

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
January 21, 2014**

I PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:31 p.m. MDT with a quorum of the Directors.

The meeting was held at 120 South Water Street in Arco, Idaho with additional participation via telecommunications (conference call) and Blackboard Collaborate.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings scheduled or held.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kerry Heninger
Monica Robinson-Eckert
Nathan Vore

Others in attendance:

Kelly Edginton
Mike Groshong
Allen Wegner
Jenny Whelan
Heidi Higgins
Suzanne Budge
Rob Fairbanks

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

No additional additions, corrections or substitutions to the Agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR’S REPORT

1. Director’s Report

Chairman Malnes related that he had reached out to Director Robinson-Eckert to participate with him and Board Counsel, White to be on the Service Agreement Subcommittee. Director Robinson-Eckert has agreed to join the committee.

2. Legislative Lobbyist, Suzanne Budge gave the directors a legislative update at this meeting. She has been working with K12 and IDVA for more than 10 years now. She began her remarks to the Board, by stating that she would like to visit with them regarding the state funding formula for school districts in Idaho. Ms. Budge then launched into a short, but important history of Idaho Virtual Academy’s struggle to receive equitable state funding. In the winter of 2003, the school’s funding was cut in half from what was previously promised by the State Department of Education. Supported by a large grass roots movement of parents, students, and other charter schools, IDVA was instrumental in getting two very important laws passed that did the following:

- Created a State Charter Commission
- Approved a statewide funding formula for virtual charter schools.

The Directors were provided materials which showed that IDVA was receiving lower per pupil funding now than it did in 2005. Ms. Budge pointed out to the Directors that IDVA was the lowest funded charter school AND the lowest funded school district in the state of Idaho. Ms. Budge and some school leaders met with some

legislative leaders on January 14, 2014, to review with them how Idaho Virtual Academy is being unfairly funded. The simple fact is, that as currently written, the funding formula doesn't work for virtual schools. So, IDVA is asking the State to revisit the funding formula and make some needed changes.

Business Manager Allen Wenger, pointed out that the funding shortages began to appear in 2007-08, when IDVA began to slip below the other school districts in their per pupil funding. The current state school funding formula is based upon a brick and mortar school district (high fixed costs/low variable costs). The situation with virtual schools is really just the opposite. A new student who enters the school in March costs the school the same amount as one who enrolled in September, but the current funding doesn't catch up.

Mr. Wenger is suggesting that the most equitable answer to the formula problem would be to have IDVA's per pupil funding based upon the best 28 week's enrollment numbers.

He then stood for questions from the Board.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Head of School, Kelly Edginton then presented the Directors with her Head of School monthly report:

- Next week is National School Choice Week.
- Advanced Accreditation site visit will be 2/13 & 14/14.
- High School "J" Term is in session.
- High School 2nd Semester begins 1/27/14.
- The last K-8 Cohort for SY 13-14 begins 2/24/14.

This concluded Ms. Edginton's report. She then took questions from the Board.

E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Vore to approve the minutes from the December 17, 2014, Regular Meeting, as presented due.

Chairman Malnes seconded the motion.
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF DECEMBER INVOICES

Mr. Wegner presented the December school invoices for approval. The December 2013 invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Motion made by Director Vore as follows:

Motion to approve the December invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$682,712.15 as presented.

Motion seconded by Director Heninger.
Motion approved by unanimous vote.

2. APPROVAL OF DECEMBER CHECK REGISTER

Mr. Wegner next presented the check register data provided to the Board for December. This information is essentially the same as the invoice approval, but in a different format for the posting onto the School's website.

Motion was made by Director Robinson-Eckert as follows:

Motion to approve the December Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Vore.

Motion approved by unanimous vote.

3. APPROVAL OF DECEMBER FINANCIAL REPORTS

Mr. Wegner presented the December Financial Report to the Directors.

He provided the Directors with information about this year's financial status in comparison to this time last year (approximately \$400,000.00 ahead of last year with total cash in the bank; which is 50% of last year). He indicated that the cash flow remains good and that they are still working off of estimates, but he believes the School's estimates are very close to what he has seen on SDE reports. We are trending better than we thought we would be because the expenses are less than estimated, while the revenue estimates seem to match our initial budget projections.

Motion made by Director Heninger as follows:

Motion to approve the IDVA December Financial Report, as presented.

Motion seconded by Director Vore.

Motion approved by unanimous vote.

4. APPROVAL OF ALTERNATIVE MS PLAN

Principal Jenny Whelan presented the Directors with a proposal for a new Alternative Middle School plan. Here is her presentation:

Jenny Whelan presented and requested approval to pilot an Alternative Middle School during SY 14-15. Jenny provided the Board with the following overview: IDVA's Alternative Middle School will provide students with a structured and supportive learning environment. Students enrolled in IDVA's Alternative Middle School will focus on Math, English/Language Arts, Science, and Drop-out prevention. Space in IDVA's Alternative Middle School will be limited to 65 students for SY 14-15. The ultimate goal is to close the gap in student learning, establish daily routines, and

prepare students to transition from IDVA's Alternative Middle School to IDVA's Virtual High School.

Jenny Whelan made herself available to answer question regarding courses, class connect sessions, conferences, staffing, cohorts, and qualifications. Jenny shared that this will be a pilot for SY 14-15 and space would be limited to 65 students that are enrolled at the conclusion of SY 13-14. Jenny stressed that courses would be offered in order to individualize learning and remediate if needed prior to 9th grade to prevent drop out. Jenny shared that all courses taken will be offered for high school elective credit and that students will have an opportunity to go into the high school with elective credits. This would allow students to transition to 9th grade and potentially lessen their course load during their first semester.

Ms. Whelan then stood for questions from the Directors.

Motion made by Director Heninger as follows:

Motion to approve the Alternative Middle School plan, as presented.

Motion seconded by Director Robinson-Eckert.
Motion approved by unanimous vote.

5. APPROVAL OF CONTRACT REVISIONS

Human Resources Manager, Mike Groshong presented the Directors with several proposed revisions to the current state supplied certified contract templates. The suggested revisions would allow the management team greater flexibility in its hiring processes. Mr. Groshong stood for questions from the Board and then requested that the Board grant the Board's Attorney, Amy White permission to bring the proposed revised templates before the State Attorney General's office for its approval.

Motion by Director Heninger as follows:

Motion to extend permission for Attorney White to present the proposed contract template revisions before the State Attorney General for his review and opinion.

Motion was seconded by Director Vore.
Motion approved by unanimous vote.

6. APPROVAL OF POLICY 904.1

Mr. Groshong then brought before the Directors, for their consideration, proposed Policy 904.1. The purpose of this policy is to provide the school's administration and personnel guidance and direction on how to handle the situation and document management when the school receives a court order of subpoena for school records. The Administration will also have a procedure put into place that gives guidance to the Operations Manager on how to specifically process Court Orders and Subpoenas when they are received.

Motion made by Director Vore as follows:

Motion to approve Policy 904.1 as presented.

Motion seconded by Director Robinson-Eckert
Motion was passed by unanimous vote.

7. APPROVAL OF WORK TIME

Kelly Edginton then presented the Board of a proposed program for the 2014-2015 school year:

Summary:

As a public school, we are held accountable to state and federal regulations and also to public scrutiny. I am requesting that the Board approve adding Work Time to all staff computers beginning next school year. If approved, we will inform staff of this when administration travels around the state to meet with each regional group face to face at the beginning of March.

Motion by Director Robinson-Eckert as follows:

Motion to approve the Work Time program as outlined by the Head of School and also to purchase the Work Time application software.

Motion seconded by Director Heninger.

Motion was passed by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton presented the current academic report to the Directors.

IDVA Enrollment 1/13/2014: 3163 (up 118 from 11/11/13)

○ Note: High school 1st semester withdrawals have not been processed yet.

● High School Pass Rates (*includes 8th grade – data includes all HS sem 1 classes, J Term, some sem 1 8th grade classes and some 2nd sem 8th grade classes*)

- 74.1% for VHS/AHS combined (60.9% in Nov report)
- 79.8% VHS
- 47% AHS

● Semester 1 Pass Rates

- 8th Grade: 85.23%
- AHS Qtr. 1: 55%
- All HS: 73.98%
- VHS: 80.72%
- AHS Qtr. 2: 42.17%
- Students with Disabilities (AHS & VHS): 70.91%
- VHS Cohort: 70.62%
- AHS students starting at Qtr. 1: 49.43%
- AHS students starting at Qtr. 2: 32.34%

● 71 students currently enrolled in Mark12 Reading intervention courses (up 1 from Nov report)

● 385 students enrolled in K-5 IDVA academic intervention courses (Tier 2 courses) for 2nd semester (35.3% of K5)

● X students currently enrolled in Middle School IDVA academic intervention courses (Tier 2 courses)

- Note: No data due to semester transition

● X students currently enrolled in high school IDVA academic intervention courses (Tier 2 courses)

- Note: No data due to semester transition

- 258 students currently enrolled in K-8 Advanced Learner Program (no change since Nov report)
- 217 students currently enrolled in 2nd semester High School Advanced Opportunity Courses (down 10 since Nov report)
- J Term
 - VHS: 403 students taking J Term Project / 231 students taking credit recovery
 - AHS: 50 students taking J Term Project / 6 students taking Sr. Project / 201 students taking credit recovery.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Ms. Edginton then presented the Board of Directors with the current enrollment report:

- K-5 enrollment: 1091 students
- MS enrollment: 872
- Special Ed enrollment: 354
- AHS enrollment: 316
- VHS enrollment: 884

D. PERSONNEL

In response to questions raised at the December Board meeting, Ms. Edginton presented the Directors with a special staffing report:

Special Staffing Report
(1/4/2013)

Dept	Current # staff	Enrollment Needed for full staffing	Actual Enrollment (1/4/13)	Need this many more students to support current FTE
AHS (200:1)	6	400	287	113
VHS (280:1)	22	1027	828	199
Elementary (72:1)	17.5	1260	1094	166
Middle School (72:1)	11.5	828	884	-56
Special Ed (30:1)	11.75	353	346	7

Totals (K-12)	3515	3093	422
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Minus Elem Transition Teacher and HS Music

Dept	Current # staff	Enrollment Needed for full staffing	Actual Enrollment (1/4/13)	Need this many more students to support current FTE
AHS (200: 1)	6	400	287	113
VHS (280: 1)	21	980	828	152
Elementary (72: 1)	16.5	1188	1094	94
Middle School (72: 1)	11.5	828	884	-56
Special Ed (30: 1)	11.75	353	346	7
Totals (K-12)		3396	3093	303

Ms. Edginton then stood for questions from the Directors.

V. ITEMS SCHEDULED FOR INFORMATION:

No business scheduled or addressed.

VI. EXECUTIVE SESSION:

No additional Executive Session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Robinson-Eckert that the meeting of the Board of Directors be adjourned.

Chairman Heninger seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 9:25 p.m. (MDT)

Dated the 21st day of 2014

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

- rnvore@g.com
- Term through July 2015

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

