

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
October 21, 2014**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:35 p.m. MDT with a quorum of the Directors present.

C. TRUANCY HEARINGS AS NEEDED

No Truancy Hearings scheduled or held.

D. ROLL CALL

Directors Present:

| <i>Seat</i> | <i>Occupant</i> | <i>Term</i> | <i>Present</i> | <i>Absent</i> |
|-------------|--------------------------|-------------|----------------|---------------|
| Position 1 | Director Tower | (7/15) | <u> X </u> | <u> </u> |
| Position 2 | Director Armes | (7/15) | <u> X </u> | <u> </u> |
| Position 3 | Director Robinson-Eckert | (7/16) | <u> X </u> | <u> </u> |
| Position 4 | Chairman Heninger | (7/14) | <u> X </u> | <u> </u> |
| Position 5 | VACANT SEAT | () | <u> </u> | <u> </u> |

Positions and Terms pursuant to Policy 103.0

Others in attendance:

| | |
|---------------|-----------------|
| Allen Wegner | Amy Chadez |
| Mike Groshong | Cassie Zattiero |
| Jenny Whelan | Lisa Frost |
| Tami Waski | Shelly Andrus |
| Amy White | |

Open Teleconference Line

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

Motion was made by Director Eckert to amend and approve the amendment of the agenda, as posted earlier today in order to add an executive session to address an unanticipated issue.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR'S REPORT

1. AUDIT REPORT

Mr. Wenger addressed publication and submission obligations and dates that matters have to be addressed as per statute.

The Board may need an additional meeting to address the report depending on the pending sole remaining issue. This issue relates to attendance auditing and accounting that is underway.

Cassie Zattiero from Bailey and Company presented the draft audit report to the Board. She addressed matters including, but not limited to: K12 credits, fund balances, lottery dollars, FDIC insurance, state support payments, related party transactions, leases, major and non-major funds, technology funds and revenue issues.

Questions were raised by the Directors relating to numerous issues relating to the audit and budgetary issues.

Motion was made by Director Eckert to approve the Audit Report as presented, contingent upon the outcome of attendance reconciliation and if the attendance reconciliation causes a change in the Audit Report, a new draft with the amendments shall be brought back before the Board for a review and approval in a timely manner so as to submit such by the state's deadlines.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

2. REQUEST FOR RELEASE FROM CONTRACT

IDVA Teacher Shelly Andrus made a request to the Board for a release from her teaching contract for the 2014-2015 school year. She presented her reason for making this request.

The Board tabled making a decision relating to this request until after the scheduled Executive Session.

3. CHAIRMAN'S REPORT

Chairman Heninger provided an update as to the activities of seeking out a new director now that Director Malnes extended term has ended.

4. SUBCOMMITTEE REPORTS

A. SCHOLARSHIP COMMITTEE

Director Eckert presented the Directors with an update of the activities. She expressed her appreciation for all the work that was done at the school level to come up with the plan that is being proposed. She explained how the work that was being required as part of this scholarship program was building upon work they were already doing as a student.

Two different scholarships are being proposed to the board, each for \$1,500, with one based solely on merit and a second based on needs with a little lower minimum requirement of grade expectations.

Discussion was held among the Directors relating to the proposal.

Motion was made by Director Armes to approve the IDVA scholarship program, as presented.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

B. POLICY COMMITTEE

Amy White and Director Eckert provided the Directors with an update of activities associated with proposing an addendum to the K12 contract.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

The Head of School was excused from the meeting and due to her absence, the Report was tabled.

III. CONSENT AGENDA ITEMS:

1. Approval of Minutes from September 16, 2014 Regular Meeting
2. Approval of September Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12
5. Approval of September Check register for Website Posting
6. Approval of September Financial Report

Chairman Heninger inquired if there were any questions of any of the Directors relating to any matter on today's Consent Agenda.

Motion was made by Director Eckert to approve all matters in the Consent Agenda, as presented.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. POLICY MANUAL AMENDED SECTION APPROVAL – AMENDMENTS TO SECTION 200 AND 800

Amy White advised the Board of the review process that had been occurring over the last few months, including the entire manual being subjected to an inspection for proposed edits, corrections, amendments and deletion of duplication.

While the Board has been provided with the entire manual of proposed modifications so as to allow them to review when their respective schedules allow, tonight's discussion is directed at section 200 and 800.

Ms. White reviewed each of the edits proposed and the reasoning behind each such edit.

Questions were asked by the Directors and responses provided.

Motion was made by Director Armes to approve the proposed amendments to section 200 and section 800 of the Board's policy manual, as proposed.

Motion seconded by Director Heninger.

Motion approved by unanimous vote.

Additional sections will be brought for review and consideration of possible approval during the next Director's meeting.

2. ISBA MEMBERSHIP/INSURANCE

Mr. Wenger provided the Directors with information as to membership issues associated with the school's insurance.

Discussion was held among the Directors and questions answered relating to various costs issues.

This matter was tabled with direction for Mr. Wenger to look into various options to present to the Directors during the December meeting.

3. APPROVAL OF SCHOOL COHORT SCHEDULE

Ms. Chadez presented the Directors with an update and correction to the cohort schedule. This error had been identified during the last presentation associated with a need for a change in the date of the High School Cohort Schedule. During the prior meeting the Board approved the Cohort Schedule, as presented, providing the Administration with authority to change the date of the High School Cohort Schedule.

At this time, Ms. Chadez was presenting the changed Cohort Schedule as addressed during the last meeting, with the correction to the High School Date.

Director Tower made a motion to approve the corrected Cohort Schedule as presented.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

4. APPROVAL OF AMENDED K-5 STUDENT HANDBOOK

Ms. Chadez presented the Directors with amendments to the K-5 Student Handbook. The change addresses the attendance policy and a concern that stating a 70% attendance requirement is advertising a low number. She indicated and discussion occurred among the Directors that this is a figure that may need to be revisited in the future.

Director Eckert made a motion to approve the K-5 Student Handbook, as presented.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

5. REQUEST FOR MIDDLE SCHOOL TRIP

Ms. Frost presented the Directors with a proposed trip for the Middle School Program. She addressed the various options that were reviewed and discussed how they decided on a New York City trip proposal.

She detailed issues relating to student interest, those who have signed up to date, what the students would be doing as well as supervision and security issues.

Director Armes made a motion to approve the Middle School New York City trip, as presented.

Motion seconded by Director Heninger
Motion approved by unanimous vote.

6. REQUEST FOR HIGH SCHOOL TRIP

Mr. Parsons was unable to attend the board's meeting due to other commitments. However, the Board did address and discuss their prior approval of the current planned trip.

Mr. Parsons is now seeking to have board approval of his 2016 spring break trip to Peru. The Board asked the administrative team to

reschedule this discussion to a time when Mr. Parsons could be present for the board's discussion and consideration of this request.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT.

Mr. Groshong and Ms. Chadez made the presentation to the Board in Ms. Edginton's absence. Ms. Edginton has provided the Directors with her written report and summary.

- IDVA Enrollment 10/14/14: 2674 students (IDVA Enrollment October 2013 was 3161)
- Strong Start Completion 10/14/14: 96%
- Individualized Learning Plan Completion 10/14/14: 53%
- Fall Scantron Completion 10/12/14
 - Reading 96%
 - Math 95%
- High School Pass rates
 - 72.5%
- 68 Students currently enrolled in Mary12Reading intervention course.
- 194 Students currently enrolled in K-8 Advanced Learner Program.
- 226 Students currently enrolled in High School Advanced Opportunity Courses

Ms. Chadez responded to Director's inquiries relating to iReady versus Study Island and how the new program is being utilized by the teaching staff and how the information is being utilized for ILP's for students.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Mr. Groshong provided the Directors with information as to the current enrollment status for the school.

There are currently 2668 students enrolled. This time last year the figure was 3161 students. That is a year over decrease of 478 students. The last two years the enrollment was higher than it had ever been in the past.

The school is well staffed for the current situation and budgeting considerations have been addressed.

The next cohort does start in the fall and there are new students scheduled for enrollment.

Marketing is working on enrollment issues and it is anticipated that this will be a continued topic for discussion.

D. PERSONNEL

1. PERSONNEL REPORT

See Section C, #2 – Request for Release from Contract.

V. EXECUTIVE SESSION:

Director Eckert made a motion to enter into executive pursuant to Section 67-2345(1)(b), Idaho Code for the purpose of consideration of the evaluation, dismissal or disciplining of and to hear complaints or charges brought against a public officer, employee, staff member or individual agent of the school.

Motion seconded by Director Tower.

Motion approved by unanimous individual roll call vote with all directors voting in favor of entry into executive session.

The Directors commenced executive session at 9:26 with all present directors, counsel and Ms. Chadez present. The Board excused Ms. Chadez after preliminary discussion.

The Board adjourned into open session at 10:04 pm.

VI. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

Director Armes made a motion to approve the release of Ms. Andrus from her standard teaching contract at such time that the school's administration finds and has into place a suitable replacement for her classroom.

Motion seconded by Director Heninger.

Motion approved by unanimous vote.

Chairman Heninger thanked Ms. Andrus for her service to the school and the Board's hopes that this is all addressed for her in short order.

VII. ADJOURNMENT:

All of the Board's business being concluded, Chairman Heninger sought a motion to adjourn.

Motion was made by Director Eckert that the meeting of the Board of Directors be adjourned.

Director Armes seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 10:06 p.m. (MDT)

Dated this 21st day of October, 2014.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Kerry Heninger (Chairman)

- Heninger5@msn.com
- Term through July 2017

Monica Robinson-Eckert (Vice-Chair)

- Robinmon@isu.edu
- Term through July 2016

Open Seat

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- Term through

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

Brian Armes

- Brian@EDUCATORSEYES.ORG
- Term through July 2015