

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
December 16, 2014**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:31 p.m. MDT with a quorum of the Directors present.

C. TRUANCY HEARINGS AS NEEDED

No Truancy Hearings scheduled or held.

C. ROLL CALL

Directors Present:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/15)	<u>X</u>	<u> </u>
Position 2	Director Armes	(7/15)	<u>X</u>	<u> </u>
Position 3	Director Robinson-Eckert	(7/16)	<u>X</u>	<u> </u>
Position 4	Chairman Heninger	(7/17)	<u>X</u>	<u> </u>
Position 5	Anne McConnell	(7/17)	<u>X</u>	<u> </u>

Positions and Terms pursuant to Policy 103.0

Others in attendance:

- Kelly Edginton, Head of School
- Allen Wegner, Business Manager
- Mike Groshong, Board Clerk
- Jenny Whelan, Middle School Principle
- April Kolman, Middle School Teacher
- Heidi Higgins, K12 School Growth Coordinator
- Scott Miller, Virtual High School Principal

Open Teleconference Line

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

No additions, corrections or substitutions to the posted agenda were made.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. INFORMATIONAL PRESENTATION: Director’s Report:

1. CHAIRMAN’S REPORT

Chairman Heninger welcomed everyone to the meeting. She had a few issues that she wished to cover with the Board. She indicated that she, Ms. Edginton and Suzi Budge met with Superintendent Luna regarding the OIG Audit. They are working with regard to some communication with the OIG Audit Team.

Chairman Heninger indicated that the Face-To-Face meeting preliminarily scheduled for January and then postponed until February has been rescheduled to March. The initial change to February was due to the Board travel to K12 Headquarters in Herndon, Virginia. More information will be forthcoming regarding these scheduled activities.

Chairman Heninger reported that the teacher survey did go out and that they are getting good feedback from the teachers on the survey. It is expected that the survey results will be shared with the Directors and Administration after the 1st of the new year, during the January Board Meeting.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

a. Three IDVA students were selected for the Leadership Boise Academy. Ms. Edginton detailed who these students were as well as information about the Leadership Boise Academy.

- b. One IDVA student won a spot at the local VFW Voice of Democracy essay competition. Ms. Edginton provided details regarding this honor.
- c. Middle School Principle, Jenny Whelan, wrote and received a grant for the Micron Bus and IDVA teacher, Kellsie Kater, organized the event last month. Students had the opportunity for hands on science work and had a great time.
- d. 20 people (6 are adults) will be going on the IDVA Middle School tour to New York City in June with Lisa Frost.
- e. Mrs. Frost, MS ALP and the Language Arts teacher, were awarded a \$750 Target Field Trip grant and will be using the funds this school year to grow and support Fine Arts education. The grant was written to pay for the Shakespeare Festival school performance. K-12 students in the Treasure Valley will be invited and will be able to attend for free. Mrs. Frost wrote this grant because it connects to and supports the classics based curriculum that we use and specifically MS students who read a Shakespeare novel each school year.
- f. OIG audit update was provided. We are still awaiting results. This has been a very long process and everyone is hoping that the end is near.
- g. Spring Semester pilot – FAST Triumph program: Funding by K12 second semester and to be held at the TVLC F2F. Students in the Treasure Valley who are a part of FAST (Family Academic Support Team) and have the F2F program written into their Back on Track plans will participate. The pilot is designed to bring the students into a blended educational environment to help them get caught up on their studies.
- h. FAST data: To date, 180 IDVA students have been referred to FAST (Family Academic Support Teams). 173 of those referrals have been moved to Tier 2 in the FAST process.

2. **EXECUTIVE SESSION**

The Board moved the Executive Session relating to personnel matters to the general Executive Session of the Board’s Agenda rather than dealing with the possibility of two separate Executive Sessions.

III. **CONSENT AGENDA ITEMS:**

- 1. Approval of Minutes from November 18, 2014 Regular Meeting
- 2. Approval of November Monthly Invoices
- 3. Approval of K12 Invoice
- 4. Approval of Payment to K12
- 5. Approval of November Check register for Website Posting

6. Approval of November Financial Report

The Directors reviewed and conferred about the various Consent Agenda items. There were no questions or concerns about the material and information presented.

Motion was made by Director Tower to approve all matters in the Consent Agenda, as presented.

Motion seconded by Chairman Heninger.
Motion approved by unanimous vote.

IV. **SCHEDULED FOR ACTION:**

A. **BUSINESS**

1. **ISBA – DUES DISCUSSION**

Business Manager Wenger led the discussion with the Board regarding ISBA Dues and insurance issues. He advised that he has been informed from the insurance carrier that the current insurance contract rates are only given to ISBA schools as part of a program. If the school does not renew membership, there is a change that the school could be dropped from the favorable rate category.

The Board asked Mr. Wenger to continue communications with the insurance carrier and to keep the Board informed of any new information.

2. **IDVA MARKETING PLAN UPDATE**

School Growth Coordinator Heidi Higgins presented a Marketing Power Point to the Board, outlining the new plans for marketing the school by K12. The areas of main focus are:

- Metropolitan Statistical Area (MSA) Focus Communities
- Looking back at Q2: What worked well? What did not?
- Target Segment Involvement
- Q3 Integrated Marketing Plan (IMP)
- Planned Segment Outreach for Q3
- Additional Areas of focus

Ms. Higgins then stood for Director questions. The Directors thanked Ms. Higgins for the information and her efforts to help grow the student enrollment.

3. APPROVAL OF AMENDED POLICY MANUAL -- SECTION 300 and 900

In the absence of Ms. White, Ms. Edginton presented the Directors with the amendments to Section 300 of the Board Policy Manual. She, Board Counsel White and Board Clerk Groshong worked on these amendments. After her presentation and explanation, Ms. Edginton stood for questions. After some discussion a motion was made.

Motion was made by Director Robinson-Eckert to approve the proposed amendments to section 300 of the Board's policy manual, as proposed.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

Ms. Edginton presented the Directors with the amendments to Section 900 of the Board Policy Manual. The same working group likewise worked on the amendments to Section 900. After her presentation, Ms. Edginton stood for questions. After some discussion, the Board of Directors wanted more clarification from Counsel regarding some of the amendments and asked for the amendments to Section 900 to return for a second reading.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT.

Head of School Edginton then gave the Directors her Academic Report noted as follows:

- IDVA Enrollment 12/5/2014: 2603 (IDVA enrollment Nov 2013: 3082)
- Strong Start completion: 96%
- Individual Learning Plan completion: 99%
- Fall Scantron completion 11/10/14: 96%
- High School Pass Rates
 - 70% overall (VHS and AHS)
 - 76% VHS
 - 41% AHS
- 87 students currently enrolled in Mark12Reading intervention courses

- K5 Academic Intervention
 - Reading: 29% identified and assigned to T2
 - Math: 31% identified and assigned to T2
- Middle School Academic Intervention
 - Reading: 23% identified and assigned to T2
 - Math: 26% identified and assigned to T2
- 189 students currently enrolled in K-8 Advanced Learner Program
- 221 students currently enrolled in High School Advanced Opportunity Courses

Ms. Edginton then stood for questions. There being no questions, the Directors thanked Ms. Edginton for her report.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Head of School Edginton, then presented the Directors with the current enrollment report, including a written summary, and stood for questions. There were not any questions.

D. PERSONNEL

1. PERSONNEL - TEACHER’S REQUEST – EXECUTIVE SESSION

Motion was made by Director Robinson-Eckert to enter into executive session for the reasons as outlined in the Board’s Agenda and addressing personnel complaints or charges pursuant to Section 67-2345(1)(b) and to address personnel documentation 67-2345(1)(d), Idaho Code.

Motion seconded by Director Tower.

Motion approved by unanimous roll call vote.

Directors engaged in discussion with school administration and employees relating to personnel request for which the administration did not support.

Upon Motion by Director Robinson-Eckert, seconded by Director McConnell with unanimous board approval, the Directors returned to open session.

Upon return to open session, Chairman Heninger advised Ms. Kolman that the Board had yet to reach a decision and wanted to continue

deliberations after discussion with Counsel. Chairman Heninger assured Ms. Kolman that the Board would make every effort to hold a special session as soon as it could to provide her with a response.

V. ITEMS SCHEDULED FOR INFORMATION:

1. BOARD TRAINING – The Expense Report – Mike Groshong

Due to the late hour, the Board Training scheduled for the meeting was delayed until the January Board Meeting.

VI. ADJOURNMENT:

All of the Board's business being concluded, Chairman Heninger sought a motion to adjourn.

Motion was made by Director Robinson-Eckert that the meeting of the Board of Directors be adjourned.

Director McConnell seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 10:07 p.m. (MDT)

Dated this 16th day of December, 2015.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Kerry Heninger (Chairman)

- Heninger5@msn.com
- Term through July 2017

Monica Robinson-Eckert (Vice-Chair)

- Robinmon@isu.edu
- Term through July 2016

Anne McConnell

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- Term through July of 2017

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

Brian Armes

- Brian@EDUCATORSEYES.ORG
- Term through July 2015