

**Idaho Virtual Academy
Board of Director's
Annual Board Meeting**

July 22, 2013

Dinner was held during the evening, prior to the annual meeting. The dinner was held at Lucky Fins Restaurant, 1441 N. Eagle Road, Meridian, Idaho and commenced at 6:30 P.M.

No business was scheduled nor discussed.

Those in attendance were:

David Malnes
Kerry Heninger
Monica Robinson-Eckert

Kelly Edginton
Mike Groshong
Allen Wegner
Andrea Hampton
Tara Ball
Heidi Higgins
Scott Miller
Amy Chadez
Jenny Whelan
Lori Malnes
Troy Heninger
Lisa Miller

July 23, 2013

I. PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

A quorum was established at 8:33 a.m.

C. TRUANCY HEARINGS AS NEEDED

No truancy hearings held or scheduled.

D. ROLL CALL

Introductions of all individuals present was done
Directors Present:

David Malnes	X	
Kerry Heninger	X	
Monica Robinson-Eckert	X	
Kimber Tower	X	
Nathan Vore		Not in attendance

Others in attendance:

Kelly Edginton
Mike Groshong
Scott Miller
Heidi Higgins
Andrea Hampton
Jenny Whelan
Amy Chadez
Tara Ball
Monti Pitman
Amy White

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS

No member of the public sought to present or appear before the Board.

B. DIRECTOR'S REPORT

Chairman Malnes did not have a report to present.

1. Educational Meetings and/or Trainings attended by the Directors since the last board meeting.

No reported activities were addressed.

2. Presentation on School Growth by Heidi Higgins.

Heidi Higgins provided the Directors with updates as to issues of school growth and related programs.

The first subject raised is a for-pay preschool program (EmbarK¹²). She provided details to the Directors as to the various options for this program. This is a K-12 product and program that will not be run through the school. Participating student age will be from 3 through 5. There are two different options available for families at two different price points. Both are very reasonable price options.

Ms. Higgins provided information as to the direction of her marketing activities and the evolution of her role. She addressed a number of modified strategies for marketing that will be different for this school year which illustrated the differences in her roles and activities for the 2013-2014 school year.

Ms. Higgins provided to the Directors documentation listing approximately 70 events that are the next upcoming school marketing and activity events. These are both in-person as well as online events.

A new activities program being rolled out for the upcoming school year. The homeroom teachers are working with Room-Parents/High School Boosters in organizing and scheduling regional events. The back-to-school events and events that are not directly educationally tied are going to be parent driven. Teachers will remain responsible for educationally driven local events. A new position has been established as the Booster Coordinator/Booster Boss who directs the program with the co-ops and the room parents.

E-mail blasts of the various changes and activities will be going out on a weekly basis to the school's families.

Ms. Higgins addressed her target audiences for her activities and discussion ensued with the Directors as to ideas for those activities.

C. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

A. Introduction of New Administrators.

Kelly followed up on the introductions of the administrative team for the upcoming school year.

Mr. Pitman provided the Directors with an update of his activities.

Ms. Edginton indicated that the school is up for accreditation again this upcoming school year as part of the five-year cycle. Last year K12 worked with the accreditation provider to have the curriculum accredited. This should help the process. The in-person meeting is for two days in February, after documentation is provided. This is similar to the process for a federal programs audit in the manner in which it is conducted.

The new administrative team will be working to put together all the necessary materials and information and will be preparing for the visit. Ms. Edginton indicated that she would keep the Board apprised of the process through the school year.

B. Charter Commission Performance Certificate and Framework with General Discussion and Update and Discussion.

Legislation was passed this last legislative session that had a significant impact upon the manner and method of operation of charter schools, their approval and their continual review. All charter schools will be performing under a Charter Performance Certificate with an identified performance framework. The Commission is working on developing this framework. Ms. Edginton indicated that the school has been actively attending and providing input as to the development of the framework tool.

Ms. Edginton indicated that she is not currently thrilled with the framework being discussed as it addresses virtual programs. The school has worked on removal of a proposed Third-Party Management approval requirement. There are currently four parts of the framework being discussed for consideration.

Performance Certificated must be finalized and approved by July 1, 2015. All schools will be put in line to be evaluated under the Performance Certificates (in order of star ratings) during the next subsequent three school years.

Discussion about the change in law, the various manners in which a charter school can now be chartered, including the options of

university sponsors was had between the Directors and Head of Schools.

Ms. Edginton responded to a number of inquiries from Directors:

- The Star Rating for the school was initially a two. Through the appeals process this is now a three. Andrea Hampton has worked very hard on the appeal process. The school's personnel had initially been advised that the Alternative School was to be considered separately from the general education program of the school. In the end, this is not how the program was implemented for IDVA. The three stars put the school in good standing and making AYP. Discussion was held about different elements and areas with this rating, where the school's Administration feels they can do better and where the school is very strong.
- Ms. Edginton had not been pleased with the outcome of the prior year's onboarding processes and wanted to implement improvements for this year's process. Accordingly, there are changes in this program for the coming year. She detailed some of the changes that have been implemented for the program. Teachers are going to be more actively involved in the process. The feedback from the high school teachers has been very positive. This is going to provide the student with a very realistic understanding of the process and the work involved to succeed in the school. If the student is not interested in this level of work or demands upon them, they are more likely to understand their interest and dedication to the program (or lack thereof) from the introductory process so that they can make an educated decision about their educational options.
- Ms. Edginton wanted to establish stability and focused structure for the upcoming year for both the teachers and students. She did not want to implement the types of last minute changes or mid-year changes that have occurred in K12 programs in the past. More stability and more understanding of expectations is a solid goal. This expectation has been communicated to both K12 and the school's teaching personnel.
- High School and Alternative High School issues – Ms. Edginton detailed some of the changes for the program and the new

staffing for the program in administration and in student support for the upcoming school year.

- Positioning our school for retention – Ms. Edginton detailed that student retention is an administrative goal for the upcoming school year. The new onboarding will be very important for the students and the families to have a solid understanding of the expectations and the work that is involved in the program. Also, making sure that the learning coach has a solid understanding of the role of the learning coach. It is not doing the student any favors by losing a semester or a year of schooling, leading towards a timeline for graduation, if the program is not the best fit for the student. It is hoped that this more realistic understanding of both student and learning coach expectations will aid in self-selection at the enrollment phase and will correspondingly result in student retention.
- Technology issues and questions – K12 has separated out their systems department and has been very cognizant of the technology start-up problems from the last school year. K12 personnel are keeping the schools very aware of what is going on with the systems. They are taking steps to move certain bigger classes to a different/larger server to keep online “classrooms” from crashing. K12 has been working to update the systems and is very aware of the problems that had occurred and have been working to increase capacity.
- Teacher usage of software and hardware – teachers likewise had difficulties and frustrations with technology problems from last year. It is hoped that some of the systems changes that are taking place at K12 will also alleviate this problem. The Administration will be keeping in close communications with the teaching staff to identify technology problems and seeking to address any repeated problems that arise.
- Student-Teacher ratios – this is driven by funding received from the state. The school is funded at under \$4,000 per student, one of the lowest funded, if not the lowest funded, in the state. Teachers having a more focused day will aid in the workload and the change in onboarding so that student “fit” aids in the job responsibilities. It is hoped that these changes make the workload more manageable. Trying to locate different avenues that make things less time-consuming for the teachers.

An expressed goal of the Administration was for better input from teachers and more communications with teachers on all issues, including workload and student teacher ratios, rather than an entirely top-down approach. With the majority of the Administration having come from teaching ranks, it is hoped that the administrative team's understanding of their issues will aid in leading to practical and impactful solutions.

The Directors and Administration engaged in a detailed discussion about student-teacher ratios and job responsibilities of the teachers, recognizing the financial limitations of the school.

- Discussion among the Administration and Directors occurred regarding information on the website relating to data and information about the school's personnel to provide information to the parents and students of the school's community. The Directors indicated a liking for a staff directory which would include a photograph and up to date information about the teachers.

D. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Heninger to approve the minutes from June 18, 2013 Regular Meeting, as presented.

Motion seconded by Director Tower.

Motion approved, unanimously.

E. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE CURRENT AGENDA

There was no amendment or change to the Agenda.

III. CONSENT AGENDA ITEMS:

No matters were scheduled or addressed in the consent agenda.

IV. ANNUAL MEETING ITEMS:

A. ELECTION OF NEW BOARD MEMBERS

Discussion was held relating to the current expiration of the term of Director Robinson-Eckert. She has indicated a desire to continue service and the Directors have likewise indicated a desire to have her continue her service to the school.

Motion was made by Chairman Malnes as follows:

Motion to appoint Director Robinson-Eckert for a second term as a Director of the Board of Directors for IDVA.

Motion was seconded by Director Heninger.
Motion approved, unanimously.

Director Robinson-Eckert abstaining.

B. OATHS OF OFFICE

Directors were each provided with and addressed their Oath's Of Office as well as the Director's Code of Ethics and Nepotism Code. Directors in attendance signed their corresponding documentation and all such signed documentation was provided to the Board's Clerk.

C. OFFICER ELECTIONS

Legal counsel detailed for the Directors the current positions that the Board currently utilizes as well as information as to who is currently sitting in each of these individual officer seats.

1. Chairman

The current Chairman is Chairman Malnes.

Motion was made by Director Heninger as follows:

Motion for Chairman Malnes to continue serving in the position of Chairman for the 2013-2014 school year.

Motion seconded by Director Tower
Motion approved, unanimously.

Chairman Malnes abstaining.

2. Vice-Chairman –
The current Vice-Chairman is Director Heninger.

Motion was made by Director Tower as follows:

Motion for Director Heninger to continue service in the position of Vice-Chair for the 2013-2014 school year.

Motion seconded by Director Robinson-Eckert.
Motion approved, unanimously.

Director Heninger abstaining.

3. Treasurer -
The current Treasurer is Nathan Vore.

Motion was made by Director Robinson-Eckert as follows:

Motion for Director Vore to continue in his position as Treasurer for the 2013-2014 school year.

Motion seconded by Director Tower.
Motion approved, unanimously.

D. APPOINTMENT OF BOARD CLERK

Mr. Groshong currently serves as the Board's clerk. He has held this position for a number of past years.

Motion was made by Chairman Malnes as follows:

Motion for Michael Groshong to continue service as the Board's Clerk for the 2013-2014 school year.

Motion seconded by Director Heninger.
Motion approved, unanimously.

E. APPOINTMENT OF TITLE IX OFFICER

The Head of School traditionally has served as the School's Title IX Officer, with the individual's ability to designate that authority in specific instances when it is in the best interest of the particular claim and/or if the Head of Schools is involved in some manner in regard to the underlying allegation.

Motion was made by Director Heninger as follows:

Motion to appoint Kelly Edginton as the school's Title IX officer for the 2013-2014 school year.

Motion seconded by Director Tower.

Motion approved, unanimously.

F. COMMITTEE APPOINTMENTS

1. Mission and Vision

Counsel detailed the issues relating to the purpose of this committee which had been created during the last annual meeting as well as identification of the leadership from this committee. Mr. Groshong, serving as co-chairman provided the Directors with an update as to the activities and what still needs to be done with the need to re-draft the Charter and the legislative changes that took place this recent legislative season in regard to charter schools.

Motion was made by Chairman Malnes as follows:

Motion to continue the work of the Mission and Vision Committee for the 2013-2014 school year, consistent with the new legislation, with Director Tower and Clerk Groshong continuing in their positions as Co-Chairs of this committee.

Motion seconded by Director Heninger.

Motion approved, unanimously.

2. Charter/Performance Certificate & MSA

Counsel detailed the issues relating to the purpose of this committee which had been created during the last annual meeting as well as identification of the leadership from this committee. As with the Mission and Vision Committee, the work of the committee was suspended during the legislative session and due to legislative changes and enactments. The Charter is going to have to be redrafted with the new concept of a Performance Certificate.

Motion was made by Director Tower to continue the work of the Charter and MSA Committee, including the Performance Certificate work as part of the Charter scope of the committee, with Director Robinson-Eckert to continue in her position as Chair of this Committee.

Motion seconded by Director Heninger.
Motion approved, unanimously.

3. Scholarship Committee

Mr. Wegner advised the Directors that the scholarship fund currently holds approximately \$11,000. He does not believe that any funds were distributed from the scholarship fund during the 2011-2012 school year.

Discussion was held among the Directors as to how to spear-head this committee with regard to the issue of scholarships.

Mr. Wegner addressed the use of non-designated donation organization funds to the school as has been done in the past. The Directors discussed that one of the purposes of the committee needs to be funds generation for the scholarship program.

Motion was made by Chairman Malnes as follows:

Motion to continue the scholarship committee for the 2013-2014 school year with Director Robinson-Eckert and High School Principal Scott Miller as Co-Chairs. Director Heninger shall continue to serve on the committee as a member.

Motion seconded by Director Tower.
Motion approved, unanimously.

4. Policy Committee

Consistent with the discussion of the Directors and the fact that the school's policies were substantially revisited with the school's 10th year of existence, the Directors indicated a desire to discontinue this committee.

Motion was made by Director Heninger as follows:

Motion to discontinue the Board's utilization of a policy committee.

Motion seconded by Director Robinson-Eckert
Motion approved, unanimously.

G. DESIGNATED TIME AND PLACE FOR BOARD MEETINGS

Discussion occurred among the Directors as to their thoughts regarding the change in time for regular monthly meetings of the Directors, having moved the time from 8:00 to 7:30 a.m.

Motion was made by Director Tower as follows:

Motion to continue holding the regular monthly meetings of the IDVA Board of Directors at 7:30 p.m. on the Third Tuesday of each month during the 2013-2014 school year. Such meetings to be held at the Treasure Valley Learning Center, the Arco facility (when Mr. Groshong is available) as well as via telecommunications. Notices of such meeting shall be posted at the TVLC, the Arco facility (so long as such facility remains in use) and on the school's Community Board.

Motion seconded by Director Tower.

Motion approved, unanimously.

Mr. Groshong shall provide the Directors and Administration with a calendar or listing of the actual meeting dates.

H. SELECTION OF NEWSPAPERS FOR LEGAL PUBLICATION

Discussion was held by the Directors as to the current publications utilized. Inquiries were made by the Directors to the Administration as to their Current thoughts as to the use of these publications.

Motion was made by Director Robinson-Eckert as follows:

Motion to continue use of the Idaho Statesman, the Coeur d'Alene Press and the Idaho Falls Post Register as the newspapers for legal publication for the school.

Motion seconded by Director Heninger.

Motion approved, unanimously.

I. SELECTION OF DEPOSITORY FUNDS FOR LEA

Discussion was held by the Directors about the current banking activities of the school. Inquiry was made to Mr. Wegner regarding his level of satisfaction with the current entities.

Motion was made by Director Heninger as follows:

Motion to continue use of the LGIP and Wells Fargo as the depository of the school's funds.

Motion seconded by Director Tower.
Motion approved, unanimously.

J. IDENTIFICATION OF DISPOSAL AGENT

Traditionally, the Board has designated the Head of Schools as the Disposal Agent for the school.

Motion was made by Director Heninger as follows:

Motion to have Head of Schools Edginton serve as the school's Disposal Agent for the disposal of property as identified in Idaho Code.

Motion seconded by Director Robinson-Eckert
Motion approved, unanimously.

V. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF JUNE FINANCIAL REPORTS

Mr. Wegner provided the Directors with the status of the current school financials. He addressed the anticipated "front-loading" payments to be forthcoming in August. This will be based upon the budgeting information that was previously provided to the State Department of Education. This front-loading of funding is very beneficial for a strong cash flow for the start of the school year.

Mr. Wegner provided the Directors with the current June financials. This information is very close to the end of the year figures though there is a bit of final end of the year clean-up and accrual to occur which will be noted in the report for next month.

Mr. Wegner provided the Directors with a general overview of the year's financial condition. There was higher revenue for the school for the 2012-2013 school year, primarily based upon increased school enrollment.

Mr. Wegner reviewed, in detail, information in Tab 100 of the financial report.

Review tab 100 in financials.

Revenue for next year is set in the budget to be slightly higher for 2013-2014 school year. Some of this estimated increase is based on student enrollment projections and additional projected increases are based upon some raises in legislative enactment.

Discussion was held between the Directors and Mr. Wegner regarding the impact of enrollment upon funding and the impact upon the funding depending upon when the students are enrolled and attending. Discussion was held as to possible impact upon finances associated with an enrollment cap.

Mr. Wegner reported that K12 is comfortable with the current enrollment policy and financial condition associated with the student enrollment figures. The school had less of a K12 discount this school year (2012-2013) from K12 than what had occurred in the prior school year.

As this is the school's final financial report for the 2012-2013 school year, Mr. Wegner addressed some of the other tabs and funds, in addition to the general fund.

Motion made by Director Heninger as follows:

Motion to approve the IDVA June Financial Report, as presented.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

2. APPROVAL OF JUNE INVOICES

Mr. Wegner presented the Directors with the school's invoices for June. These invoices are of a customary and usual nature. There is nothing out of the ordinary in the invoices to specifically highlight.

As per the school's policies, the invoices have been reviewed and approved by Treasurer Director Vore and an independent employee

of the school. This reviewing employee has changed in the past month due to Ms. Hampton's recent change in position; she no longer fits the requirements under the school's policy to be conducting the review. A different individual is now doing this review.

Motion made by Director Heninger as follows:

Motion to approve the June invoices for IDVA, as presented and further moved to approve payment to K12 to pay for submitted invoices in the amount of \$596,657.88.

Motion seconded by Tower.

Motion approved, unanimously.

3. APPROVAL OF CHECK REGISTER

Mr. Wegner next presented the check register data provided to the Board for June and indicated that this needs to be posted on the school's website. This information is simply presented in a different format for the electronic posting on the website as required by Idaho statute.

Motion was made by Director Heninger as follows:

Motion to approve the June Check Register Report for posting on the school's expenditure website.

Motion seconded by Robinson-Eckert

Motion approved, unanimously.

4. POLICY 609.2 (Third Reading)

Head of School Edginton then presented Policy 609.2 for its third reading. This policy addresses grade level retention and acceleration. There have been no changes to the content of the policy since its last reading with the Board.

Motion by Director Henginger as follows:

Motion to approve Policy 609.2 Grade Level Retention and Acceleration, as presented.

Motion seconded by Director Robinson-Eckert.

Motion approved, unanimously.

5. **POLICY 903.1 (Second Reading - Amendments)**

Head of School Edginton presented Policy 903.1, the Enrollment Cap Policy for its second reading. There have been no changes to the content of the policy since its last reading with the Board.

Motion made by Director Tower as follows:

Motion to approve Policy 903.1 Enrollment Cap Policy, as presented.

Motion seconded by Director Heninger.
Motion approved, unanimously

6. **POLICY 950.1 (First Reading – Amendments)**

Ms. Edginton presented to the Board proposed revision to Board Policy 950.1 relating to Graduation Requirements. This is simply a revision of the existing policy addressing the accrediting agency as well as a requirement of a certain minimum number of credits earned at IDVA, to graduate from the school, allowing for exceptions to be granted by the Head of School.

In the advanced ED standards it is often a requirement that earn a certain percentage through your school. Yet, the policy provides for an exception for the HOS to allow for situations where a senior can be enrolled in the school year. It is a balance of helping the students yet also controlling the situation of enrollees who are earning your diploma and impacting the school's graduation rates.

Motion made by Director Tower as follows:

Motion to approve the amendments to Policy 950.1, as presented.

Motion seconded by Director Heninger.
Motion approved, unanimously.

7. **AHS Enrollment Cap Recommendation**

The Administrative Team of the school is recommending a cap of enrollment at the alternative school at 400. This figure will provide some stability and focus and addresses staffing limitations. The school was staffed for the 2013-2014 school year based upon a 400 student figure. These students are not counted as part of the traditional high school program. If a student is unable to enroll in the Alternative Program due to the cap limit, the student can be enrolled in the traditional virtual high school for the semester and thereafter could potentially be transferred into the alternative school should there be a reduction in students below the cap.

Motion was made by director Heninger as follows:

Motion to cap the Alternative High School Enrollment at 400 students for the 2013-2014 school year, with the Board able to later review this cap figure, at the Board's discretion.

Motion seconded by Director Tower.

Motion approved, unanimously.

8. POLICY 307.1 (First Reading – Amendments)

Policy 307.1 is in regard to the Internet Service Provider Subsidy. The amendments to this policy were presented to the Directors by Ms. Hampton. This policy now provides that all students are eligible for the subsidy but that there are deadlines for application. There are changes in the deadline dates from the current policy. The appeals process for receipt of the subsidy has not changed.

The Administration will bring this policy back to the Board for a second reading with the changes as discussed by the Administration and the Board.

B. INSTRUCTION AND CURRICULUM

1. IDVA Academic Report

Ms. Edginton presented the Academic report for the 12-13 school year. She addressed the end of the year student enrollment figure in comparison to where it was during various stages in the school year.

Ms. Edginton briefly re-addressed the school's preliminary three star rating.

Ms. Edginton provided the Directors with information as to the 2011-2012 pilot for 8th graders taking HS math and English and tracking for progress. There are 67 of the students left. She addressed data relating to the student progress and pass rates. These outcomes have remained very high. This group of students surpassed the proficiency levels of all the other 9th graders in standardized testing.

Discussion was held between the Administration and Board regarding the longevity of the students in the pilot program and whether such pilot activities have made a difference for this group of students.

Data was provided to the Directors in regard to onboarding and in-year retention for the school year. The Onboarding Specialist Pilot Program outcomes saw a greater student retention than for in-year enrollees from 2011-2012 and was significantly higher than retention for new school year 2012-2013 students who started school the first day of the school year and did not have the opportunity to participate in the program. Improvements are being made to address student onboarding for the upcoming school year.

Ms. Edginton addressed student pass rates and the increase in year-over-year. This pass rate is continuing to increase during the years for which this information was tracked. Information was also provided regarding cohort pass rate. This number is a bit lower than the overall pass rate but was a better figure than that which would be anticipated. She provided information as to pass rate broken down into different subject matters and considerations.

Discussion about possible inclusion of additional AP/dual enrollment classes for next year – the catalog is fixed for 2013-2014 and these opportunities will be approximately the same classes that existed this current school year. The administrative team would also like this program to increase in the future and would like to emphasize this issue with the counselors and the interaction of the counselors with the students.

2. K-5 Report

The Board was provided with a written overview from Ms. Chadez. She indicated that in her presentation she would address information and matters not on her written submission.

During her first year in this position she discovered she had some teachers who were not placed in positions recognizing their individual best strengths. She surveyed her teachers about interests and priorities in the teacher's job descriptions. She has been working on structuring modifications to place teachers in accordance with their best strengths and to provide the best outcomes for students and families.

Ms. Chadez provided details regarding homeroom teachers and "Specialists" who will be working on Tier II instruction of students. Students will be required (as part of Tier II) to attend at least 70% of these specific courses. Ms. Chadez wants this policy strongly followed and enforced for student improvement. Her team has created documentation tracking forms to address these improvement issues. The elementary team has been working on team building and collaboration within the staff. She has been working to keep the staff informed of all activities for the upcoming year and the matters scheduled throughout the year.

Ms. Chadez has 18 teachers in the K-5 program. There are two new teachers in the program for this school year. One retirement allowed a transition teacher to come on board. A second teacher left for a different school. A former teacher returned back to the program in this opening.

In knowing what to expect for this upcoming year, the start-up to the new year has been smoother and has allowed more time for solid planning.

3. Middle School Report

Ms. Whelan presented her report to the Directors.

She provided her program's written goals for the school year.

She highlighted a few items that she has been working on with her Master Teacher including addressing criteria for course placements based upon the needs of the students. She provided detailed example of math course options for students.

She indicated that there will be a focus on getting teachers in the classrooms more, directly working with students at the student's instructional levels. The teachers will be using data assessment to provide instruction at the students' achievement levels.

She indicated that one of the projects she has been working on is that if she is asking the teachers to be in classes more, what can we do to make that more manageable. Change in Tier II tracking is more efficient and this will aid with the paperwork end of the duties.

She indicated that she wants her Master Teacher for this year to work more with being an instructional coach and aiding teachers in a more hands-on approach.

There were some staffing changes in the program – two English teachers changed and one ELA position. The person in this position also has a principal endorsement.

There are currently 11 teachers in the Middle School program.

4. VHS Report

Ms. Curtis, who had served as the Principal at the High School for the 2012-2013 school year provided the Directors with a written end of school report for the Board. She did provide positive comment on Jenny and her ability to work with the school's programs next year.

Scott Miller provided an introduction into his experience at a traditional high school setting and his recognition that this will be an exciting new challenge in a virtual world.

He stated his goals for the upcoming year.

- Advocate for a true professional learning community – a culture and a way of doing business for the adults.
 - Culture that learning is why we are here
 - Need to know the culture of the existing staff and their level of belief that all kids can learn at high levels (for that individual child)
 - Cultivate and continue message of how we are going to do business
- What do we want kids to learn
- How do we know that they have learned it
- What do we do for the kids that aren't learning
- What do we do for the kids who are learning – what do we enhance.

5. **Special Education Report**

Ms. Ball had provided written information to the Board in its packet for the meeting.

Ms. Ball detailed that audits and reporting are a huge part of special education programs. She touched upon the changes in reporting and audits in the state this past year.

In November the school brought the leadership team together, with Administration, to work on interventions and the process for interventions. Ms. Ball described the process of Response to Intervention to the Board and how students who are not responding to intervention are addressed – monitoring progress and changing interventions for students who are not responding.

The program had a challenging year last year with a significant influx of new students and a large number of new students with behavioral issues. Those in the program worked with the behavioral specialist as to what worked best with each individual student's individual behavioral issues and provided education to the teachers with this specific information for each student.

The High School project with summer transition activities is an example of one of the areas in which the school needs to grow and for which she would like to place emphasis. One of the special education teachers put together a transition curriculum during the

past year. This program and curriculum needs to be better utilized throughout the special education department. With these changes, the student transition program is continuing to improve.

During the past school year there was a huge increase in mid-year special education enrollment. As with all schools, there is a difficulty in finding HQT special education teachers, mid-year, who could address this influx of new students. The solution of utilizing the general ed teacher model was not the outcome hoped for and Ms. Ball would not recommend it again. However, at the time it was the only option. Two part-time staff members were also brought in to address student increases. Special education half-time teachers in this type of special education virtual program are very challenging. It was an extremely difficult spot for the teachers who came in.

The Special Education student population peaked at 368 students in Mid-February and ended at 308 students. Year over, this was an ending enrollment increase of 30 students. The influx of students created the most significant challenge in the program.

The Special Education Lead Teachers are very strong together and made a strong team. They were a critical component in aiding teachers with the influx of students.

There are staffing and program structure changes in Special Education for the 2013-2014 school year. The program did not continue the use of the general education assistant for 2013-14. The one part-time teacher ended up moving and the second one was not selected to return when the interviewing process was completed. Thus, three new full-time teachers were brought into the program for next year. These teachers will be here for teacher training. Initially it was anticipated that all three new teachers would be high school instructors but the K-8 special education enrollment is higher than anticipated. Thus, one of these new teachers will be shifted to special education in these grade levels.

There are 12.75 teachers in the special education program for next year. There are also two SLP and one behavioral interventionist in addition to one full-time special education support staff to aid in the paperwork requirements.

One of the program goals for the upcoming school year is to address Common Core Goals into the IEP standards and progress.

The department personnel want to continue to increase the progress of the program's students.

C. PUPIL SERVICES

1. Enrollment Report

The enrollment goal for the 2013-2014 school year is 3500 students. The current enrollment figure at this time is at 2622 students, recognizing that the typical last month rush to register student has yet to commence.

Ms. Edginton provided the Directors with enrollment information broken down by student subcategory.

It is anticipated that the typical enrollment surge will start soon. The school is currently 900 students under its anticipated goal. However, historically the number of enrolled students will dramatically increase in the next few weeks. At this time the student enrollment activities are trending about equivalent to the same time last year.

The student enrollment goal for the 2012-2013 school year was 3200 students. There were a few times last year that the enrollment went over 4000.

D. PERSONNEL

1. Personnel Report

The personnel report for July was presented to the Directors by Mr. Groshong. He advised the Directors that there was one resignation since the last report. This resignation was from a former administrator who chose to go back into the classroom previously and is now considering returning back into brick and mortar school to work her way back into administration in that setting.

Motion was made by Director Heninger as follows:

Motion to approve the request to release Ms. Granier from her contract and accept her resignation.

Motion seconded by Director Tower.

Motion approved, unanimously.

Mr. Groshong then proceeded to make the Administration's recommendations for new employment and presented this list to the Directors for approval. This recommendation involved bringing on a number of new employees as Category II teachers and to issue Category II contracts.

Motion by Director Tower as follows:

Motion to approve the personnel report, as presented and to issue Category II teaching contracts to the individuals identified for employment on the Personnel Report.

Motion approved, unanimously.

VI. ITEMS SCHEDULED FOR INFORMATION:

No matter was scheduled or addressed for information.

VII. EXECUTIVE SESSION:

Motion was made by Director Robinson-Eckert as follows:

I hereby move for the Board to adjourn to executive session to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations as provided in Section 67-2345(1)(e), Idaho Code.

Motion seconded by Director Tower.

Motion approved, unanimously.

The Directors adjourned to executive session at 2:36 p.m.

The Directors engaged in discussion relating to preliminary negotiations involving matters of trade or commerce as per Idaho Code 67-2345(1)(e).

Upon request of Director Robinson-Eckert, seconded by Director Tower and with unanimous consent of the Directors, the Directors returned to open session at 3:37 p.m.

VIII. ADJOURNMENT:

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Heninger as follows:

Motion was made by Director Heninger that the Annual Meeting of the Board of Directors be adjourned.

Motion seconded by Director Tower.
Motion approved, unanimously.

Meeting was adjourned at 3:55 p.m. (MDT)

Dated the 22nd day of July 2013

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

- rnvore@g.com
- Term through July 2015

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015