

AGENDA

**ANNUAL MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

July 16, 2018

**Dinner Meeting Held
@**

**Oak Barrel of Eagle
1065 E. Winding Creek Drive
Eagle, Idaho 83616**

6:00pm (MDT)

Business Meeting Held

**July 17, 2018
@**

**1965 S. Eagle Road, Suite 190
Meridian, Idaho
83642**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The agenda of the Board will be prepared by the Clerk of the Board in consultation with the Chairman and the Administration. The agenda and supportive information/documents will be provided to each Director prior to each scheduled meeting.

The order of business will be determined by the Chairman of the Board with input from the other Directors and the Head of School. The Board may alter the order of business at any time and/or amend the agenda as appropriate and pursuant to the requirements and limitations of the Idaho Code.

Patrons or citizens wishing to present matters to the Board must contact the Clerk of the Board, the Head of School, or any Board member at least five (5) days prior to the scheduled meeting to allow sufficient time for the matter to be placed upon the agenda. The Board may decline to hear any matter at its discretion.

Unscheduled matters from the public and patrons may be heard during the Oral Communications portion of the meeting at the discretion of the Directors. However, decisions on such matters may be tabled until the next meeting of the Board. Alternatively, the Board may choose advance such items on the agenda via agenda amendment and/or make decisions on unscheduled items or matters via agenda amendment when it appears it is in the best interest of the LEA to do so. Anyone wishing to address the Board with an unscheduled topic should sign in with the Clerk of the Board prior to the start of the meeting. The Board may choose not to hear any particular item desired to be addressed by a member of the public due to such considerations of limited time and/or appropriateness of such topic in open/executive session or if the individual has not followed appropriate procedures or policies to address a given concern.

Presentations by patrons or employees are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to a citizen concern or the citizen may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens or patrons may request that a topic related to school business be placed on a future agenda by submitting a written request at least one hundred twenty (120) hours or five days (5 days) in advance of any regular meeting. Once such an item is properly agenzized and publicly noticed, the Board can respond, interact, and act upon the item.

- I. PRELIMINARY**
 - A. CALL TO ORDER**
 - B. ESTABLISH QUORUM**
 - C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors		_____	_____
Position 2	Director Shaver	(7/21)	_____	_____
Position 3	Chairman Handeen	(7/20)	_____	_____
Position 4	Director MacConnell	(7/20)	_____	_____
Position 5	Director Krein	(7/20)	_____	_____
Position 6	Director Thompson	(7/21)	_____	_____

Positions and Terms pursuant to Policy 103.0

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

C. INFORMATIONAL PRESENTATION: Director’s Report

Presentation of informational items at the discretion and selection of the Directors.

1. Chairman’s Report – Personal Remarks.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

Business in this area will be covered in Section V, Part B. It will include the Annual Head of School Report and the Annual Department Head reports to the Board of Directors.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the

Approval of Minutes of June 2018 Meeting

- 1. Approval of June 2018 Monthly Invoices.**
- 2. Approval of K12 Invoice.**
- 3. Approval of Payment to K12.**
- 4. Approval of June 2018 Check Register for website posting.**
- 5. Approval of June 2018 Financial Report.**
- 6. Enrollment Report**

IV. ANNUAL MEETING ITEMS (These items require a vote by the Directors)

1. RESIGNATION OF BOARD MEMBER(S)

- a. Resignation of Director Sankovich**

2. OFFICER ELECTIONS

- A. Chairman**
- B. Vice Chairman**
- C. Treasurer**

3. OATHS OF OFFICE

Administered to new and reappointed Directors

4. CODE OF ETHICS

All Directors sign IDVA Board approved Code of Ethics forms.

5. APPOINTMENT OF BOARD CLERK

6. APPOINTMENT OF TITLE IX OFFICER

7. APPOINTMENT OF TITLE VI OFFICER

8. APPOINTMENT OF DISABILITY COORDINATOR

9. APPOINTMENT OF THE HEAD OF SCHOOL AND/OR THE BOARD CLERK TO RESPOND TO PUBLIC RECORDS REQUESTS.

10. COMMITTEE APPOINTMENTS

- A. Scholarship Committee
- B. Policy Committee

11. DESIGNATED DAY, TIME, PLACE FOR MONTHLY MEETINGS.
12. SELECTION OF NEWSPAPERS FOR LEGAL PUBLICATIONS.
13. SELECTION OF DEPOSITORY FOR LEA FUNDS.
14. APPROVAL OF DEBIT CARD HOLDERS & AMOUNTS.
15. APPROVAL OF CREDIT CARD HOLDER & AMOUNT.
16. APPROVAL OF CAPITALIZATION AMOUNT.
17. IDENTIFICATION OF DISPOSAL AGENT.
18. APPROVAL OF THE YEAR TO YEAR LEASE WITH THE IDAHO TECHNICAL CAREER ACADEMY FOR THE 2018-2019 SCHOOL YEAR.

V. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring an approval vote)

1. SY 2018-2019 Calendar (Amended) – Kelly Edginton
2. K12 National Club Leader Participation (approval) – Kelly Edginton
3. POLICY READINGS (Requiring an approval vote)

There are no policies being presented at this meeting.

B. PERSONNEL REPORT (Requiring an approval vote)

Personnel Report – Kelly Edginton

C. BUSINESS ITEMS (Scheduled as Informational Items)

1. Legislative Review – Board Attorney Amy White.

D. INSTRUCTION AND CURRICULUM.

ACADEMIC REVIEW OF SY 2017-2018

1. SY 17/18 Academic Report including final results of Continuous improvement Plan & Literacy Intervention Plan
- Kelly Edginton
2. K/5 Report – Keri Brown
3. 6-12 Group Report – Jenny Whelan
4. Special Services Report – Amanda Judd
5. Student Support Services Report – Alex Zamora

E. PUPIL SERVICES.

No Business Scheduled

**VI. A. BOARD TRAINING SESSION – Board Attorney Amy White
& Business Manager Allen Wenger**

IDVA Board/K12 Service Agreement – Ms. White
Board Governance Training – Ms. White
Budget/Finance Training – Mr. Wenger

VII. EXECUTIVE SESSION

No Executive Session is scheduled.

VIII. ADJOURNMENT