

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
February 18, 2014**

I. PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:32 p.m. MDT with a quorum of the Directors present.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings scheduled or held.

- D. ROLL CALL**

Directors Present:

Kerry Heninger
Monica Robinson-Eckert
Kimber Tower
Nathan Vore (joined meeting early in progress)

Others in attendance:

Kelly Edginton
Mike Groshong
Allen Wegner
Heidi Higgins
Gwen Buthman
Amy White

II. COMMUNICATIONS

- A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

No additional additions, corrections or substitutions to the Agenda.

- B. ORAL COMMUNICATIONS**

No member of the public signed up for public input.

C. DIRECTOR'S REPORT

1. Director's Report

In the absence of Chairman Malnes, no Director's Report was presented.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Ms. Edginton provided the Directors with an update of the school's recent presentation to the legislature. Chairman Malnes and a number of families presented to the House Education Committee. The presentation went very well and emphasized how the school had positively impacted families in Idaho. The primary reason for the visit was to discuss funding for charter schools in general.

Ms. Edginton provided the Directors with information about the school's activities during National School Choice Week. Different events were held across the state with detail being provided as to the Treasure Valley event.

Ms. Edginton provided the Directors with information about Capitol Day, which was held yesterday for all charter schools in the state. The school had a very good turnout for the event.

Ms. Edginton presented the Directors with information about the accreditation visit with AvanceED Accreditation. She detailed the recent visit and the process that was necessary to prepare for the visit. The accreditation process is a tremendous amount of work. She was very pleased with the outcome and felt that the school received a glowing review and recommendation for reaccreditation. The leader of the team made very positive comments about the school's operation and indicated that the school received the highest score that he has seen on any committee he has chaired. All were very complementary to the school, the families and the staff of the school.

Last, Ms. Edginton presented the Directors with information about the SBAC test and answers to the questions that school personnel are receiving about this test. The school has been sending out information to families and will be following the state requirements regarding the test. The school is receiving a lot of questions from parents and families and different schools are messaging differently.

Vice Chair Heninger expressed her appreciation and the Board's appreciation to the administration and staff for their activities in preparing for the accreditation process. Having participated in just part of the meetings demonstrated to her the extensive nature of this undertaking.

E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Tower to approve the minutes from the January 21, 2014, Regular Meeting, as presented:

Chairman Vore seconded the motion.
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF JANUARY INVOICES

Mr. Wegner presented the January school invoices for approval.

One invoice is being singled out for attention as it relates to the Authorizer Fee and the possible discount associated with membership with Idaho Charter School Network. The reduction is 10%. Due to the deadline associated with the Commission payment, Chairman Malnes directed payment to occur, with the application of the discount, and desired to have the Board thereafter approve and ratify this direction.

The remainder of the January 2013 invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Motion made by Director Robinson-Eckert as follows:

Motion to ratify the payment of the Charter Authorizer fee, with applicable discount, to approve the January 2014 invoices for the school and to approve payment to K12 in the amount of \$905,982.68.

Motion seconded by Director Vore.

Motion approved by unanimous vote.

2. APPROVAL OF JANUARY CHECK REGISTER

Mr. Wegner next presented the check register data provided to the Board for January. This information is essentially the same as the invoice approval, but in a different format for the posting onto the School's website.

Motion was made by Director Vore as follows:

Motion to approve the January Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Tower.

Motion approved by unanimous vote.

3. APPROVAL OF JANUARY FINANCIAL REPORTS

Mr. Wegner presented the January Financial Report to the Directors.

Mr. Wegner introduced the Directors to a new proposed format in presentation of the financial condition of the District. This is now in a four tab format – each with a different emphasis. The first has a detailed report of all funds combined, the second a break down by title funds, the third is the typical report they are used to seeing and the fourth is a cash flow report.

Mr. Wegner reviewed each of these reports and the details of such with the Directors.

Cash flow at this time is very good. The school has received its February 15th payment from the state. The payment itself was a bit larger than expected associated with transportation revenue. The other revenue areas are very close to what was projected.

Discussion was held with the Directors about the format changes and the general approval of the same.

Motion made by Director Vore as follows:

Motion to approve the IDVA January Financial Report, as presented.

Motion seconded by Director Robinson-Eckert.

Motion approved by unanimous vote.

4. E-RATE CONTRACT

Mr. Wegner presented the Directors with the concept of seeking E-rate reimbursement. He had attempted such in the 2006-07 time frame and the prior business manager a few years prior, both without success. However, it appears that many of the kinks associated with this reimbursement and virtual programs have been worked out. Other K12 affiliated schools are now successfully seeking reimbursement.

The school is looking to partner with a company who does the work for reimbursement. This company works with a number of K12 affiliated schools as well as school districts in the west. Mr. Wegner has forwarded the contract to counsel for review. A number of questions are being further investigated including such matters as possible reimbursement sums and costs for the service. Due to the time crunch associated with this relationship, Mr. Wegner would be looking to targeting starting reimbursement requests for next school year, and including the costs and possible reimbursements into the budgeting process.

Mr. Wegner received direction from the Board to continue his investigation into the possibility of E-Rate reimbursement and the use of a vendor to assist in obtaining this reimbursement.

5. 2014-2015 SCHOOL CALENDAR

Ms. Edginton presented the Directors with the draft proposed school calendar for the 2014-15 school year. This calendar is very similar to that for the current school year. There is a late return from winter break due to the manner in which such falls on the calendar. The calendar includes 180 student days, 193 teacher contract days and 201 contract with stipend days.

Motion made by Director Robinson-Eckert as follows:

Motion to approve the 2014-2015 IDVA School Calendar as presented.

Motion seconded by Director Vore.

Motion approved by unanimous vote.

6. CRISIS MANAGEMENT PLAN - FIRST READING

Mr. Groshong presented the Directors with the first draft of a proposed Crisis Management Plan. This plan was developed as a result of the accreditation process and requests to see such a plan.

Mr. Groshong indicated that all school administration has had a chance to provide input into the draft document. He anticipated such reviews will continue.

Director Heninger made inquiry about a section of the Plan. Mr. Groshong indicated to the meeting participants that if they had any other questions or comments regarding the plan he would welcome to hear the same prior to the next meeting, when the Plan will be brought back for a second reading and possible approval.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

No business was scheduled or addressed.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Ms. Edginton then presented the Board of Directors with the current enrollment report:

- K-5 enrollment: 1136 students
- MS enrollment: 934 students
- Special Ed enrollment: 361 students
- AHS enrollment: 342 students
- VHS enrollment: 1107 students

Total enrollment is at 3117 students. Ms. Edginton provided the Directors with a breakdown of detail in her written report.

K-8 enrollment has closed. The last cohort will start on the 24th. From this time, the number of students enrolled in the grades of K through 8 will only go down through the end of the school year.

On March 10th enrollment will be opening for the 2014-2015 school year.

The Alternative High School will continue enrollment of students until the commencement of the 4th quarter. This will cause continued changes in the total High School enrollment numbers in addition to the Alternative School.

D. PERSONNEL

No business scheduled or addressed.

V. ITEMS SCHEDULED FOR INFORMATION:

No business scheduled or addressed.

VI. EXECUTIVE SESSION:

No additional Executive Session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Vice Chair Heninger sought a motion to adjourn.

Motion was made by Director Robinson-Eckert that the meeting of the Board of Directors be adjourned.

Chairman Vore seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 8:26 p.m. (MDT)

Dated the 18th day of 2014

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

- rnvore@q.com
- Term through July 2015

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

