeting.

Motion by Director Heninger as follows:

Motion to publish the aforementioned budget form as presented.

Motion seconded by Chairman Malnes.  
Motion approved by unanimous vote.

**5. POLICY 609.1 (DRAFT AMENDMENTS)**

Head of School Edginton brought before the Directors Policy 609.1, complete with its drafts and amendments. Essentially, the only real change is in the title.

Motion by Director Tower as follows:

Motion to approve amendments to Policy 609.1 as presented.

Motion seconded by Chairman Malnes.  
Motion passed unanimously.

**6. POLICY 609.2 (DRAFT AMENDMENTS)**

Kelly Edginton then brought before the Board of Directors Policy 609.2 with its suggested draft amendments. After hearing the presentation, the Directors requested that the draft come back before them in their June meeting for a second reading.

**7. POLICY 903.2 (DRAFT AMENDMENTS)**

Head of School Edginton proposed to the Directors amendments to Policy 903.2. The Directors asked questions of Ms. Edginton on the areas of the policy that interested them and agreed to approve the amendments as presented.

Motion by Director Heninger as follows:

Motion to accept and approve the amendments to Policy 903.2 as presented.

Motion seconded by Chairman Malnes.  
Motion approved by unanimous vote.

**8. PAYMENT OF FEES (DRAFT POLICY)**

VHS Principal, Heidi Curtis, then brought before the Board of Directors a draft of a policy (number and title to be determined later) for a Payment of Fees policy. This policy would affect those students graduating in any given year who had not paid any applicable fees or who had not returned IDVA equipment according to their agreement with the school. Ms. Curtis then entertained questions and comments from the Directors.

Motion by Director Heninger as follows:

Motion to accept the draft policy as presented and to have the Board Clerk number it appropriately and enter it into the Policy Manual.

Motion seconded by Chairman Malnes.  
Motion passed unanimously.

**9. WORK STUDY POLICY (DRAFT)**

Principal Curtis then brought before the Board for their consideration a Work Study Draft Policy. After discussion and some questions, the Directors requested that the draft policy be brought back before them at their June meeting for a second reading.

## **B. INSTRUCTION AND CURRICULUM**

### **1. ACADEMIC REPORT AND SUMMARY**

Ms. Edginton then presented the Directors with the monthly academic data report. It is summarized as follows:

- IDVA Enrollment 5/7/2013: 3188 (source 5/7/13 Omnibus/ -214 from 4/11/13 to 5/7/13)
- Historical: IDVA Enrollment 5/10/2012: 2775 (source 5/10/2012 Omnibus/ -83 from 4/12/2012 to 5/10/12)
- High School Pass Rates
  - Overall High School course pass rate for IDVA: 73.97% / K12 pass rate: 55.00%
  - Alternative High School pass rate: 47.43%
  - VHS 9/24 cohort pass rate: 73.11%
  - VHS Spring Semester cohort pass rate: 60.56%
  - 9<sup>th</sup> graders who were in 8<sup>th</sup> grade HS course pilot in SY 11/12 pass rate: 89.82%
  - Subject area pass rates range from a high of 84.891% in World Language to a low of 59.26% in Senior Project
- 69 students currently enrolled in High School Advanced Opportunity Courses
- 82 students currently enrolled in National Math Lab/4 in Part Time NML
- 85 students currently enrolled in Mark12Reading intervention courses
- 247 students currently enrolled in K-8 IDVA academic intervention courses (Tier 2 courses)
- 112 students currently enrolled in high school IDVA academic intervention courses (Tier 2 courses)

## **C. PUPIL SERVICES**

Ms. Edginton presented the Directors with the monthly Enrollment Report. Currently the following number of students are actively enrolled in the school:

238 students are in the Alternative High School

977 students are in the Virtual High School

958 students are in the Middle School

1206 are enrolled in grades K-5  
305 of the above students are enrolled in Special Education.  
3141 is the current total number of students active in the school.

**D. PERSONNEL**

Ms. Edginton then presented the Personnel Report to the Directors. This report was one that gave the Board information on what teachers were resigning, retiring or were not eligible for a renewal of their contract. It also presented to the Directors those current contractual teachers being recommended for renewal of their contracts as well as the new hires for 2013-2014.

Motion by Director Heninger as follows:

Motion to accept the Personnel Report as presented and to approve those contracts of the returning teachers and of the new hires.

Motion seconded by Chairman Malnes  
Motion passed by unanimous vote.

**V. ITEMS SCHEDULED FOR INFORMATION:**

The Directors then agreed to change the date of their Annual Meeting in July 2013. The new date will be the 4<sup>th</sup> Tuesday of July, the 23<sup>rd</sup>. The Management will host a dinner for the Directors the night before on the 22<sup>nd</sup>.

**VI. EXECUTIVE SESSION:**

No Executive Session scheduled or held.

**VII. ADJOURNMENT:**

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Heninger that the meeting of the Board of Directors be adjourned.

Chairman Malnes seconded the motion.  
Motion approved by unanimous vote.

Meeting was adjourned at 9:03 p.m. (MDT)

Dated the 21st day of May

Mike Groshong

Board Clerk

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Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

### **IDVA BOARD MEMBERS**

David Malnes (Chairman)

- [Malnes6@usfamily.net](mailto:Malnes6@usfamily.net)
- Term through July 2014

Kerry Heninger (Vice Chairman)

- [Heninger5@msn.com](mailto:Heninger5@msn.com)
- Term through July 2014

Monica Robinson-Eckert

- [Robinmon@isu.edu](mailto:Robinmon@isu.edu)
- Term through July 2013

Nathan Vore

- [rvore@q.com](mailto:rvore@q.com)
- Term through July 2015

Kimber Tower

- [ClanTower@gmail.com](mailto:ClanTower@gmail.com)
- Term through July of 2015