

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
December 18, 2012**

I. PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:00 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via telecommunications.

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings held or scheduled.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kimber Tower
Kerry Heninger
Monica Robinson-Eckert
Nathan Vore – Excused from Meeting

Others in attendance:

Desi Laughlin
Mike Groshong
Allen Wenger
Kelly Edginton
Josh Parsons
Amy White

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

No amendment to the correctly and timely posted agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR’S REPORT

The Chairman welcomed those in attendance. He started by providing the Directors with an update and brief report regarding the dinner meeting he and Director Robinson-Eckert had with Russ Rozelle from K12. He further provided his impression of the events from the follow-up school report to the Charter Commission.

1. Educational Meetings and/or Trainings attended by the Directors since the last board meeting.

No reports presented.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Ms. Laughlin presented the Board with an update of activities with the school. She indicated that Mr. Rozelle had likewise indicated his appreciation for his recent visit and his attendance at the charter Commission meeting. Ms. Laughlin had lunch with him prior to his leaving Idaho. He indicated he was impressed with the Board and the Administrative Team and how well the parties worked together for the benefit of the school and its students. She is working in follow up with K12 to have an individual from the Technology side of k12 attend the next face to face meeting of the Board.

The school received its annual confirmation of its accreditation status. The school is fully accredited for all high school programs and the commission also encourages for k-8. For next year, the school starts again with its first year in the six year cycle.

There are two important school visits for January. The first is the Commission staff visit set for January 9th which will involve

interviews and information. This year's interviews will include parents or stakeholders. The second important visit is for the Federal Programs review on January 30th. Ms. Edginton is heading up this process for the school.

Winter school events have been occurring including the Annual Eagle watching cruise. There are a number of ice skating events scheduled for January throughout the state.

The school is half way through the year, with the semester ending on Friday. High School final exams are set for Thursday and Friday. Students return to school January 7th, with teachers and staff earlier on January 3rd. High School "J" Term commences under this schedule. The Idaho Legislature also commences on January 7th. Education reform laws will likely result in it being a very busy session. Ms. Laughlin attended legislative meetings yesterday for the Charter School Network where they were in the process of developing and finalizing a legislative plan. This event had been hosted by the Albertson's foundation.

E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Heninger to approve the minutes from November 20th and December 3rd, as presented.

Director Malnes seconded the motion
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF NOVEMBER INVOICES

The November invoices are usual and customary and the expenses are consistent with the approved budget and expected costs.

The invoices were reviewed as per school policy and were independently reviewed by Director Vore. No problems were identified in this review process.

Motion made by Director Vore as follows:

Motion to approve the November invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$886,774.87.

Motion seconded by Director Malnes.
Motion approved unanimously.

2. APPROVAL OF CHECK REGISTER

Mr. Wegner explained the check register data was a near identical presentation as the invoices, but simply presented in a different format for the electronic posting.

Motion was made by Tower as follows:

Motion to approve the November Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Vore.
Motion approved by unanimous vote.

3. APPROVAL OF NOVEMBER FINANCIAL REPORTS

Mr. Wegner detailed for the directors the current status of the general fund budget at this current stage of the school year.

The financial figures are still based on revenue estimates in both the budget and the state's actual funding to date. The first actuals will start to show up in the mid-February timeframe. However, ISEE is now starting to put forth some new actual data and if this data is accurate and remains what it currently states, the financial position is better than initially expected and the revenue figures will be higher come mid-February. Mr. Wegner qualified this statement in that there are some outstanding revenue issues associated with the SCF matters that the legislature will have to be addressing. He believes that much of this improvement is associated with the switch from seat time to mastery.

He is cautiously optimistic that this could all result in a much better end of the year financial position.

Transportation issues were touched upon. This generally does not change from projection. He indicated that they had budgeted for just under one million in revenue and he is now expecting somewhere in the range of \$100,000 in excess of the budgeted revenue figure.

Discussion occurred with Director Vore regarding guarantee of District banking funds and upcoming changes in FDIC positions.

Motion made by Director Vore as follows:

Motion to approve the IDVA November Financial Report, as presented.

Motion seconded by Director Heninger.
Motion approved unanimously.

4. PARENTAL REQUEST

A parent of a former student made a request to the Board regarding a late refund of internet expenses for the 2011-2012 school year.

Mr. Groshong and Mr. Wegner presented the Directors with the alternative positions and issues in relation to the request. The Directors raised question with the Administration regarding the reimbursement policy of the school and how it is implemented.

Motion was made by Director Robinson-Eckert as follows:

Motion to enforce the school's existing internet stipend policy and deny the parental request as presented, requesting a letter be directed from the Administration indicating the same.

Motion seconded by Director Tower.
Motion approved unanimously.

5. SECTION 900 POLICY MANUAL

6. GRADUATION POLICY – 950.1

Ms. Edginton presented the Directors with policies from Section 900 for consideration in passage. This review excluded the policy section of 950.1 presented by Ms. Higgins last meeting, which the Board approved for alternative route of graduation for implementation this month.

Ms Edginton detailed the following:

- Moving designated language from 902.5 into 307.1 and addressing internet subsidy language
- Section 907 – presented with amendments
- Section 908.1 – recommend deletion
- Section 901.2 – presented with amendments
- Section 902.5 – presented with amendments and procedures removed from policy and put into the student handbook
- Section 902.6 – presented with amendments
- Section 903.1 – presented with amendments
- Section 903.2 – presented with amendments and amended during the meeting in discussion with Board
- Section 904.0 – presented with amendments
- Section 905 – amended – move portions to procedures and shortened the policy itself. The procedure portion is to be moved to handbooks, which the board approves annually
- Section 909.1 – presented with amendments
- Section 912.1 – presented with amendments
- Section 912.2 – presented with amendments
- Section 913 – presented with amendments

Motion by Director Heninger as follows:

Motion to approve amendment to the above-cited listing of section 900 policies and direction with regard to policy in handbooks, as presented.

Motion seconded by Director Vore.
Motion approved unanimously.

- Section 905A and 905B - to return at next meeting
- Section 910.1 to return
- Section 909.1a to return
- Section 909.1b to return
- Section 909.1c to return

Motion was made by Director Heninger as follows:

Motion to approve the amendment of Policy 950.1, as presented.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton presented the Directors with her Academic Report update for the month. In addition to providing the oral report, she provided the Board with detailed charts and graphs on various academic subject matters for consideration as contained in their board packet.

Current enrollment as of 12/12/12 was 3387, of which 165 students will not start courses until January.

Ms. Edginton discussed the High School Pass Rates. The overall high school pass rate is 66.73% with K12 affiliated pass rates at 53.23%. She detailed how the 8th grade pilot last year had had positive results on those student's now 9th grade pass rates. The general 9th grade pass rate is 61.56% while those who participated in the program have a pass rate of 91.9%. She addressed the various passing rates depending upon course in the traditional high school program as well as the alternative program. The Alternative school program pass rates are substantially lower than the traditional program and this is expected based upon student history.

Ms. Edginton reviewed data relating to student involvement in High School Advanced Opportunity Courses, National Math Lab, Mark12 Reading Intervention, Tier II and Advanced Learner Program participants.

Ms. Edginton opened for questions and engaged in discussion with the Directors relating to a number of specific questions relating to the various program participants.

2. NWAC LETTER

Ms. Edginton indicated that this subject related to the accreditation letter referenced by Ms. Laughlin in her Head of School Report.

3. 2013-2014 SCHOOL CALENDAR

Ms. Edginton presented the Directors with the draft of the 2013-2014 school year calendar. She detailed various relevant dates and a type-o that needed to be corrected in the copy provided to the Directors.

The Administrative team would like to have this approved as soon as possible in order to put various systems timelines in place.

Motion by Director Heninger as presented.

Motion to approve the school's 2013-2014 school calendar as recommended.

Motion seconded by Director Vore.
Motion approved unanimously.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Mr. Groshong presented the Directors with the Enrollment Report data for December. The current student enrollment figure is at approximately 3383 students, of which 276 are alternative programs participants. This figure is trending ahead of the school's figures from last year. Further, the Alternative Program enrollment figure is on track for the desired first year participation for the school desired by the Administration and Board.

2. TEACHER TRIP REQUEST

Teacher Josh Parsons presented the Directors with an update as to the status of the pending student trip, sought approval for a trip for the 2013-2014 school year and advised of initial thoughts for the 2014-2015 school year trip. He detailed various issues for 2013-14 including location, costs, and destination of optional dates of the tours. Discussion was held as to expanding participation and methods through which this could be accomplished.

Motion made by Director Heninger as follows:

Motion to approve moving forward with the 2013-2014 student trip planned for Costa Rica for either J term, 2014 or spring break of 2014, depending upon student date participation preference.

Motion seconded by Director Robinson Eckert.
Motion approved unanimously.

D. PERSONNEL

V. ITEMS SCHEDULED FOR INFORMATION:

A. FACE-TO-FACE MEETING

Discussion was held among the Directors regarding a January Face-to-Face Board Meeting and the Directors availability to attend such a meeting. Discussion included issues such as the anticipated agenda and goals of the meeting. Due to scheduling problems, discussion ensued regarding conducting a traditional meeting in January with the face-to-face being held in February, asking the Directors to provide to the Board's Clerk their availability during the first two weeks of February.

VI. EXECUTIVE SESSION:

No executive session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Director Heninger made a motion that the meeting of the Board of Directors be adjourned.

Director Robinson Eckert seconded the motion.

Motion was approved by unanimous consent.

Meeting was adjourned at 9:51 p.m. (MDT)

Dated the 18th day of December, 2012.

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

- rnvove@q.com
- Term through July 2015

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015