

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
December 17, 2013**

I. PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:30 p.m. MDT with a quorum of the Directors.

The meeting was held in the Treasure Valley Learning Center with additional participation via telecommunications (conference call).

- C. TRUANCY HEARINGS AS NEEDED**

No truancy hearings scheduled or held.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kerry Heninger
Kimber Tower
Nathan Vore

Others in attendance:

Kelly Edginton
Mike Groshong
Allen Wegner
Desi Laughlin
Amy White

II. COMMUNICATIONS

- A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

No additional additions, corrections or substitutions to the Agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. DIRECTOR'S REPORT

1. Director's Report

Chairman Malnes engaged in a discussion with the school's administration regarding the student hearing held last month and whether or not the student's records had been requested.

Chairman Malnes engaged in a discussion with Ms. Laughlin re K12 and the status of the Service Agreement renewal through 2019.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Ms. Edginton provided the Directors with her report of the current state of the school. She has recently been in attendance at K12 meetings in Herndon. K12 brought together three of the highly performing k12 affiliated schools for a debrief about what they are doing that is working. There was a robust discussion about numerous topics relating to school operations. One of the goals of the meeting was to create some models for programs that struggle.

Ms. Edginton provided the Directors with updates about a number of recent events for the school. She showed some photos, including a recent outing at Ice World.

She also highlighted some student achievements and honors including two students who were chosen to participate in the 2014 Leadership Boise Academy (11th graders). One of these same students was also chosen to participate in the Idaho Science and Aerospace Scholars Program. She also identified a student who won the Idaho Aspirations Computing Award and was a national runner up.

Ms. Edginton and her team have been working on the upcoming accreditation visit.

E. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Heninger to approve the minutes from the October 15, 2013 Regular Meeting, as presented due to a concern about the prior approval as well as the minutes from November 19, 2013, as presented.

Chairman Vore seconded the motion
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF NOVEMBER INVOICES

Mr. Wegner presented the November school invoices for approval. The November invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Mr. Wegner also addressed specifically this month's invoice from K12.

Motion made by Director Vore as follows:

Motion to approve the November invoices for IDVA, as presented and further moved to approve payment to K12 for submitted invoices in the amount of \$918,946.81 as presented.

Motion seconded by Chairman Heninger.
Motion approved by unanimous vote.

2. APPROVAL OF NOVEMBER CHECK REGISTER

Mr. Wegner next presented the check register data provided to the Board for November. This information is essentially the same as the invoice approval, but in a different format for the posting onto the school's website.

Motion was made by Director Vore as follows:

Motion to approve the November Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Heninger.
Motion approved by unanimous vote.

3. APPROVAL OF NOVEMBER FINANCIAL REPORTS

Mr. Wegner presented the November Financial Report to the Directors.

He provided the Directors with information about this year's financial report in comparison to this time last year. He indicated that the cash flow remains good and that they are still working off of estimates but he believes the school's estimates are very close to what he has seen on SDE reports. There is a technological problem in currently accessing the SDE reports. He believes that the school is running close on both revenues and expenses.

He also provided the Directors with an update on the Office Space issue relating to Behavioral Health and their move. If this all goes as planned, all modifications should be completed in March.

Motion made by Director Vore as follows:

Motion to approve the IDVA November Financial Report, as presented.

Motion seconded by Director Heninger.
Motion approved by unanimous vote.

4. APPROVAL OF K-5 HANDBOOK REVISIONS

5. APPROVAL OF MS HANDBOOK REVISIONS

Ms. Edginton presented the Directors with updated versions of the handbooks received from each of the programs. These address

some of the changes that have taken place in Board Policy, such as internet subsidy and attendance, as well as some program and leadership changes in the programs. These modifications address some of the changes that have taken place with Study Island, Class Attendance and some wording changes.

Motion made by Director Tower as follows:

Motion to approve the amendment to the K-5 Handbook and the MS Handbook, as presented.

Motion seconded by Director Heninger.

Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

No Academic Report was scheduled or presented.

2. ADVANCED ACCREDITATION SURVEY RESULTS

Ms. Edginton presented the accreditation survey results to the Directors and a discussion ensued as to whether such survey results addressed the issues and matters the Board was interested in addressing in a survey.

A survey was conducted in the spring with 662 parents participating and 1228 students. In the fall a second survey was conducted with 59 staff members. The questions were worded a bit differently between Parent/Student and Staff survey but they were getting to the same issues.

Parent Rating:	3.97/5
Student – Early Elem	2.8/3
Student Elem	2.77/3
Student Mid and HS	3.97/5
Staff	4.26/5

A disaggregation of data as to survey results as well as staff comments from the survey has been provided.

There was an 82% response from the teachers, which was a significant increase in survey response from the Board's last survey last year.

The Administrative Team believes that the results are very encouraging.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Ms. Edginton presented the current enrollment report to the Directors. There are currently 3038 students enrolled, which is below the comparison figure from this time last year. The K-5 program numbers are a little lower. K-12 is noticing a trend where K-8 is a little lower nationally and they are working on figuring out why.

January there will be enrollment changes associated with semester change. This is the first year the school has not grown as they have in the past, which is resulting in the school being a little overstaffed at K-5 and HS at this time. This will likely result in recommendations not to add positions at semester if Teachers chose to leave. This may also result in a recommendation for some staff decreases at the end of the school year. At this time the school is looking at 5-6 teachers over.

Chairman Malnes requested that at the next meeting Ms. Edginton have information as to what enrollment figure would be necessary to maintain current staffing, without reductions.

D. PERSONNEL

1. PERSONNEL REPORT AND TEACHER REQUEST

No business scheduled or conducted.

V. ITEMS SCHEDULED FOR INFORMATION:

No business scheduled or addressed.

VI. EXECUTIVE SESSION:

No additional Executive Session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Heninger that the meeting of the Board of Directors be adjourned.

Chairman Vore seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 8:27 p.m. (MDT)

Dated the 17th day of 2013

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2013

Nathan Vore

- rnvore@g.com
- Term through July 2015

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015