

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
April 15, 2014**

I PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH A QUORUM**

Meeting commenced at 7:36 p.m. MDT with a quorum of the Directors present.

- C. TRUANCY HEARINGS AS NEEDED**

Executive Session scheduled in later segment of meeting to address student hearings.

- D. ROLL CALL**

Directors Present:

Dave Malnes
Kerry Heninger
Kimber Tower

Others in attendance:

Kelly Edginton
Mike Groshong
Allen Wegner
Scott Miller
Amy Chadez

Tara Ball
Samantha Carl
Jesse Altsuler
Amy White
Heidi Higgins (joined in progress)

II. COMMUNICATIONS

- A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

No additional additions, corrections or substitutions to the Agenda.

- B. ORAL COMMUNICATIONS**

No member of the public signed up for public input.

C. EXECUTIVE SESSION

Motion made by Director Heninger as follows:

Motion for the Board to adjourn into executive session pursuant to Section 67-2345(1)(b), Idaho Code, to consider the evaluation, dismissal, disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member of individual agent or public school student and further pursuant to Section 67-2345(1)(d), Idaho Code to consider records that are exempt from public disclosure.

Motion seconded by Director Tower.

Roll Call vote of each director unanimously approved motion.

Executive session commenced at 7:43 P.M. In attendance were the Board Members present at the meeting, board counsel, Ms. Edginton, Ms. Chadez and a parent of a student enrolled at the school.

The Board conducted the continuation of the student hearing for Student 13-G.

At the conclusion of the continued hearing, the Administration modified its recommendation to the Board.

The Board excused the Administrative personnel and parent of a student enrolled in the school and commenced deliberations with Board Counsel commencing at 7:58 P.M.

Subsequent to deliberations and upon unanimous approval of a motion of Director Heninger, seconded by Director Tower the Board returned to open session at 8:06 P.M.

Motion was made by Director Malnes as follows:

I hereby move that the school's administration continue the educational plan and process they are conducting with Student 13-G and that the administration bring back a report to the Board in June as to the status of the student on the progress of the student. Further, if Student 13-G deviates from the action plan or falls behind on attendance and progress that the Administration bring a new recommendation before the Board regarding this student.

Director Heninger seconded the motion.
The motion approved by unanimous vote.

D. DIRECTOR'S REPORT

1. Director's Report

Chairman Malnes addressed the Annual Meeting for the Board. This will be done face to face and it is proposed and agreed by the Directors that it will be held on July 15th, which is the regular meeting date.

To date, the Board has received two responses to the notice to school patrons that there will be an open board position as of the Annual Meeting. Chairman Malnes and Director Heninger will continue their committee work on filling this position. Director Heninger will be initiating contact with those who have expressed interest.

Chairman Malnes reported back on his meeting with the K12 Western Regional Vice President about issues with the school's operations and the Services Agreement. Minutes of this meeting were taken and he would like them included in this meeting's minutes for completeness. The Board can review when reviewing these minutes for approval and decide if they agree or disagree to append. (Attachment "A")

Ms. White was directed to move forward with amendments to the Agreement, consistent with the Discussions between Chairman Malnes and Vice President Laughlin.

E. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. Head of School Report

Ms. Edginton provided the Directors with an update on the status of the OIG Audit. The audit which had been scheduled for earlier this month has been delayed by the OIG. This delay relates to a new

state law that had gone into effect relating to the disclosure of student data.

The school's Idaho Public Charter School Commission annual update is upon the school. The PCSC staff has informed the school's administration, after the review of the annual material submission, that they saw no reason for the school to have to attend the update in person. The site visit report was also good.

Chairman Malnes and Directors Heninger and Tower will be participating with the school's administration in the development of the school's newly required Performance Certificate with regard to the Mission Specific Goals. The first meeting is this Friday. The final meeting is set for May 5th. The Performance Certificate will go before the Charter Commission for approval at its June 12th meeting.

In July 2012, the Board appointed a Charter Revision Committee. The Committee began its work but then due to the fact that the legislature was making substantial modifications to the charter laws in the 2013 session, things were delayed. The Administration has subsequently been working with the appointed committee on the issue during this school year. The committee is currently waiting for the SDOE approval of the revisions and then it will go to the Charter Commission for approval. It is hoped that the revisions will be before the Commission at its June meeting. The main revision is the addition of the Alternative High School Program and the change in the Mission and Vision statement.

The Alternative High School will be commencing its independent accreditation process. This is a requirement of the SDOE for all alternative programs. The SDOE is also in the process of developing an alternate accountability program system (like the STAR ratings) for alternative schools. It is the goal that the provisional accreditation is in place within the next three (3) months.

The School Improvement Plan has been submitted to the SDOE. We are awaiting any approval or feedback from SDOE personnel.

The school is in its third week of state testing. There have been a few technical issues with the SBAC and the portable testing labs but it isn't anything entirely unexpected as this is the roll out of this test. There has been some pushback from parents about taking

the test due to their opposition to Common Core and a few parents refused to allow their students to take the SBAC. In general however, students are reporting that they like the SBAC better than the ISAT. The school does not anticipate meeting the 95% participation rate but we are not expecting to be alone with this issue as there are parents all over the state who are refusing to allow their child to take this test. While the SDOE states they will not be removing a STAR from schools that do not meet the attendance requirement, they have indicated that there will be some form of consequences.

Ms. Edginton provided the Directors with information as to the various graduation programs throughout the state and made sure that the Board members knew that they were invited

Ms. Edginton provided the Directors with information about a student's participation in a Robotics competition for Middle and High School Students and the participation of one of their students in this program. They did extremely well in this regional competition and will be traveling to Missouri for the World Championship competition.

Ms. Edginton provided the Directors with information and photos of the school's recent foreign travel trip to Costa Rica.

F. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion was made by Director Heninger to approve the minutes from the March 18, 2014, Regular Meeting, as presented:

Chairman Tower seconded the motion.
Minutes approved by unanimous vote.

III. CONSENT AGENDA ITEMS:

No items were addressed.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. APPROVAL OF MARCH INVOICES AND K12 INVOICE.

Mr. Wegner presented the March school invoices for approval.

The March 2014 invoices are usual and customary and the expenses are consistent with the approved budget and expected costs that the Board and administrative team prepared.

The invoices were reviewed by an IDVA employee, in accordance with school policy, and were also independently reviewed by Director Vore. No irregularities were identified during these reviews.

Motion made by Director Robinson-Heninger as follows:

Motion to approve the March 2014 invoices for the school and to approve payment to K12 in the amount of \$ 876,322.28.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

2. APPROVAL OF MARCH CHECK REGISTER

Mr. Wegner next presented the check register data provided to the Board for March. This information is essentially the same as the invoice approval, but in a different format for the posting onto the School's website.

Motion was made by Director Tower as follows:

Motion to approve the March Check Register Report for posting on the school's expenditure website.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

3. APPROVAL OF MARCH FINANCIAL REPORTS

Mr. Wegner presented the March Financial Report to the Directors.

Cash flow at this time remains very good. Mr. Wegner detailed the payments that are yet to be received by the school for the remainder of this school year. The approved budget for the school year is very close to the actual expenses and revenue and he does not see any variances that are in need of any attention at this time. He provided specific information as to percentages of revenue received and expenditures to date. At this time the school is trending to a lower deficit credit status.

Motion made by Director Heninger as follows:

Motion to approve the IDVA March Financial Report, as presented.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

4. IDVA/IDCCRA SUBLEASE AGREEMENT

5. IDVA/IDCCRA MEETING

Mr. Wegner provided a status update as to the neighboring current tenants and the possibility of them leaving. He made a request that the Chair and a designee meet with personnel from IDCCRA regarding a possible sublease of the neighboring space. This potential sublease would only relate to the physical premises and furnishings. If there were to be any other agreements with IDCCRA, he would recommend that it be done in a separate agreement and separate context.

6. AUDITORS

A discussion was raised by Mr. Wegner regarding auditing services and possibly putting the auditing contract out to bid to see what other providers may charge. He provided the Directors with a listing of the other schools in the state and who they each are using for this mandated report.

Mr. Wegner was given the Directive to explore the options for auditors for the annual fiscal audit of the school.

7. TEACHER/STAFF PAY SCALES

Discussion was held between the administration and the Board as to a review of the current pay scales for teachers and staff, coupled with the fact that the pay scale for staff is out of date in relation to the current existing positions and a need to revise and update work agreements. Further, the state's schools budget did include a very modest 1% increase to base reimbursement to teachers and classified staff and an increase in the mandatory minimum teacher salary.

The Administration was directed to commence a review into pay scales for schools of a corresponding size and to report information and a possible recommendation back to the Directors.

8. LAPTOP PLAN

Ms. Edginton provided the Directors with current and updated information as to the computer plan for the school's students for next year. This new plan is going to include a k12 goal for the use of laptops for all new high school students, with a possible upgrade during the 2015 summer for existing students with desktops. Pricing information has been provided as to laptop and desk top costs.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton presented her Academic Report to the Directors in writing. She inquired if there were any questions about what the Directors had received and reviewed. No inquiry was made by any of the Directors.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Ms. Edginton then presented the Board of Directors with the current enrollment report including total figures and a break down by program. In looking at the five-year enrollment history, this current school year is very consistent with prior school years, with the exception of last year. Last year appears to have been an unexplained anomaly in enrollment. The Administrators are not sure as to why last year was so different from prior years and the current year.

Enrollment has opened for 2014-15 and they are being processed.

2. EXTENDED READING PROGRAM

Ms. Edginton provided the Directors with information about this state-mandated program and the plan. This program is based upon the fall IRI scores, which drives the state funding.

The report has been submitted to the SDE for approval.

D. PERSONNEL

Ms. Edginton presented the Directors with the personnel report. There is one resignation for next year associated with a teacher who has obtained a new position at her local district, where her own child will be attending the same school.

Motion was made by Director Tower as follows:

Motion to approve the Personnel Report, as Amended to include the approval of a certificated employee Drew's resignation.

Motion seconded by Director Heninger.

Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

No business scheduled or addressed.

VI. EXECUTIVE SESSION:

No additional Executive Session scheduled or held.

VII. ADJOURNMENT:

All of the Board's business being concluded, Chairman Malnes sought a motion to adjourn.

Motion was made by Director Heninger that the meeting of the Board of Directors be adjourned.

Director Tower seconded the motion.

Motion approved by unanimous vote.

Meeting was adjourned at 9:01 p.m. (MDT)

Dated the 15th day of 2014

Mike Groshong

Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

David Malnes (Chairman)

- Malnes6@usfamily.net
- Term through July 2014

Kerry Heninger (Vice Chairman)

- Heninger5@msn.com
- Term through July 2014

Monica Robinson-Eckert

- Robinmon@isu.edu
- Term through July 2016

Nathan Vore

- rnvore@q.com
- Term through July 2015

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

