

**Idaho Virtual Academy  
Board of Director's  
Regular Board Meeting  
August 19, 2014**

**I PRELIMINARY**

**A. CALL TO ORDER**

**B. ESTABLISH A QUORUM**

Meeting commenced at 7:37 p.m. MDT with a quorum of the Directors present.

**C. TRUANCY HEARINGS AS NEEDED**

No Truancy Hearings scheduled or held.

**D. ROLL CALL**

Directors Present:

Kerry Heninger  
Dave Malnes  
Brian Armes  
Kimber Tower – joined meeting in progress

Others in attendance:

Kelly Edginton  
Tara Ball  
Allen Wegner  
Mike Groshong  
Scott Miller  
Amy Chadez  
Andrea Hampton  
Heidi Higgins  
Drew Heinz  
Amy White

Open Teleconference Line

**II. COMMUNICATIONS**

**A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA**

A motion was made by Director Malnes to amend the posted agenda to add to the Executive Session an issue pursuant to Section 67-2345(1)(a) associated with a personnel matter that arose subsequent to the posting of the agenda.

Director Armes seconded the motion.  
The agenda was amended by unanimous vote.

**B. ORAL COMMUNICATIONS**

No member of the public signed up for public input.

**C. DIRECTOR'S REPORT**

**1. DIRECTOR'S REPORT -**

Chairman Heninger indicated that she wanted to change the manner in which this segment of the Agenda was addressed. She wanted to have each of the Board Committees provide a presentation

At the request of Chairman Heninger, Director Malnes provided the Directors with information as to his attendance at the meet and greet with the teachers and the parents. He attended on behalf of the Board and expressed his appreciation at how great the function went. He felt it was very organized and that everyone appeared to be having a good time. He did indicate that he was looking for potential board members among the parents who were in attendance.

Chairman Heninger indicated that she was taking the Board's typical letter used to seek out Board candidates and was tweaking the letter. She wanted input from the Directors as to the content of the letter. She is seeking to have an emphasis on budget and finance issues.

On behalf of the Scholarship Committee, Scott Miller indicated that they have not yet communicated about activities and expects to have more information to report during the next meeting.

**D. INFORMATIONAL – BOARD STAFF DISCUSSIONS**

**1. HEAD OF SCHOOL REPORT**

Ms. Edginton provided the Directors with an update on the status of various activities at the school.

She advised the Board that Tara Ball has been promoted to the western Regional Special Education Manager for K12. She is going to continue working as the Interim Special Education Administrator for IDVA until this position can be addressed. This is a tough position to fill and the timing of the year makes it difficult as well.

Ms. Edginton addressed the requirements of the Service Agreement with Chairman Heninger prior to the promotion occurring.

Ms. Edginton provided the Directors with an update on the OIG audit activities. The audit team was on site again in July doing student data testing. The school has received a conditions sheet and has responded to such. This is prior to any findings that have been made.

Ms. Edginton indicated that the Auditors have reported to the SDE that they are pleased with the quality and quantity of data that IDVA has been able to present about the school as well as the students. They have also reported to the SDE the great level of cooperation they have received from the school's personnel and that the school has a great team of employees. She indicated that this has been extremely time consuming and at times a frustrating experience. However the school's administrative personnel have learned a lot in the process, including areas in which the school can improve.

Ms. Edginton provided the Directors with information about the Back to School Meet and Greet as well as teacher professional development activities conducted in preparation for the return to the school year. This was a multi-day event including the picnic and the PD work sessions. She believes that it was the best PD the school has done for its teachers and is receiving similar reports from the school's teachers.

**III. CONSENT AGENDA ITEMS:**

1. Approval of Minutes from July 15<sup>th</sup> Meeting
2. Approval of June Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12
5. Approval of June Check register for Website Posting
6. Approval of June Financial Report

Chairman Heninger opened the topic for any questions from the Directors associated with any matter in the Consent Agenda or if there was any need for any clarification associated with any of the written reports received by the Board associated with the Consent Agenda.

Motion was made by Director Armes to approve all matters in the Consent Agenda, as presented.

Motion seconded by Director Malnes.  
Motion approved by unanimous vote.

**IV. SCHEDULED FOR ACTION:**

**A. BUSINESS**

**1. APPROVAL OF SCHOOL COHORT SCHEDULE**

Ms. Edginton presented the Directors with the Cohort Schedules that are proposed. The Board has previously approved the Cohort Schedule but the Administration and Ms. Hampton identified an error in what was presented and approved. Ms. Hampton detailed the details of the modification that is before the Board for approval.

Director Armes made a motion to approve the Cohort Schedules as presented and amended from the Board's original approval.

Motion seconded by Director Malnes.  
Motion approved by unanimous vote.

**2. APPROVAL OF STUDENT HANDBOOKS**

Ms. Edginton presented the Directors with the new Student Handbooks she indicated that these were essentially the same as that from last year

with updates to address changes for the 14-15 school year. The handbooks were in the Director's packets with noted modifications.

Director Malnes made a motion to approve the Student Handbooks, as presented.

Motion seconded by Director Armes.  
Motion approved by unanimous vote.

**3. APPROVAL OF CERTIFIED EMPLOYEE MANUAL**

**4. APPROVAL OF CLASSIFIED EMPLOYEE MANUAL**

Mr. Groshong provided the Directors with the respective employee manuals for Board consideration and approval. He indicated as with the Student Handbooks they are essentially the same as those from last year, with noted updates associated with the 14-15 school year. The manuals were provided in the Director's packets with noted modification.

Director Armes made a motion to approve the Classified and Certificated Employee Manuals, as presented.

Motion seconded by Director Malnes.  
Motion approved by unanimous vote.

**5. APPROVAL OF STRAGEIC PLAN**

Ms. Edginton presented the Directors with a draft of the Strategic Plan for consideration and possible approval. Under the applicable new law, this Plan must be submitted to the State Department of Education on or before September 1<sup>st</sup>. Each year thereafter it must be reviewed and amended, if applicable by August 1st. Neither the State Board of Education nor the State Department of Education has provided public schools with any guidance or templates to use.

Ms. Edginton provided the directors with the draft that has been created. This draft was generated through prior discussion associated with the Idaho Public Charter School Commission requirement of a Performance Certificate along with the WISE tool Improvement Plan that is required of all public schools. The Strategic Plan draft is essentially a compilation of these two items in a repackaged format. The goal was to cover what the

school considers to be important issues coupled with not creating conflicting goals or plans.

Director Malnes, who had been working on this Plan with the school's administration, expressed his appreciation with the draft end product as it was entirely consistent with what had previously been discussed by the group and was simple to follow.

Motion by Director Malnes to approve the Strategic Plan, as presented and to have such submitted to the SDE as per the new legislative mandate.

Motion seconded by Director Armes.  
Motion approved by unanimous vote.

**B. INSTRUCTION AND CURRICULUM**

**1. ACADEMIC REPORT.**

Ms. Edginton typically would not have a report yet on this subject matter, with school just commencing. However, the school did just receive the Gains Report for the 2013-2014 Scantron testing. Ms. Edginton indicated that she, the administration and the teaching staff were very excited and proud of the results and the huge strides the students made last school year. K12 has specifically recognized the great gains attained by IDVA last year when in comparison to other K12 schools and other schools who participate in Scantron testing.

**C. PUPIL SERVICES**

**1. ENROLLMENT REPORT**

Ms. Edginton then presented the Board of Directors with the current enrollment report including total figures and a break down by program. As of last Friday there were currently 2459 students enrolled with 729 in a pending status of some sort. A number of these pending enrollments have transitioned to enrollments since this report and they will continue to do such in the coming days.

Approximately 11% of those currently enrolled are special education students, which is slightly up from prior years.

**D. PERSONNEL**

**1. PERSONNEL REPORT**

This matter was moved to Executive Session with any action that may be taken to be done subsequent to Executive Session upon the Board's return to Open Session.

**2. REQUEST FOR RELEASE FROM CONTRACT**

This matter was deferred until after Executive Session.

**V. EXECUTIVE SESSION:**

Motion was made by Director Malnes as follows:

Motion to adjourn to executive session pursuant to Section 67-2345(1)(b), Idaho Code, to consider the dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agenda and pursuant to Section 67-2345(1)(a), Idaho Code, to consider the hiring of a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Motion seconded by Director Armes.

Upon Roll Call Vote, motion approved by unanimous vote.

The Board with Head of School Edginton and Counsel White entered into Executive Session at 8:24 p.m. Discussion was held among the Directors relating to the possible hiring of school staff and a complaint or concern raised against an agent of the school.

Upon conclusion of Executive Session, the Board returned to open session at 9:20 p.m.

**VI. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

Director Malnes made a motion to approve the Personnel Report, as Amended with such amendment being the issuance of a contract to the second person listed on the Board's Personnel Report and to not issue a contract to the first person listed on the Board's Personnel Report.

Motion Seconded by Director Armes.

Motion approved by a 3-0 vote, with Director Tower abstaining as she was not present for the entirety of the Executive Session discussion.

Director Armes made a motion to release Teacher Rausch from her Standard Teacher's Contract with IDVA for the 2014-2015 school year

Motion seconded by Chairman Heninger.  
Motion approved by unanimous vote.

Chairman Heninger indicated that she would be sending the notification to Ms. Rausch and that she wished to thank her for her years of dedication and service to the school's students.

**VII. ADJOURNMENT:**

All of the Board's business being concluded, Chairman Heninger sought a motion to adjourn.

Motion was made by Director Malnes that the meeting of the Board of Directors be adjourned.

Director Armes seconded the motion.  
Motion approved by unanimous vote.

Meeting was adjourned at 9:25 p.m. (MDT)

Dated this 19th day of August, 2014.

Mike Groshong

Board Clerk

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Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

## IDVA BOARD MEMBERS

Kerry Heninger (Chairman)

- [Heninger5@msn.com](mailto:Heninger5@msn.com)
- Term through July 2017

Monica Robinson-Eckert (Vice-Chair)

- [Robinmon@isu.edu](mailto:Robinmon@isu.edu)
- Term through July 2016

David Malnes

- [Malnes6@usfamily.net](mailto:Malnes6@usfamily.net)
- Term through October 2014

Kimber Tower

- [ClanTower@gmail.com](mailto:ClanTower@gmail.com)
- Term through July of 2015

Brian Armes

- [Brian@EDUCATORSEYES.ORG](mailto:Brian@EDUCATORSEYES.ORG)
- Term through July 2015