

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
November 18, 2014**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:32 p.m. MDT with a quorum of the Directors present.

C. TRUANCY HEARINGS AS NEEDED

No Truancy Hearings scheduled or held.

D. ROLL CALL

Directors Present:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/15)	X	_____
Position 2	Director Armes	(7/15)	X	_____
Position 3	Director Robinson-Eckert	(7/16)	X	_____
Position 4	Chairman Heninger	(7/17)	X	_____
Position 5	VACANT SEAT	(7/17)	X	_____

(Filled during meeting with Anne McConnell))

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton	Allen Wegner	Amy Chadez
Mike Groshong	Josh Parsons	Mike Kazek
Amy Chadez	Jenny Whelan	Tara Ball
Anne McConnell	Lisa Debartolo-Martin	Amy White

Open Teleconference Line

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

No additions, corrections or substitutions to the posted agenda were made.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR’S REPORT

1. INTRODUCTION OF NEW BOARD MEMBER

Chairman Heninger introduced Anne McConnell as a prospective new member for the Board of Directors. She provided information as to her experience and had provided the remainder of the Directors with a copy of her resume. She invited Ms. McConnell to speak to her interest in becoming a Director, which Ms. McConnell accepted. The remainder of the Directors had no further questions. Director Robinson-Eckert indicated her excitement at the possibility of Ms. McConnell joining the Board and looked forward to meeting her in person and working with her.

Motion was made by Director Armes to nominate and appoint Anne McConnell to the IDVA Board of Directors, filling the current vacant seat.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

2. EXECUTIVE SESSION

Pursuant to Idaho Code Section 67-2345(1)(b) and (d) Executive Session was scheduled to address the complaint or concern raised by a patron and issues of student records.

Motion was made by Director Tower, pursuant to the above stated statute and for the above-identified reasons for the Board to adjourn into Executive Session.

Motion was seconded by Director Robinson-Eckert.

Motion passed with unanimous consent through roll call vote with all Directors individually voting in favor of such motion.

Executive Session commenced at 8:00, held pursuant to the stated purpose and stated statute.

In attendance at such session were all Directors, Head of School Edginton, the parent, Ms. White.

Ms. Edginton and the parent were excused and left Executive Session at 8:32 p.m.

Upon unanimous consent of the Directors to the motion of Director Robinson-Eckert, seconded by Director Tower, the Board returned to open session at 8:42 p.m.

3. CHAIRMAN'S REPORT

Chairman Heninger provided an update as to school and Director activities.

She expressed her appreciation to the school's administration for their work for the school.

She expressed her appreciation for Director Armes and Ms. Edginton sitting in on the Board Membership Committee to select a new Director. Mr. Armes stepped in for former Director Malnes, whose term had expired, leaving no second member of the Board on the Committee.

Chairman Heninger advised the Directors that the Audit Report was finalized and that there were no changes from the Draft that the Board approved during its last meeting.

She addressed the Board's Survey that has been discussed during the last few meetings. She would like to get the survey in draft, finalized and out to the teachers in December so that the results could be reviewed by the Directors during its face-to-face meeting in January. Discussion commenced relating to the date of the January meeting to be held in Pocatello.

Chairman Heninger indicated a desire for the Board to consider a trip to K12. She detailed that the last time she and Director Robinson-Eckert

went to K12 it was very informative and of great assistance to the understanding of the overall operations.

Chairman Heninger indicated a desire to have the school re-double its efforts to emphasize communications with the students and families of the students as well as the community at large. She wants to make sure that the school differentiates and distinguishes itself and makes sure that the students and families have the information that they need for their schooling activities.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

Ms. Edginton provided the Directors with her monthly Head of School report.

She presented a student acknowledgement of a student who has been selected as a finalist for Boise Leadership Academy.

She presented the Directors with an update of the OIG Audit update. This audit has been going on since July of 2013. The school has received a condition sheet on HQT and Title 6B and the school's personnel are pulling together information responsive to these items. There has not been any conditions sheet issued relating to Title I or the General Educational Program.

The search for a replacement for the Special Education Administration continues. A number of candidates have responded to the posting and interviews have occurred. The desire is to continue the posting until the right individual is located. Thus, the posting has been left open. Currently, the Lead Teacher for Special Education continues to assist Tara in addressing the duties of this position.

The school's personnel and students are heading toward the end of the semester. A discussion on final exams already occurred today.

III. CONSENT AGENDA ITEMS:

1. Approval of Minutes from October 21, 2014 Regular Meeting
2. Approval of October Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12

5. Approval of October Check register for Website Posting
6. Approval of October Financial Report

Chairman Heninger opened the discussion for any questions from any of the Directors relating to any matter on today's Consent Agenda.

Motion was made by Director Eckert to approve all matters in the Consent Agenda, as presented.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. REQUEST FOR HIGH SCHOOL TRIP – JOSH PARSONS

Teacher Parsons was introduced to discuss the student travel program that he has developed at the school. High School students will be taking their third international trip this spring. New to the program will be a middle school domestic travel program.

Mr. Parsons provided the Directors with an update on the scheduled Spring Break 2015 student trip to China. He advised as to the itinerary, supervisory issues, cost and the 12 students/attendees. He provided information about the company that has been used for organization of the trips and his pleasure with their trips and programs.

At this time Mr. Parsons is seeking the Board's approval of the trip planned for Spring Break of 2016. The request is for a Service Learning Tour for the students to go to Peru. This is a 10 day trip of which he detailed the itinerary, what is all covered in the tour price and the fact that there is a community development service project (yet to be assigned) for which the students will be participating. Closer to the actual tour date he will have more information as to the assigned service project but he gave some examples of the projects that are done. The cost to the student is approximately \$3600 which is consistent with the cost of all the tours done to date. In addition, a student should probably bring an additional \$300 – 400 for incidental personal expenses.

Mr. Parsons responded to numerous questions of the Directors.

Motion was made by Director Tower to approve the proposed Spring Break 2016 student trip to Peru, as presented.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

2. APPROVAL OF AMENDED POLICY MANUAL -- SECTION 1000

Ms. Ball provided the Directors with information and the rationale behind the proposed amendments to Section 1000 of the Board's Policy Manual. This section of the manual addressed special education and Section 504 related issues.

Questions were asked by the Directors and responses provided.

Motion was made by Director Tower to approve the proposed amendments to section 1000 of the Board's policy manual, as proposed.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

3. APPROVAL OF AMENDED POLICY MANUAL – SECTION 100

Ms. White presented the Directors with the proposed amendments to Section 100 and the reasoning behind each of the proposed amendments. This section relates to the Board's governance and operations.

If the Board approves of this section, with the three other sections that have already been approved and one section for which there are no proposed edits, the Board will have already addressed five of the eleven sections of its policy manual.

Motion was made by Director Tower to approve the proposed amendments to section 100 of the Board's policy manual, as proposed.

Motion seconded by Director McConnell.
Motion approved by unanimous vote.

4. APPROVAL OF SERVICE PROVIDER CONTRACT

Ms. Ball provided the Directors with a copy of the general contract that the school uses for related service providers to fulfill requirements of student IEP's. The school has been using some version of this agreement for years and it has evolved over the years to address different issues that have arisen. She is presenting this to the Board for their review, familiarization and possible approval.

Director Armes made a motion to approve the Service Provider form contract utilized for retain related service providers, as presented.

Motion seconded by Director McConnell.
Motion approved by unanimous vote.

5. BOARD POLICY 904.3

Ms. Edginton presented the Directors with a proposed policy no. 904.3. She indicated that this is a topic that she and the staff believed was missing from the Director's Manual and are proposing that it be included.

Discussion ensued between the Directors and Ms. Edginton.

Director Tower made a motion to approve proposed Policy No. 904.3, as presented.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT.

Due to time constraints, Ms. Edginton referred the Directors to her written Academic Report and stood for questions.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Due to time constraints, Ms. Edginton referred the Directors to her written Enrollment Report and stood for questions.

D. PERSONNEL

1. PERSONNEL REPORT

Ms. Edginton provided the Directors with information regarding a recommended hire for a teacher for the school. This individual would be the replacement teacher for the individual that the Board allowed released from contract upon the filing of the position and training of a replacement.

The Administration recommends approval of this hire.

Director Tower made a motion to approve proposed Policy No. 904.3, as presented.

Motion seconded by Director Armes.
Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

- 1. SCHOLARSHIP COMMITTEE UPDATE**
- 2. SERVICE AGREEMENT COMMITTEE REPORT**

Due to time constraints, these matters were tabled for discussion at the next Director's meeting.

VI. ADJOURNMENT:

All of the Board's business being concluded, Chairman Heninger sought a motion to adjourn.

Motion was made by Director Tower that the meeting of the Board of Directors be adjourned.

Director Armes seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 9:38 p.m. (MDT)

Dated this 18th day of November, 2014.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Kerry Heninger (Chairman)

- Heninger5@msn.com
- Term through July 2017

Monica Robinson-Eckert (Vice-Chair)

- Robinmon@isu.edu
- Term through July 2016

Anne McConnell

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- Term through July of 2017

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

Brian Armes

- Brian@EDUCATORSEYES.ORG
- Term through July 2015