

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
June 18, 2013**

I. PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:30 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via Blackboard Collaborate.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings held or scheduled.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kimber Tower
Kerry Heninger
Monica Robinson-Eckert
Nathan Vore

Others in attendance:

Mike Groshong	Kelly Edginton
Allen Wegner	Heidi Higgins
Tara Ball	

II. COMMUNICATIONS

- A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

No additions, corrections or substitutions to the Agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR'S REPORT

Chairman Malnes did not have a report to present.

1. Educational Meetings and/or Trainings attended by the Directors since the last board meeting.

No reports presented.

INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Head of School, Kelly Edginton gave her monthly report to the Board of Directors. It centered around the following items:

- A Follow up to the May Special Board hearings
- Two IDVA teachers receive State Department Awards
- Graduations
- Charter Commission work.

Ms. Edginton updated the Board Directors to the situation of Student 13-H. Multiple attempts to contact the student to provide guidance on finding summer school options were unsuccessful. Once the student's mother was reached, she was abrupt and did not want to talk. She contacted the main office a few days later and summer school options were provided.

In regards to Student 13-M, multiple attempts to contact regarding summer school with no response. Principal had counselor sign him up for a summer class in order to be sure he was given full opportunity. More attempts at contact before and after summer school started on June 10 with no response. Advisor finally had a call back from the parent Monday, June 17. He said they had been on vacation for 2 weeks and will get the student right to work on summer school. Last LC login was 294 days ago. Student did login yesterday (6/17/13). No contract has been made yet due to the fact that we could not contact the family. Working with Mr. Pittman to get a summer contract to meet the Board terms.

Ms. Edginton also reported to the Directors that two IDVA teachers received State Department of Education Digital Learning Day Awards. These teachers were Brandi Maynard and Karli Thompson, our Elementary ALP teachers. Both won 2nd place awards and received \$1,000 each to use toward educational purposes.

The fifth graduating class of the Idaho Virtual Academy held graduation ceremonies in 3 cities this year, Coeur d'Alene, Idaho Falls, and Nampa, as in previous years. This year's class was made up of 160 students from 29 different counties and 65 different cities. Twenty-nine students in the Class of 2013 have earned a grade point average of 3.5 or higher and graduated with honors.

Charter Commission June 13th meeting:

Head of School, Kelly Edginton gave the Directors a synopsis of the June 13th Charter commission meeting. Highlights were:

- The PCSC plans to adopt a final performance certificate and framework no later than early September 2013. The framework presently under consideration will apply to non-alternative schools. A separate framework will be developed later in 2013-2014 to better reflect the performance of alternative schools.
- A round table discussion will be held within the next couple of weeks to discuss stakeholder input with regard to the certificate and framework revisions made in response to the June 13 PCSC workshop. Schools will receive more information regarding how to communicate their thoughts via appropriate representatives as soon as a date has been set.
- One-on-one negotiations with each charter school will begin in September 2013. These meetings will be held for the purpose of agreeing upon the individualized sections of each school's certificate and framework.
- All existing charter schools must be evaluated for renewal or non-renewal between March 2016 and March 2019. The PCSC will place all charter schools on a renewal consideration schedule based upon their 2013 star ratings.

D. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Heninger to approve the minutes from June 18, 2013 Regular Meeting, as presented.

Chairman Malnes seconded the motion
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF MAY INVOICES

Mr. Wegner presented the May School Invoices for approval. The May invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Motion made by Director Vore as follows:

Motion to approve the May invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$636,835.95.

Motion seconded by Chairman Malnes.
Motion approved by unanimous vote.

2. APPROVAL OF CHECK REGISTER

Mr. Wegner next presented the check register data provided to the Board for May and indicated that this needs to be posted on the school's website. This information is simply presented in a different format for the electronic posting on the website as required by Idaho statute.

Motion was made by Director Vore as follows:

Motion to approve the May Check Register Report for posting on the school's expenditure website.

Motion seconded by Chairman Malnes
Motion approved by unanimous vote.

3. APPROVAL OF MAY FINANCIAL REPORTS

Mr. Wegner presented the May Financial Report to the Directors. The state revenues are running a little higher than our original budget. The original budget estimated \$11,552,239 for 2012-2013 state revenues, but Mr. Wegner said they will be about \$11,900,000 instead. The 3% increase is due to enrollment being a little higher than anticipated. The higher revenue will cause the deficit credit to be lower than the original budget as well. The deficit credit will also be lower than last year's. Chairman Malnes asked what the deficit was last year and what the management anticipated it to be at the end of this year. Mr. Wegner responded that last year's budget was a little over \$5 million and this year's would be between \$4.8 and \$4.9 million.

Motion made by Director Heninger as follows:

Motion to approve the IDVA May Financial Report,
as presented.

Motion seconded by Chairman Malnes.
Motion approved by unanimous vote.

4. IDAHO STATE BILLING CONTRACT

Mr. Wegner explained that the Idaho State Billing (ISB) contract facilitates the processing of Medicaid reimbursement paperwork to the Department of Health and Welfare. The Medicaid claims are for our special needs students in our Special Education Program. Mr. Wegner then asked Special Education Director, Tara Ball, to give her assessment of the contract. Ms. Ball expressed support of the contract because of the workload associated with the Medicaid Reimbursement process. She did ask if Board Counsel, Amy White had reviewed the contract and commented on it. Mr. Wegner stated that he sent Ms. White the contract and he had her response. The bottom line was that there wasn't another agency available performing this service and this limited the school's options to using the contract services or doing the services "in house". After some discussion by Directors and management, the contract was approved.

Motion made by Director Vore as follows:

Motion to approve the contract with Idaho Billing Services for the 2013-2014 school year, as presented.

Motion seconded by Chairman Malnes
Motion approved by unanimous vote.

5. Budget Hearing

Mr. Wegner presented the 2013-2014 School Budget. He stated that the forms were the same as the ones used for the last few years. We are estimating a 6.2% increase in state revenues next school year. 2.1% of the increased revenue will be due to increased funding by the state and 4.1% of the increase will be due to a projected larger enrollment. Chairman Malnes asked what enrollment numbers were used to develop the budget and what enrollment numbers were used in last year's budget. Mr. Wegner replied that he has used 3500 students for the 2013-2014 school budget and that last year we had used 3300. The budget was approved by the Board of Directors.

No member of the public sought to address the proposed school budget.

Motion made by Director Heninger as follows:

Motion to approve the 2013-2014 school budget as presented.

Motion seconded by Director Vore.
Motion passed by unanimous vote.

6. PER DIEM CHANGES

Mr. Wegner then requested a change in the per diem meal rates. The current rates have been enforce since the inception of the school and have not kept up with inflation and increase in food pricing. The new rates proposed are:

- Breakfast....\$8
- Lunch.....\$10
- Dinner....\$15

Motion made by Director Vore as follows:

Motion to approve the new per diem rates effective July 1, 2013 as presented.

Motion seconded by Chairman Malnes
Motion approved by unanimous vote.

7. POLICY 609.2 (SECOND READING)

Head of School Edginton, then presented Policy 609.2 for its second reading. The Directors requested that it come back in July for a 3rd reading.

8. WORK STUDY POLICY (DRAFT)

The management requested that the current Work Study Policy Draft be tabled indefinitely at this time.

9. POLICY 610.0 (FIRST READING)

Kelly Edginton then presented a draft policy (610.0) in its first reading. Ms. Edginton has been working on this policy in conjunction with Board Counsel who has signed off on it in its present form.

Motion made by Director Heninger as follows:

Motion to approve Policy 610.0 as presented.

Motion was seconded by Chairman Malnes

10. POLICY 903.1 (PROPOSED AMENDMENTS)

The management team proposed some changes to the Enrollment Cap policy. The Directors listened to the proposals and asked that the policy be returned for a 2nd reading in July.

As a result of the Board's request, there was no action taken on a recommendation of an enrollment cap for the Alternative High School.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT AND SUMMARY

The academic report was postponed until the July Annual Meeting.

C. PUPIL SERVICES

Ms. Edginton presented the Directors with the monthly Enrollment Report. Currently, there are 2529 students registered for the 2013-2014 school year. That compares with 2436 enrolled at this time last year.

Special Education Manager, Tara Ball gave the Directors a Special Education Department report:

Idaho Virtual Academy Meets Requirements Letter

This is a Determination letter received from Rich Henderson, the State Director of Special Education. This is an annual Determination of our special education status on compliancy. Districts are assigned one of four determination levels. The levels are Meets Requirements, Needs Assistance, Needs Intervention, and Needs Substantial Intervention. Our District was found to Meet Requirements. This was based on data submitted for school year 2011-2012, and our completion of compliancy documentation following the data submission.

IDVA Meets

This rubric shows the scores for each of the areas where the determination was made. You will see we met each area with full points in each area, with an overall LEA Determination of 4 (maximum possible points).

How the Idaho State Department of Education Made Local Determinations

This document provides an explanation of how the scores were derived for the Determination Levels. Please see page 10 for specific Action Plan for Monitoring Activities.

D. PERSONNEL

Ms. Edginton then presented the Personnel Report to the Directors. This report was one that gave the Board information on what teachers were resigning, retiring or were not eligible for a renewal of their contract. It also presented to the Directors those current contractual teachers being recommended for renewal of their contracts as well as the new hires for 2013-2014.

Motion by Director Heninger as follows:

Motion to accept the Personnel Report as presented and to approve the standard teacher contracts of the returning teachers and of the new hires.

Motion seconded by Chairman Malnes
Motion passed by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

The Directors were reminded of the Face to Face Annual meeting to take place on the 23rd of July, with a management hosted dinner the night before.

VI. EXECUTIVE SESSION:

No Executive Session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Heninger that the meeting of the Board of Directors be adjourned.

Chairman Malnes seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 8:38 p.m. (MDT)

Dated the 18th day of June

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

- rnvore@q.com
- Term through July 2015

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015