

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
October 15, 2013**

I. PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:35 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via telecommunications (conference call).

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings held or scheduled.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kerry Heninger
Kimber Tower
Monica Robinson-Eckert
Nathan Vore

Others in attendance:

Kelly Edginton
Mike Groshong
Allen Wegner
Andrea Hampton
Amy White
Leroy Loomis

II. COMMUNICATIONS

- A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

No additions, corrections or substitutions to the Agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR'S REPORT

1. Director's Report

Chairman Malnes provided a brief report as to recent personnel meetings and issues and the directions that were given to the school's administration in relation to personnel interactions in a general sense.

2. Auditor's Report and Recommendation

Mr. Loomis and Mr. Wegner presented the Directors with information relating to the school's annual fiscal audit and report regarding the same. This is the same task previously performed by Mr. Zwygart who has left their firm.

A draft of the report was presented to the Directors with explanation of the single matter which has to be included for the finalization of the report. This last bit of information relates to the credit memo for K12. There are no anticipated problems with timely finalization.

The report is unqualified with the exception of the GASB 45 issue that all schools have in their audits associated with future expenses for retirees. Otherwise, there are no material weaknesses, material deficiencies or non-compliances.

Mr. Loomis reviewed the various financial statement reports including assets, liabilities, payables, receivables, general fund and federal programs. Discussion also addressed FDIC coverage and insurance and the status of the State Investment Pool.

Discussion addressed the changes in PERSI percentages effective July 1st.

Mr. Wegner addressed his thoughts in regard to the audit as did Director Vore. Director Vore has no concerns in regard to the Audit Report and findings.

Motion was made by Director Vore as follows:

Motion to approve the audit report as presented, pending finalization of the credit memorandum and to direct publication of the annual statement of financial condition for the school and IFARMS data to be submitted to the state in conjunction with the Audit data.

Motion seconded by Chairman Malnes.

Motion approved by unanimous vote.

3. Report of Director Heninger and Robinson-Eckert re K12 Trip

Director Heninger and Robinson-Eckert detailed their visit to Herndon to meet with K12 personnel and to tour their operations.

Information was provided as to the facilities tour, meeting with corporate leadership and legal counsel in advance of agreement re-negotiations and various divisions and departments of the organization. Both felt it was very informative to see the actual organization and how it works. This provided a great deal of insight as to how this all fits into the school's operations. There is now more of an understanding of how things change, why and what impact this has.

From the visit it was clear that there is an emphasis on excellence.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Ms. Edginton provided the Directors with information about the revisiting of an old issue about the English program and essay graders that may be in the press.

Ms. Edginton provided the Directors with information about the National Leadership Summit. There is a focus on observation and

feedback and using data to drive instruction in order to increase student achievement.

She addressed some activities for the staff to address culture and excellence.

Discussion was held in regard to Learning System down time, feedback on School Improvement Plan Initiatives and the positive feedback that is being received.

Ms. Edginton addressed the National Advocacy Summit and the participation of 2 IDVA personnel. Information as to the recent Idaho School Counselor Association meetings was also addressed, with 2 IDVA counselors presenting about virtual school counseling to all Idaho school counselors.

E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Heninger to approve the minutes from the September 25, 2013 Special Meeting and the August 14, 2013 Regular Meeting, as presented.

Chairman Malnes seconded the motion
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF SEPTEMBER INVOICES

Mr. Wegner presented the September school invoices for approval. The September invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Mr. Wegner indicated that the K12 invoice, though large, is typical for this time of the year as it is addressing much of the start up costs for the school year.

Motion made by Director Vore as follows:

Motion to approve the September invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$1,805,186.19.

Motion seconded by Chairman Malnes.
Motion approved by unanimous vote.

2. APPROVAL OF SEPTEMBER CHECK REGISTER

Mr. Wegner next presented the check register data provided to the Board for September and indicated that this needs to be posted on the school's website. This information is simply presented in a different format for the electronic posting on the website as required by Idaho statute.

Motion was made by Director Heninger as follows:

Motion to approve the September Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

3. APPROVAL OF SEPTEMBER FINANCIAL REPORTS

Mr. Wegner presented the September Financial Report to the Directors. Cash flow for the school is very good at this time. The school received its second payment for the year on or about October 1st.

These figures are still estimates as real figures are not yet reported and/or addressed at the state. Considering student population and the slight increase in state funding, funding is slightly increased for this year. He anticipates that the preliminary reports at the end of November/early December will provide a good feel to the school as to the financial status and accuracy of the budget assumptions for revenue.

Discussion was held as to the “discount” from K12 and how this is an issue across the country that is under examination by K12. There is some consideration of the issue being examined on a more regularly basis, whether monthly or quarterly.

Motion made by Director Heninger as follows:

Motion to approve the IDVA September Financial Report, as presented.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

4. POLICY 307.1 (THIRD READING)

Ms. Hampton presented the Directors with Policy 307.1 for a third reading. She addressed the modification she made in regard to the internet stipend for the school’s families and all issues previously raised by the Directors.

Motion made by Director heninger as follows:

Motion to approve the amendment of policy 307.1, as presented.

Motion seconded by Director Vote.
Motion approved by unanimous vote.

**5. APPROVAL OF STUDENT-PARENT HANDBOOKS
K-5 AND VHS**

Mr. Groshong presented the Student-Parent Handbooks to the Directors for consideration and possible approval.

Mr. Groshong indicated that the edits to the handbooks address changes that the Board had already approved in regard to policy and procedure during its August Meeting and a problem that was discovered with regard to the language on Truancy issues. These corrections are why the handbooks have been brought back, amended, for the Board’s approval. At prior meetings, the Board had only approved the K-5 handbook and the higher grades were delayed to allow for the Board members to fully review the documents.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the amendment of the IDVA K-5 Handbook.

Motion seconded by Director Vore.
Motion approved by unanimous vote.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the VHS and AHS Handbook, as presented.

Motion seconded by Director Heninger.
Motion approved by unanimous vote.

6. **APPROVAL OF POLICY REVISIONS – 504.1, 507.1, 701.2, 702.3, 703.2, 711.1, 713.1**

Ms. White presented the amendments to these existing policies for the Board’s consideration, review and possible approval. These amendments relate to changes in the Idaho Code from the last legislative session as well as additional matters that were clarified while this process was being one.

Motion made by Director Vore as follows:

Motion to approve the amendments to the policies, as presented.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

7. **APPROVAL OF POLICY AMENDMENT – 609.1**

Ms. Edginton presented the proposed amendments to policy 609.1 to the Board for consideration.

Ms. Edginton responded to inquiries from the Directors and detailed why changes were proposed.

Motion made by Director Heninger as follows:

Motion to approve the amendments proposed for Policy 609.1, as presented.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

8. APPROVAL OF POLICY AMENDMENT – 903.2

Ms. Edginton presented the proposed amendment to policy 903.2 to the Board for consideration.

Ms. Edginton responded to inquiries from the Directors and detailed why changes were proposed. This is a singular modification to add a single sentence for re-enrollment circumstances.

Motion made by Director Heninger as follows:

Motion to approve the amendments proposed for Policy 903.2, as presented.

Motion seconded by Director Vore.
Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton presented the Directors with an update of the academic issues associated with the school. She presented data associated with the outcome of the Strong Start Activities and the completion rates of various required activities such as the Individual Learning Plans.

Ms. Edginton provided current data on student pass rates and the participation rates of students in various levels of intervention and educational programs. She indicated that pass rates are being measured differently regarding the Alternative program. They are working on separating out data so that a comparison can be made to last year's rates.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Ms. Edginton presented the current enrollment report to the Directors, providing information as to student enrollment by grade level and program.

Second quarter for the Alternative High School program starts soon. Generally speaking enrollment is down approximately 200 students from the total last year.

D. PERSONNEL

1. PERSONNEL REPORT AND TEACHER REQUEST

Ms. Edginton presented a Personnel Report to the Directors with a request from a teacher.

One of the District's teachers has submitted a request for release from contract for the remainder of the school year. The teacher in question has a local opportunity that she would like to explore.

The administration will be making a request to the Board to refill this position. Right now they can address the issue with cover.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the Personnel Report, as presented and to grant release from contract as requested.

Motion seconded by Director Heninger.

Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

No business scheduled or addressed.

VI. EXECUTIVE SESSION:

No Executive Session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Heninger that the meeting of the Board of Directors be adjourned.

Chairman Vore seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 9:18 p.m. (MDT)

Dated the 15th day of October

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

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- Term through July 2015

Kimber Tower

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- Term through July of 2015