

**AGENDA**

**REGULAR MONTHLY  
MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**August 9, 2018**

**Teleconference & BBC**

**@**

**346 Augusta Drive  
Arco, Idaho 83213**

**7:00pm (MST)**

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The agenda of the Board will be prepared by the Clerk of the Board in consultation with the Chairman and the Administration. The agenda and supportive information/documents will be provided to each Director prior to each scheduled meeting.

The order of business will be determined by the Chairman of the Board with input from the other Directors and the Head of School. The Board may alter the order of business at any time and/or amend the agenda as appropriate and pursuant to the requirements and limitations of the Idaho Code.

Patrons or citizens wishing to present matters to the Board must contact the Clerk of the Board, the Head of School, or any Board member at least five (5) days prior to the scheduled meeting to allow sufficient time for the matter to be placed upon the agenda. The Board may decline to hear any matter at its discretion.

Unscheduled matters from the public and patrons may be heard during the Oral Communications portion of the meeting at the discretion of the Directors. However, decisions on such matters may be tabled until the next meeting of the Board. Alternatively, the Board may choose advance such items on the agenda via agenda amendment and/or make decisions on unscheduled items or matters via agenda amendment when it appears it is in the best interest of the LEA to do so. Anyone wishing to address the Board with an unscheduled topic should sign in with the Clerk of the Board prior to the start of the meeting. The Board may choose not to hear any particular item desired to be addressed by a member of the public due to such considerations of limited time and/or appropriateness of such topic in open/executive session or if the individual has not followed appropriate procedures or policies to address a given concern.

Presentations by patrons or employees are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to a citizen concern or the citizen may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens or patrons may request that a topic related to school business be placed on a future agenda by submitting a written request at least one hundred twenty (120) hours or five days (5 days) in advance of any regular meeting. Once such an item is properly agenzized and publicly noticed, the Board can respond, interact, and act upon the item.

- I. PRELIMINARY**
  - A. CALL TO ORDER**
  - B. ESTABLISH QUORUM**
  - C. ROLL CALL**

| <i>Seat</i> | <i>Occupant</i>         | <i>Term</i> | <i>Present</i> | <i>Absent</i> |
|-------------|-------------------------|-------------|----------------|---------------|
| Position 1  | Not in use by Directors |             | _____          | _____         |
| Position 2  | Director Shaver         | (7/21)      | _____          | _____         |
| Position 3  | Chairman Handeen        | (7/20)      | _____          | _____         |
| Position 4  | Director MacConnell     | (7/20)      | _____          | _____         |
| Position 5  | Director Krein          | (7/20)      | _____          | _____         |
| Position 6  | Director Thompson       | (7/21)      | _____          | _____         |

*Positions and Terms pursuant to Policy 103.0*

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

Additions, Corrections, or Substitutions to the posted agenda.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**C. INFORMATIONAL PRESENTATION: Director’s Report (if available)**

Presentation of informational items at the discretion and selection of the Directors.

**D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

**Head of School Report – Kelly Edginton.**

**K12 Update Report SY 2018-2019 – Kelly Edginton**

**III. CONSENT AGENDA ITEMS (Requires Approval Vote of the Board)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1. Approval of Minutes of July 2018 Annual Meeting**
- 2. Approval of July 2018 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**

5. Approval of July 2018 Check Register for website posting.
6. Approval of July 2018 Financial Report.
7. Enrollment Report

**IV. SCHEDULED FOR ACTION**

**A. BUSINESS ITEMS (Requiring an Approval Vote)**

1. Lease Negotiation w/ITCA – Allen Wenger
2. Pay Pal Discussion to accept funds – Director Krein
3. Employee Manuals Approval SY 2018-19 – Kelly Edginton
4. FAST Manual Approval SY 2018-19 – Dr. Zamora
5. K-5 Manual SY 2018-19 – Kelly Edginton
6. Special Education Manual SY 2018-19 – Kelly Edginton
7. 6-12 Group Manual SY 2018-19 – Kelly Edginton

**Policy Readings (Requiring an Approval Vote)**

Policy 912.2 (Amended) 1<sup>st</sup> Reading – Jenny Whelan  
Policy 609.6 (Proposed) 1<sup>st</sup> Reading – Jenny Whelan  
Policy 609.5 (Amended) 1<sup>st</sup> Reading – Jenny Whelan  
Policy 702.2 (Amended) 1<sup>st</sup> Reading – Kelly Edginton  
Policy 309.1 (Amended) 1<sup>st</sup> Reading – Kelly Edginton

**B. PERSONNEL (Requiring an Approval Vote)**

No Business is scheduled.

**B. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL.**

Board Members & District Health Insurance Benefit – Clerk  
Request to Work Out of State for SY 18-19 – Kelly Edginton

**D. INSTRUCTION AND CURRICULUM (Informational)**

No Business Scheduled.

**E. PUPIL SERVICES (Informational)**

No Business Scheduled.

**VI. EXECUTIVE SESSION**

**VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.**

**No Executive Session is scheduled.**

**VIII. ADJOURN.**