

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
November 20, 2012**

I PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:37 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via telecommunications.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings held or scheduled.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kimber Tower
Kerry Heninger
Monica Robinson-Eckert

Nathan Vore – Excused from Meeting

Others in attendance:

Desi Laughlin	Heidi Curtis
Mike Groshong	Brandi Maynard
Allen Wenger	Karli Thompson
Kelly Edginton	Lisa Frost
Tara Ball	Lorie DeNinno
Amy White	Gwen Buthman

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

No amendment to the correctly and timely posted agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR'S REPORT

The Chairman welcomed those in attendance. He indicated that he was looking forward to continuing the Board discussions that had started last month.

1. Educational Meetings and/or Trainings attended by the Directors since the last board meeting.

No reports presented.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Ms. Laughlin presented the Board with an update of activities with the school. She indicated that with the school year being well underway, many activities have been ongoing. Thanksgiving Break starts tomorrow.

Ms. Laughlin detailed a number of various school activities including Harvest Fest. Winter events will be commencing next month. She provided details as to some of these scheduled events, including the Gingerbread event, regional ice skating and the North Idaho cruise for eagle watching.

Ms. Laughlin reported the closing of the fall Scantron testing. Testing will again be done in the spring to track growth and to see if targets are being met. Participation was very good and the data from this testing window will also be used to identify students in need of extra support and opportunities for enrichment.

Ms. Laughlin provided the Directors with an update of the Alternative Program, which just started its second quarter. 250 students are currently actively enrolled.

Ms. Laughlin indicated that she has asked K12 school finance personnel to visit the school during the December time frame when the school is presenting at the charter commission. Arrangements will need to be made to allow for him to meet with Board members at a special meeting the evening of December 3rd.

E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Tower to approve the minutes from the Regular Board Meeting of October 8th and 9th and the Special Meeting of October 17th, as presented.

Director Malnes seconded the motion
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF OCTOBER INVOICES

The October invoices are usual and customary and the expenses are consistent with the approved budget and expected costs.

The invoices were reviewed as per school policy and were independently reviewed by Director Vore. No problems were identified in this review process.

Motion made by Director Tower as follows:

Motion to approve the August invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$1,031,920.80.

Motion seconded by Director Malnes.
Motion approved unanimously.

2. APPROVAL OF CHECK REGISTER

Mr. Wegner explained the check register data was a near identical presentation as the invoices, but simply presented in a different format for the electronic posting.

Motion was made by Tower as follows:

Motion to approve the October Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Malnes.
Motion approved by unanimous vote.

3. APPROVAL OF OCTOBER FINANCIAL REPORTS

Mr. Wegner detailed for the directors the current status of the general fund budget at this current stage of the school year. He did reiterate the figures are still based on revenue estimates in both the budget and the state's actual funding to date. The first actuals will start to show up in the mid-February timeframe though there may be issues in relation to funding associated with the recent election.

Motion made by Director Tower as follows:

Motion to approve the IDVA October Financial Report, as presented.

Motion seconded by Director Malnes.
Motion approved unanimously.

4. OPEN ENROLLMENT/FINANCIAL IMPLICATIONS

Mr. Wegner provided information to the Directors to answer questions the Directors had raised during the prior meeting. Mr. Wegner detailed various implications with regard to salary and benefit apportionment and how funding is implicated for salary and benefits depending upon the timing of student enrollment.

The bottom line of the discussion was that the school can have a negative impact depending upon when students enroll during the school year and the maximum percentage that could be obtainable.

Discussion ensued about the various factors of consideration when the open enrollment format changed.

Discussion next moved to the issue of student retention of late starting schools. Head of School Laughlin also provided information about financial general impacts and the impacts upon staffing.

5. SECTION 900 POLICY MANUAL

The Administration detailed the work that has been done with regard to the update of the entirety of Section 900 of the policy manual. During this process, the administration has determined that they would like more time to review and consider amendment and process/procedure. The attendance segments are a particular area of need for additional consideration at the administrative level.

The entirety of Section 900, other than the graduation policy that will next be addressed by the Board, will be brought back at the next meeting for a second reading.

6. GRADUATION POLICY – 950.1

Heidi Curtis presented the amendments to the alternative route to graduation policy to the Board for the policy amendment's second reading and for possible approval.

The modifications from the past reading relate to the Board's discussion during the last meeting. Ms. Curtis explained the alternative mechanism language, how this occurs and how the Board implements this process.

Motion was made by Director Heninger as follows:

Motion to approve the amendment of Policy 950.1, as presented.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

7. MISSION AND VISION STATEMENT

The Board's subcommittee on Mission, Vision and Charter reported the status of its activities to date to the Board and presented a first draft of proposed amended language for consideration for the school's Mission and Vision.

Discussion ensued between the Directors and the Sub-Committee Co-chair as to the next steps the Board would like to have taken. The Board would like some outside/stakeholder feedback on the language to further aid the Board in the process.

Head of School Laughlin explained the thought process for the change in direction as well as some of the thoughts relating to specific terms utilized in this draft.

The Directors provided the subcommittee with some feedback on the specific terms in the draft as well as a possible change in format.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton presented the Directors with her Academic Report update for the month. In addition to providing the oral report, she provided the Board with detailed charts and graphs on various academic subject matters for consideration.

Ms. Edginton discussed enrollment levels and details on High School Pass Rates for the school and in comparison with other with other K12 affiliated schools. She detailed information regarding student participation in advanced opportunity reports, math labs, Mark 12 reading intervention, Tier 2 interventions, students enrolled in Advanced Learner Program and some statistical Scantron information.

2. OPEN ENROLLMENT/ACADEMIC IMPLICATIONS

Ms. Edginton provided the Directors with information in response to a number of questions raised at the prior board meeting regarding the school's open enrollment policy and academic impacts for late starting students and students who are already enrolled in the school's programs.

She specifically addressed cohort student groups and ISAT impact utilizing data from the last school year. She addressed when such students count towards proficiency versus participation.

Ms. Edginton also addressed the issues of percentage and the fact that there is a higher withdrawal, both during and after the school year, associated with late starting students.

C. PUPIL SERVICES

1. ALP PRESENTATION

The teachers presented a power point presentation to the Board on the Advanced Learner Program detailing the history of the program, its participants and activities for students.

At the conclusion of the presentation, the Board expressed their appreciation for the time and efforts the teachers put into the program as well as tonight's presentation.

2. ENROLLMENT REPORT

Ms. Laughlin presented the Directors with the Enrollment Report data. She presented the chart data of approximately 3196 actively enrolled students. The number of pending enrollments is at 18. Ms. Laughlin detailed the chart she provided with the student breakdown by school level, program, special education, returning students and new students.

D. PERSONNEL

1. TEACHER REQUEST

Ms. Laughlin presented the Directors with a request from a teacher to be released from her contract. Ms. Laughlin detailed the reasoning and her recommendation that this request be granted. She indicated that there was a plan in place to cover this class and these students with the long-term substitutes for now.

Motion was made by Director Heninger as follows:

Motion to approve the request for release from contract for Ms. Stroozas.

Motion seconded by Director Malnes.
Motion approved by unanimous vote.

2. TEACHER SURVEY

The Chairman introduced the subject matter of the teacher's survey. He asked that counsel forward this to the Directors so as to continue to maintain the confidentiality of the outcomes. He indicated that he had addressed the general outcomes with Ms. Laughlin. He indicated that the written comments were important and that these would go out sometime after this meeting so that the Board members have time to digest prior to the next face-to-face meeting. He reiterated to the Directors how important these comments were and the confidentiality that was promised to the school's teachers.

He indicated that the return result was a little over 50%. It was a better return from last spring but he had hoped it would be higher.

The two main issues contained in the survey results highlight two of the issues that the board has been addressing: Technology and Open Enrollment. These are very important issues to the teaching staff and as the Board has already been gathering information and starting discussion on these two areas, everyone is on the same page with priorities.

The Chairman indicated he wanted everyone to have time to digest these survey results as well as the teacher's comments prior to delving into a deeper discussion and he felt the face-to-face setting for next month would aid in that discussion.

Discussion ensued among the Directors regarding the percentage of respondents, keeping that percentage in mind when engaging in discussion, the continuation of information gathering and the invitation of technology personnel for the December face-to-face meeting.

V. ITEMS SCHEDULED FOR INFORMATION:

A. UPDATE ON ELECTION RESULTS

Ms. White addressed the impact of the outcome from the elections on Proposition 1, 2 and 3. She detailed the financial implication of Proposition 3 relating to targeted funding for certain programs and how Districts cannot take advantage of use-it-or-lose-it as has always been a benefit to charters. She detailed the Pay for Performance issue with Proposition 2. However, as the school did not qualify for any P4P funds they are not having to deal with the

fiscal fallout of this change. As for Proposition 1, most of it relating to negotiations does not fit into your school's current setting. The contract and evaluation issues were detailed and it was indicated that further information will be forthcoming from the state of Idaho, the SDE, the Attorney General's Office as well as from Ms. White as the process continues.

VI. EXECUTIVE SESSION:

No executive session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Director Tower made a motion that the meeting of the Board of Directors be adjourned.

Director Malnes seconded the motion.

Motion was approved by unanimous consent.

Meeting was adjourned at 10:24 p.m. (MDT)

Dated the 20th day of November, 2012.

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

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- Term through July 2015

Kimber Tower

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- Term through July of 2015