

**Idaho Virtual Academy  
Board of Director's  
Regular Board Meeting  
May 20, 2014**

**I. PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:32 p.m. MDT with a quorum of the Directors present.

- C. TRUANCY HEARINGS AS NEEDED**

No Truancy Hearings scheduled or held.

- D. ROLL CALL**

Directors Present:

Dave Malnes  
Monica Robinson-Eckert  
Kimber Tower

Others in attendance:

Kelly Edginton	Sean Dorris
Mike Groshong	Jesse Altsuler
Allen Wegner	Desi Laughlin
Scott Miller	Amy White

Open Teleconference Line

**II. COMMUNICATIONS**

- A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

No additional additions, corrections or substitutions to the Agenda.

- B. ORAL COMMUNICATIONS**

No member of the public signed up for public input.

**C. DIRECTOR'S REPORT**

**1. Director's Report**

Chairman Malnes updated the Directors on the subcommittee's work to find new Directors for the school. The committee has asked that the time for application be extended due to the fact that there are going to be multiple positions that need to be filled at the annual meeting.

Director Vore has resigned from his position due to scheduling problems and thus there will be a need to fill two vacancies. The Chairman and committee accepted the resignation.

Director Malnes indicated that he had invited the OIG auditors to attend the Board meeting.

**2. Introduction of the IDCCRA Board Members**

The IDCCRA Directors were going to attempt to attend the meeting. Their meeting is still ongoing and thus they are not able to attend.

**D. INFORMATIONAL – BOARD STAFF DISCUSSIONS**

**1. Head of School Report**

Ms. Edginton provided the Directors with an update on the status of various activities at the school.

The SBAC testing window is coming to a close in the next week. The students have generally reported that they like this test better than that ISAT. A significant number of students did not participate in the test via their parent's "opting-out" or refusing to take the test. The 95% participation rate is not applicable this year as this is a pilot year. The school has yet to learn what the repercussions will be this year for non-participation.

The Alternative High School is working on its independent accreditation. The school has provided information and is awaiting the assignment of the team for the readiness visit.

Ms. Edginton identified for the Directors a number of activities for the end of the school year activities, including graduation events.

The SDE approved the school's summer school program. Summer School will begin on June 11<sup>th</sup>.

Ms. Edginton provided information and photographs regarding a chemistry field trip. She also showed photographs and told the Directors about a Face to Face student session in which Superintendent Luna was a guest.

She provided the Directors with an update of Tesla Coils – the team participating in the national championship. She reported that they received 2<sup>nd</sup> place in the regional competition and 3<sup>rd</sup> place in the world competition. The school expressed its appreciation and pride for the participation of its student on the team.

**E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

The Directors discussed the inclusion of minutes from Chairman Malnes discussion with Desi Laughlin from K12 regarding issues for the school for the next year. Chairman Malnes touched upon a number of the individual issues from his discussion with K12.

A motion was made by Director Robinson-Eckert to approve the minutes from the April 15, 2014, Regular Meeting, as presented including attaching the minutes from the Chairman's meeting with K12:

Chairman Tower seconded the motion.  
Minutes approved by unanimous vote.

**III. CONSENT AGENDA ITEMS:**

No items were addressed.

**IV. SCHEDULED FOR ACTION:**

**A. BUSINESS**

**1. APPROVAL OF APRIL INVOICES AND K12 INVOICE.**

Mr. Wegner presented the April school invoices for approval.

The April 2014 invoices are usual and customary and the expenses are consistent with the approved budget. The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the April 2014 invoices for the school and to approve payment to K12 in the amount of \$ 800,811.30.

Motion seconded by Director Tower.  
Motion approved by unanimous vote.

**2. APPROVAL OF APRIL CHECK REGISTER**

Mr. Wegner next presented the check register data provided to the Board for April. This information is the same information as the invoices for approval, but in a format for the posting onto the School's website.

Motion was made by Director Tower as follows:

Motion to approve the April Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Robinson-Eckert.  
Motion approved by unanimous vote.

**3. APPROVAL OF APRIL FINANCIAL REPORTS**

Mr. Wegner presented the April Financial Report to the Directors.

Mr. Wegner detailed the payments that have been received to date and what is expected to still be forthcoming in total state revenue.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the IDVA April Financial Report, as presented.

Motion seconded by Director Tower.  
Motion approved by unanimous vote.

**4. 4 YEAR BUDGET SUMMARY FOR PUBLICATION**

Mr. Wegner detailed for the Directors information relating to prior, current and future projected budgets. He addressed the assumptions that had been made in the development of a projected budget for next school year.

In the next month various activities will occur regarding the SDE budget. This is due July 15<sup>th</sup> to the SDE. During the June meeting, the Board will be presented all files on the proposed budget for the 2014-15 school year.

Mr. Wegner detailed the process and publication issues. He opened the floor to the Board for questions. Questions were asked about revenue projections for the 2014-15 school year.

**5. INSURANCE RENEWAL**

Mr. Wegner provided the Directors with information regarding renewal of the school's insurance policy. There is a change of company but the coverage is essentially the same, including limits. Likewise, the price did not go up over last year's coverage.

Mr. Wegner opened the floor for questions.

Motion was made by Director Robinson-Eckert as follows:

Motion to approve new insurance policy, including payment of same, and to publish the 4 year Budget Summary, as presented.

Motion seconded by Director Tower.

Motion approved by unanimous vote.

**6. TEACHER/STAFF PAY SCALES**

A report was made by the school's business manager, with assistance from the Head of School, regarding the information learned in the study of pay scales of schools in the region. The last time the Directors examined the pay scales was approximately three years ago. At that time 8 or 9 different schedule options were presented.

Mr. Wegner presented the Directors with various options depending upon whether the board prioritized experience at the school over educational attainment in the matrix.

When the Board finalizes a determination, the teacher's contracts can reflect this modification. The administration initially had indicated a desire to get contracts out to teachers on May 30<sup>th</sup>. With the Board not yet having made any decision in this regard, delay will have to occur. However, contracts are not due out until July 1<sup>st</sup>.

The Board also examined the classified schedule options. There is a typographical error in the formatting that was discussed. This schedule includes a change in position categorization.

The Directors entered into a discussion about priorities, desires to see additional options for compensation, comparisons to like-size schools and related issues. While both education and experience are valued by the Directors, educational attainment was a higher priority in the comments of the Directors. Discussion included the historical considerations in the development of pay scales and the reasons that traditional public schools have more financial options.

The Directors directed the administration to return to the Board next month with additional options for compensation charts and to advise the teachers that the contracts will not be issued on May 30<sup>th</sup> and that the Directors are still addressing compensation improvement.

## **7. IDVA CHARTER REVISION APPROVAL**

The Charter Committee has been working its way through the revision process. There has been a delay in the redrafting since the time the Committee was first developed due to the fact that the charter laws were redrafted by the legislature.

The amendments that have been made to date have proceeded through the sufficiency review with the Idaho State Department of Education. There have been some modifications associated with the Charter Commission regulations being in a somewhat different format than the SDE sufficiency review.

It is a goal to get the current redrafted version before the Commission for approval during the June 17<sup>th</sup> Commission Meeting.

Motion was made by Director Tower as follows:

Motion to approve the modifications to the school's Charter, pending approval of the Commission.

Motion seconded by Director Robinson-Eckert  
Motion approved by unanimous vote.

**8. PERFORMANCE CERTIFICATE UPDATE**

The staff at the Commission has been working with all of its charter schools on the newly required Performance Certificate in place.

The School's Committee working on this includes Chairman Malnes and Director Heinger.

Ms. Edginton provided the Directors with information about various components and the points system. The Certificates are staggered for four (4) year periods. She also lead a discussion among the Directors about how the Performance Certificate goals may impact upon the mission specific goals and star rating.

Chairman Malnes indicated a desire to delay the Board's approval of this until all Directors have had a chance to review the materials.

Chairman Malnes did indicate his appreciation for the Commission's staff and their understanding of the uniqueness of the school and their appreciation of how to "grade" the school. Further, the alternative school is going to be rated separately.

**9. OIG AUDIT UPDATE**

Ms. Edginton provided the District with an update of the activities with the OIG SDE. This audit has been ongoing for approximately one year. The OIG has been present at the school's property for two occasions. The school has provided information and documentation and during the last two days the administrators and Directors have participated in interviews.

Ms. Edginton reported about the opening conference at the SDE and the hope that this matter has concluded by the end of the calendar year.

**10. AGENDA TEMPLATE REVISION**

Ms. White provided the Directors with an update on the activities in furtherance of the goals of the Directors to shorten meetings and the desire to utilize a consent agenda line item in monthly meetings.

The history was explored as to why this has not been used, why the former Commission members asked for a different approach and the steps that had been taken to obtain approval for a change at this time.

Motion was made by Director Tower to approve a modification in the Monthly Meeting Agenda template to utilize the consent agenda itemization line, as presented.

Motion seconded by Director Robinson-Eckert  
Motion approved by unanimous vote.

**B. INSTRUCTION AND CURRICULUM**

No matters scheduled or addressed.

**C. PUPIL SERVICES**

**1. ENROLLMENT REPORT**

Ms. Edginton then presented the Board of Directors with the current enrollment report including total figures and a break down by program. There are 2760 students currently enrolled.

Enrollment has opened for 2014-15 and they are being processed. 1926 students are currently enrolled and more are in processing. It is expected that the trends will increase as have occurred in prior years.

**D. PERSONNEL**

Ms. Edginton presented the Directors with the Personnel Report.

Resignations and retirements were addressed separately by the administrators and Board. The resignations at this time are in special services.

The Administrators addressed two hires that they recommend to the Board as well as identification of a number of additional positions that will need to be filled for the next school year.

The Administrators also provided to the Directors a listing of teachers for rehire for the 2014-15 school year, identifying the particular level of contract that each shall be employed under.

Motion was made by Director Robinson-Eckert as follows:

Motion to accept the resignation of McChesney, Hughes and DeNinno, as presented in the enrollment report.

Motion seconded by Director Tower.  
Motion approved by unanimous vote.

Motion was made by Director Robinson-Eckert as follows:

Motion to hire new teachers as specifically identified on them personnel report.

Motion seconded by Director Tower.  
Motion approved by unanimous vote.

Motion was made by Director Robinson-Eckert as follows:

Motion to hire returning teachers as identified on the personnel report on the types of contracts as identified by the Administration in the report.

Motion seconded by Director Tower.  
Motion approved by unanimous vote.

**V. ITEMS SCHEDULED FOR INFORMATION:**

No business scheduled or addressed.

**VI. EXECUTIVE SESSION:**

No additional Executive Session scheduled or held.

**VII. ADJOURNMENT:**

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Robinson-Eckert that the meeting of the Board of Directors be adjourned.

Director Tower seconded the motion.  
Motion approved by unanimous vote.

Meeting was adjourned at 9:33 p.m. (MDT)

Dated the 20th day of May 2014

Mike Groshong

Board Clerk

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Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

### **IDVA BOARD MEMBERS**

David Malnes (Chairman)

- [Malnes6@usfamily.net](mailto:Malnes6@usfamily.net)
- Term through July 2014

Kerry Heninger (Vice Chairman)

- [Heninger5@msn.com](mailto:Heninger5@msn.com)
- Term through July 2014

Monica Robinson-Eckert

- [Robinmon@isu.edu](mailto:Robinmon@isu.edu)
- Term through

Kimber Tower

- [ClanTower@gmail.com](mailto:ClanTower@gmail.com)
- Term through July of 2015