

**AGENDA**

**ANNUAL MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**July 27, 2015**

**Dinner Meeting Held  
@**

**Gino's Italian Restorante  
3015 W. McMillan Road #108  
Meridian, Idaho  
83642**

**6:30pm**

**Business Meeting Held**

**July 28, 2015**

**1965 South Eagle Road, Suite 190  
Meridian, Idaho  
83642**

**8:30 AM (MDT)**

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The agenda of the Board will be prepared by the Clerk of the Board in consultation with the Chairman and the Administration. The agenda and supportive information/documents will be provided to each Director prior to each scheduled meeting.

The order of business will be determined by the Chairman of the Board with input from the other Directors and the Head of School. The Board may alter the order of business at any time and/or amend the agenda as appropriate and pursuant to the requirements and limitations of the Idaho Code.

Patrons or citizens wishing to present matters to the Board must contact the Clerk of the Board, the Head of School, or any Board member at least five (5) days prior to the scheduled meeting to allow sufficient time for the matter to be placed upon the agenda. The Board may decline to hear any matter at its discretion.

Unscheduled matters from the public and patrons may be heard during the Oral Communications portion of the meeting at the discretion of the Directors. However, decisions on such matters may be tabled until the next meeting of the Board. Alternatively, the Board may choose advance such items on the agenda via agenda amendment and/or make decisions on unscheduled items or matters via agenda amendment when it appears it is in the best interest of the LEA to do so. Anyone wishing to address the Board with an unscheduled topic should sign in with the Clerk of the Board prior to the start of the meeting. The Board may choose not to hear any particular item desired to be addressed by a member of the public due to such considerations of limited time and/or appropriateness of such topic in open/executive session or if the individual has not followed appropriate procedures or policies to address a given concern.

Presentations by patrons or employees are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to a citizen concern or the citizen may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens or patrons may request that a topic related to school business be placed on a future agenda by submitting a written request at least one hundred twenty (120) hours or five days (5 days) in advance of any regular meeting. Once such an item is properly agenzized and publicly noticed, the Board can respond, interact, and act upon the item.

**I. PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**
- C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/15)	_____	_____
Position 2	Vacancy	(7/15)	_____	_____
Position 3	Director Robinson-Eckert	(7/16)	_____	_____
Position 4	Chairman Heninger	(7/17)	_____	_____
Position 5	Director MacConnell	(7/17)	_____	_____

*Positions and Terms pursuant to Policy 103.0*

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

Additions, Corrections, or Substitutions to the posted agenda.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**C. INFORMATIONAL PRESENTATION: Director’s Report**

Presentation of informational items at the discretion and selection of the Directors.

**1. Chairman’s Report.**

**D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

**Business in this area will be covered in Section V, Part B, the Annual Head of School Report and the Annual Department Head reports to the Board.**

**E. Approval of Previous Board Meeting Minutes**

**1. Approval of Minutes from the Regular Monthly meeting of**

**June 16, 2015**

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1. Approval of June Monthly Invoices.**
- 2. Approval of K12 Invoice.**
- 3. Approval of Payment to K12.**
- 4. Approval of June Check Register for website posting.**
- 5. Approval of June Financial Report.**

**IV. ANNUAL MEETING ITEMS**

- 1. Election of New Board Members.**
  - a. Seat 1- Reappointment of Director Tower**  
**Full term position to expire in July of 2018**
  - b. Seat 2 – Resignation of Director Armes.**
- 2. Oaths of Office.**  
Administered to new and reappointed Directors
- 3. Code of Ethics for Board of Directors.**  
All Directors sign IDVA Board Approved Code of Ethics Forms.
- 4. Officer Elections.**
  - a. Chairman.**
  - b. Vice Chairman.**
  - c. Treasurer.**
- 5. Appointment of Board Clerk.**
- 6. Appointment of Title IX Officer.**
- 7. Appointment of Title VI Officer**

8. **Appointment of Disability Coordinator**
9. **Appointment of Head of School to Respond to Public Records Requests.**
10. **Committee Appointments.**
  - a. **Scholarship Committee**
  - b. **Policy Committee**
11. **Designated Day, Time & Place for Regular Monthly Board Meetings.**
12. **Selection of Newspapers for Legal Publications.**
13. **Selection of Depository for LEA Funds.**
14. **Approval of Debit Card Holders and amounts**
15. **Approval of Credit Card Holder and amount**
16. **Approval of Capitalization amount**
17. **Identification of Disposal Agent.**

**V. SCHEDULED FOR ACTION**

**A. BUSINESS**

1. **Policy Readings.**
  - a. **First Reading of Policy 912.2 (Revision) – Kelly Edginton**
  - b. **First Reading of Policy 902.5 (Revision) – Kelly Edginton**
2. **ISBA Membership – Chairman Heninger**
3. **Title IX Discussion – Kelly Edginton.**
4. **Certified Pay Scale Revision – Kelly Edginton**
5. **IDVA Administrator Evaluation – Kelly Edginton**
6. **CRDC Submission – Amy White**

**B. INSTRUCTION AND CURRICULUM.**

**ACADEMIC REVIEW OF SY 2014-2015**

1. **IDVA Academic & Annual Report. – Kelly Edginton**

2. **K-8 Report. – Amy Chadez**
3. **Middle School Report. – Jenny Whelan**
4. **VHS Report. – Scott Miller**
5. **Special Ed Report. – Jodee Sisson**
6. **FAST Report. – Andrea Hampton**
7. **SY 2015-2016 Strategic Plan – Kelly Edginton**

**C. PUPIL SERVICES.**

1. **Enrollment Report – Kelly Edginton**
2. **Marketing Report – Heidi Higgins**

**D. PERSONNEL.**

1. **Personnel Report – Kelly Edginton**

**VI. ITEMS SCHEDULED FOR INFORMATION**

1. **Legislative Session Board Updates – Amy White**
2. **Board Training - To be held after Executive Session if time permits – Amy White & Mike Groshong**

**VII. EXECUTIVE SESSION**

- \* **Board Self-Evaluations**
- \* **Service Provider Evaluation**
- \* **Head of School Evaluation**
- \* **School Administrator Evaluations.**

Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent of the public school.

**VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.**

**IX. ADJOURN**