

**Idaho Virtual Academy  
Board of Director's  
Annual Board Meeting  
Minutes**

**July 14, 2014**

Dinner was held during the evening prior to the Annual Meeting. The dinner was held at The Yard House restaurant, 3693 E. Longwing Lane, Meridian, Idaho and commenced at 5:30pm.

No business was scheduled nor discussed.

Those in attendance were:

Dave and Lori Malnes  
Kimber Tower  
Brian Armes  
Monica and Tom Eckert  
Kerry Heninger  
Kelly and Eric Edginton  
Andrea Hampton  
Tara Ball  
Allen Wenger  
Heidi Higgins  
Scott Miller  
Jenny Whelan  
Mike Groshong

**July 15, 2014**

**I. PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

A quorum was established and the meeting called to order at 8:37am.

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/15)	X	
Position 2	Position Vacant	(7/15)		
Position 3	Director Eckert	(7/16)	X	
Position 4	Director Heninger	(7/17)	X	
Position 5	Chairman Malnes	(7/14)	X	

Introduction of all individuals was done. Brian Armes, a proposed new Director was in attendance and introduced by Chairman Malnes.

Others in attendance:

Kelly Edginton  
Mike Groshong  
Allen Wenger  
Amy Chadez  
Andrea Hampton  
Jenny Whelan  
Scott Miller  
Heidi Higgins  
Tara Ball

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

Additions, Corrections, or Substitutions to the posted agenda.

Clerk Groshong proposed a change to the Agenda documents that would include new names to the Personnel Report as new hires.

A motion to change the Personnel Report to include specific names of new hires and those who were resigning their positions was made by Chairman Malnes.

Motion seconded by Director Eckert

Motion approved unanimously

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

No member of the public sought to present or appear before the Board.

**C. INFORMATIONAL PRESENTATION: Director's Report**

**1. Chairman's Report.**

Chairman Malnes did not have a report to present.

**D. INFORMATIONAL PRESENTATION: Board/Staff Discussion**

**1. Head of School Report to the Board**

Head of School Kelly Edginton presented a short report to the Directors. The following were the two items that she reported on:

- a. The OIG auditors were here and continue their audit. They will be here all this week, but should finish up their work in Idaho this time around.
- b. Ms. Edginton also reported to the Directors that the school's Accreditation Report was back. IDVA's K-12 program is fully accredited and we are beginning that same process for the Alternative High School. This process is done every 5 years.

**E. Approval of Previous Board Meeting Minutes**

**1. Approval of Minutes from the Regular Monthly meeting of June 17, 2014.**

A motion was made by Director Heninger to approve the June 17, 2014 Board minutes as presented.

Motion seconded by Director Eckert  
Motion approved unanimously.

**III. CONSENT AGENDA ITEMS**

- 1. Approval of June Monthly Invoices.**
- 2. Approval of K12 Invoice.**
- 3. Approval of Payment to K12.**
- 4. Approval of June Check Register for website posting.**
- 5. Approval of June Financial Report.**

Business Manager Wenger presented the Directors with reports on above mentioned items. There will be no payment to K12 this month because the school is in the middle of an audit. Mr. Wenger reported to the Board that the 2013-2014 school credit deficit was lower than the previous school year (just under four million dollars). Part of the reason for that was because the school received more transportation monies this year than last.

All of the monthly invoices were customary and usual in nature. There was nothing out of the ordinary in the invoices to specifically highlight. As per the school's policy, all of the invoices were approved by an independent IDVA employee.

A motion was made by Director Tower to approve the Consent Agenda, as presented.

Motion seconded by Director Heninger  
Motion approved unanimously.

#### IV. ANNUAL MEETING ITEMS

##### 1. Election of New Board Members.

##### c. Seat 2 - Vacancy due to Resignation of Director Vore.

**Term to expire at end of Director Vore's initial scheduled term in July of 2015**

Discussion was held regarding the resignation of Director Vore. The committee who is responsible for addressing board vacancies provided information as to its activities.

Director Heninger introduced the Committee's recommendation for a new Director to fill the vacancy created by the resignation of Director Vore, Mr. Brian Armes. Mr. Armes briefly spoke to the Directors, indicating he would like to become a Director on the Board of Idaho Virtual Academy.

A motion was made by Director Heninger to approve the nomination of Mr. Armes to complete the term of former Director Vore.

Motion seconded by Director Eckert  
Motion approved unanimously.

##### d. Seat 4 – Reappointment of Director Heninger.

**Full term position to expire in July of 2017**

Discussion was held regarding the reappointment of Director Heninger to the IDVA Board of Directors for a new three year term. Director Heninger indicated that she would like to be reappointed.

A motion was made by Chairman Malnes for the reappointment of Director Heninger to a new three year term to expire in July of 2017.

Motion seconded by Director Tower.  
Motion approved unanimously.

e. **Seat 5 – Vacancy/Reappointment of Director Malnes.**

**Seat term expires in July of 2017 – Malnes term with early expiration date**

Chairman Malnes indicated that it would be in the best interest of the school and the Board if he could remain on the Board until a new Director could be appointed to replace him on the Board. He anticipates that this could take place sometime in the fall of 2014.

A motion was made by Director Heninger that Mr. Malnes be reappointed to a three month term to coincide with the appointment of a new Director.

Motion was seconded by Director Tower  
Motion was approved unanimously.

2. **Oaths of Office.**
3. **Code of Ethics and Nepotism Code.**

Directors were each presented with and addressed their Oath's of Office and their Board Code of Ethics and Nepotism Code. Directors signed their corresponding documentation and all such signed documentation was provided to the Board's Clerk.

4. **Officer Elections.**

a. **Chairman.**

The current Chairman is Chairman Malnes

Motion was made by Director Eckert that Director Heninger be appointed by the Board to serve in the position of Chairperson for the 2014-2015 school year.

Motion was seconded by Director Tower  
Motion was approved unanimously  
Director Heninger abstaining.

**b. Vice Chairman.**

The current Vice Chairman is Director Heninger

Motion was made by Chairperson Heninger that Director Eckert be appointed by the Board to serve in the position of Vice Chairperson for the 2014-2015 school year.

Motion was seconded by Director Armes  
Motion was approved unanimously

**c. Treasurer.**

With the resignation of former Director Vore, there is no Board Treasurer at this time.

Motion was made by Chairperson Heninger that Director Tower be appointed by the Board to serve in the position of Treasurer for the 2014-2015 school year.

Motion was seconded by Vice Chairperson Eckert  
Motion was approved unanimously

**5. Appointment of Board Clerk.**

The current Board Clerk is Mike Groshong.

Motion was made by Chairperson Heninger that Mr. Groshong continue to serve as the Board Clerk for the 2014-2015 school year.

Motion was seconded by Director Tower  
Motion was approved unanimously

**6. Appointment of Title IX Officer.**

The Current Title IX Officer is Head of School, Kelly Edginton.

The Head of School traditionally has served as the School's Title IX Officer, with the individual's ability to designate that authority in specific instances when it is in the best interest of the particular claim and/or if the Head of School is involved in some manner in regard to the underlying allegation.

Motion was made by Chairperson Heninger that Kelly Edginton be reappointed as the School's Title IX Officer for

the 2014-2015 school year.

Motion was seconded by Director Eckert

Motion was approved unanimously

**7. Appointment of Head of School to Respond to Public Records Requests.**

Currently, Head of School, Kelly Edginton is designated to respond to Public Records requests.

Motion was made by Chairperson Heninger that Kelly Edginton continue to respond to Public Records requests.

Motion was seconded by Director Tower

Motion was approved unanimously

**8. Committee Appointments.**

**a. Scholarship Committee**

**b. Policy Committee**

The Directors held discussions on the two standing committees, their activities and whether or not it was necessary to continue the existence of such committees.

Motion was made by Chairperson Heninger that the Policy Committee be disbanded because the work of it had been completed and that the Scholarship Committee be comprised of Vice Chairperson Eckert and High School Principal Scott Miller.

Motion was seconded by Director Tower

Motion was approved unanimously

**9. Designated Day, Time & Place for Regular Monthly Board Meetings.**

The current location, date and time was identified for the past year's regular meetings of the Directors.

Motion was made by Chairperson Heninger to continue the regular monthly meetings of the IDVA Board of Directors at 7:30pm on the third Tuesday of each month during the 2014-2015 school year. Such meetings to be held at the Treasure Valley Learning Center as well as via telecommunications. Notices of such meeting shall be posted at the TVLC and the school's Community Board.

Motion was seconded by Director Tower  
Motion was approved unanimously

**10. Selection of Newspapers for Legal Publications.**

Discussion was held by the Directors as to the current publications used. Inquiries were made by the Directors to the Administration as to their current thoughts as to the use of these publications.

Motion was made by Chairperson Heninger that the school continue to use the Idaho Statesman, The Coeur d'Alene Press, and the Idaho Falls Post Register as the newspapers for legal publications for the school.

Motion seconded by Director Eckert  
Motion was approved unanimously

**11. Selection of Depository for LEA Funds.**

Discussion was held by the Directors about the current banking activities of the school. Inquiry was made to Mr. Wenger regarding his level of satisfaction with the current entities.

Motion was made by Director Eckert to continue use of the LGIP and Wells Fargo as the depository of the school's funds.

Motion seconded by Director Tower  
Motion approved unanimously

**12. Approval of Debit Card Holders and amounts.**

Discussion was held between the Directors and Mr. Wenger regarding the approval of debit card holders and amounts for the 2014-2015 school year.

Motion was made by Director Tower to transfer the one current debit card held by Allen Wenger to Tara Ball, the Special Education Manager, and to continue to have the 2<sup>nd</sup> debit card assigned to Andrea Hampton, the Operations Manager. The amounts for both would be \$5,000.00 each.

Motion seconded by Director Malnes  
Motion approved unanimously

**13. Approval of Credit Card Holder and amount.**

Discussion was held regarding the holder of the school's credit card and its amount.

Motion was made by Director Tower to continue to have Mike Groshong hold the school's credit card in the amount of \$2500.00

Motion was seconded by Director Eckert  
Motion was approved unanimously

**14. Approval of Capitalization amount.**

Discussion was held by the Directors and Mr. Wenger regarding the approval of the capitalization amount.

Motion was made by Director Eckert to keep the capitalization amount at \$1500.00.

Motion was seconded by Director Malnes  
Motion approved unanimously

**15. Identification of Disposal Agent.**

Traditionally, the Board has designated the Head of Schools as the Disposal Agent for the school.

Motion was made by Director Tower to continue to have Kelly Edginton as the school's Disposal Agent for the 2014-2015 school year.

Motion was seconded by Director Malnes  
Motion was approved unanimously

**V. SCHEDULED FOR ACTION**

**A. BUSINESS**

**1. Goals of Board of Directors.**

**a. Administrative Stability and out-of state status.**

Former Chairman Malnes invited Western Region K12 Vice President to join the discussion regarding administrative stability within the IDVA Administration and the out of state status of Middle School

Principal, Jenny Whelan. Mr. Malnes, during his term as Chairman and the K12 Vice President and the Head of School agreed that it was in the best interests of the school for Ms. Whelan to remain the Middle School Principal despite her family's move to Utah. During the previous years, there had been quite a bit of turnover in the school's Administration. Former Chairman Malnes felt strongly that there needed to be stability within the Administration leadership for the school to function effectively and efficiently.

He invited the Board members into the decision and to voice their thoughts. By making this decision, the Board wishes to reiterate its autonomy in its decision-making process. The Directors voiced their approval of the decision.

**b. State of K12 – Desi Laughlin.**

K12 Vice President Desi Laughlin then gave a presentation to the Board regarding the state of K12. She showed the expansion of K12 within the United States and also overseas. She shared the K12 value system and a power point presentation that discussed the 10 myths regarding public charter schools. She also informed the Directors that the Family Academic Support Team concept is being expanded nationally which should help with retention and enrollment of students.

After completion of her presentation, Ms. Laughlin answered questions posed by the Directors.

**2. Strategic Plan.**

A decision was made by the Directors to postpone discussions on the Strategic plan until the August meeting.

**3. Policy Readings.**

**a. Tracking Attendance for State Reporting. ( 902.4) 2<sup>nd</sup> Reading**

A discussion was held by the Directors on the amendments made to Policy 902.4 in its second reading before the Board, as presented by the Administration.

Motion was made by Director Malnes to approve the policy amendments as presented.

Motion was seconded by Director Eckert

Motion was approved unanimously

**b. Payment of Claims. (307.0) 2<sup>nd</sup> Reading.**

The Directors held a discussion regarding Policy 307.0, Payment of Claims by the Administration. The policy was in its 2<sup>nd</sup> reading before the Board.

Motion was made by Director Tower to approve Policy 307.0 as presented.

Motion was seconded by Director Malnes  
Motion was approved unanimously

**c. Policy 701.1B – renumbering to 701.1C 1<sup>st</sup> Reading.**

A short discussion was held by the Administration and the Directors as to the renumbering of previously presented Policy 701.1B to Policy 701.1C.

Motion was made by Director Malnes to approve the renumbering of Policy 701.1B to Policy 701.1C as presented.

Motion was seconded by Director Eckert  
Motion was approved unanimously

**d. Leadership Premiums (702.2) 1<sup>st</sup> Reading.**

The Administration presented a Leadership Premium plan (Policy 702.2) in its first reading. The plan would provide additional stipend monies to those teachers/staff that are providing extra duties in some type of leadership capacity.

Motion was made by Director Eckert to approve the plan/policy as presented.

Motion was seconded by Director Malnes  
Motion was approved unanimously

**4. ISBA Dues Invoice.**

Discussion was held among the Directors and the Administration regarding the school's participation and membership in the Idaho School Board's Association. It was determined that because IDVA was a charter school, it did not have voting rights within the organization.

Motion was made by Director Malnes to terminate the

school's membership in the ISBA.

Motion was seconded by Director Tower  
Motion was approved unanimously

**B. INSTRUCTION AND CURRICULUM.**

**1. IDVA Academic Report. – Kelly Edginton.**

Head of School, Kelly Edginton presented the Directors with her Academic Report. A summary of it is as follows:

**IDVA Academic Report – July 2014 Annual Meeting *Executive Summary***

- Strong Start: 95.4%
- Individualized Learning Plans (ILPs)
  - Initial ILP: 97.6% / 2<sup>nd</sup> ILP: 98.8%
- Re-registration
  - Responded: 99.9%
  - Registering for SY 14/15: 75.35%
- K12 Academic Report 2014 – IDVA (*Data taken from SY 12/13*)
  - Free/Reduced Lunch: 64%
  - Special Education: 10%
  - Scantron Performance Series Fall and Spring 12/13
    - Student Participation
      - Reading: 91%
      - Math: 92%
  - Scantron Performance Series Gains
    - In 2012–2013, IDVA students in grades 5 through 10 exceeded the norm group in Reading. In grades 6 through 10, IDVA has met or exceeded the norm group in Reading for the last four consecutive years. In 2012-2013, IDVA students in grades 4, 5, 6, 8, 9, and 10 exceeded the norm group mean gain in Mathematics. In grades 4, 6, 8, 9, and 10, IDVA has met or exceeded the norm group in Mathematics for the last four consecutive years
  - Student Performance on State Assessments
    - IDVA Performance Results on Reading and Mathematics State Assessments by Grade for the 2012–2013 School Year
      - The IDVA 2012–2013 percentage of students at or above proficiency in Reading was 83%. This was a decrease of 2% from 2011–2012 and 2010–2011. The 2012–2013

percentage of students at or above proficiency in Mathematics was 68%. This was a decrease of 3% from 2011–2012 and 2010–2011.

- 2012–2013 State Assessment Performance by Persistence (Number of Years in the School)
  - In Reading, after IDVA students remain enrolled in the school for more than one year, their percentage at or above the proficiency cut score stabilizes with only a 1 point decrease for those students enrolled for three years or more. In English Language Arts, the percentage of students who are at or above the proficiency cut score increases after one year of enrollment and then again after three or more years of enrollment. In Mathematics, students enrolled for less than one year have the lowest percentage at or above the proficiency cut score. Students enrolled for less than two years have an increase in percentage. Students with less than three years have a decrease. But students with more than three years of enrollment have the highest percentage at or above the proficiency cut score.
- High School Final Pass Rates (SY 13/14 Sem 2/Qtr 4):
  - Overall: 79%
    - VHS: 84%
      - Note – this spring’s VHS pass rate is the highest pass rate for fall or spring semester since we have been tracking pass rates.
    - AHS: 59%
- 13/14 Scantron Performance Series
  - Participation
    - Fall: 95.2%
    - Spring: 94.5%
  - Reading Growth
    - Grades 4, 5, 6 and 7 average growth was higher than expected average growth\*
    - Grades 3, 8, 9 and 10 average growth was lower than expected average growth\*
  - Math Growth
    - Grades 6 and 7 average growth was higher than expected average growth\*
    - Grade 8 average growth was very close to the expected average growth\*

- Grades 3, 4, 5, 9 and 10 average growth was lower than expected average growth\*

*\*Note: Expected average growth was calculated by finding the difference between the Fall to Spring Scantron Placement Indicator Quartile scores at each level (Below Avg, Low Avg, High Avg, Above Avg) and then taking the average of the four.*

## **2. K-8 Report. – Amy Chadez.**

Principal Chadez then presented her report to the Directors. Her report is as follows:

### Staff Goals

- Increase student achievement for all students (focus on K12 Curriculum, i-Ready, Live Classes, and Teacher Development through PLC's)
- Increasing family and teacher interaction by incorporating strong communication in efforts to continually improve our school culture
- Collaboration and sharing of knowledge among our K5 staff during PLC time and staff meetings
- Continued implementation of Idaho Core Standards
- Unity and consistency amongst all staff on procedures and policy

### Instructional Program Focus for SY 14-15

- I-Ready, an online diagnostic benchmark and instructional tool will be used to identify students for intervention and ALP services. This tool will aide in creating meaningful ILP goals and ease of reporting and monitoring the progress of such goals. We will closely monitor data to drive instruction for students and to communicate student performance with families.
- Incentives to complete progress as expected in the OLS as well as completing intervention and ALP assignments are being incorporated to motivate students to continue to work hard to meet ILP goals (ie. Human Ice Cream Sundaes, etc.)
- Online Classes are being offered to assist with mastery of Idaho Core standards, as well as small group and individual student work

### K5 School Assembly – Building a Community

- Held monthly to recognize student of the month from each grade level, as well as a teacher of the month

- We also recognize classrooms who have made great achievement gains or contributed to their communities
- Newsletters have been received with positive feedback, and the format and types of information included from SY 13-14 will continue into the upcoming school year

#### PLC's Continued

- I-Ready training and use of data driven instruction will be a focal point of our PLC meetings this year. Teachers will work in content and grade level teams.
- Idaho Core Standards will continue to be integrated into our PLC's this school year with targeted efforts on implementing writing and non-fiction into our work sample expectations and live class sessions.
- We will be participating in a book study with our team to aide in building a positive school culture – teachers will take turns presenting the material to our team.

### **3. Middle School Report. – Jenny Whelan.**

Principal Whelan then presented her report of the Middle School to the Board. Her report is as follows:

#### Successes for SY 13-14

- Implementing a book talk/study during PLC's using the book, Mindset: The New Psychology of Success by Carol S. Dweck, Ph.D.
- Weekly Master Teacher Modules will be distributed to each teacher every Monday morning as a positive way to start the week. <http://www.masterteacher.com/MTPD-Program>
- Providing ongoing support and instructional coaching to all middle school teachers.
- All 8<sup>th</sup> grade students were enrolled in a high school level math and English/Language Arts course. All students were placed according to their transcripts and data.
- On September 12<sup>th</sup> and 13<sup>th</sup>, all middle school teachers attended PD Data Days in Meridian. This PD will allowed the team to come together to build relationships and foster collaboration while working on PD agenda items to determine individual student needs and class assignments.
- English Pass Rates for 8<sup>th</sup> Grade    **S1:** 83.3%        **S2:** 90.73%
- Math Pass Rates for 8<sup>th</sup> Grade        **S1:** 88.5%        **S2:** 94.8%
- Scantron Completion: Fall: 100%    Spring: 98%
- Implementing the new 8 in 6 program

#### Challenges for SY 13-14

- Tracking and monitoring T2 attendance to ensure that students are attending 70% of their live T2 classes and enforcing the attendance policy.
- The amount of lesson planning and live class offerings needed to be reduced in order to have time to complete all required tasks.
- Beginning the year with leadership tracking and monitoring student progress impacted relationship building between families and teachers. A change was made mid-year to focus on stronger relationships and teachers tracking students.
- 8<sup>th</sup> Grade Foundational Math and ELA courses had many errors and minimal writing opportunities.
- Study Island

#### Goals/Plans for SY 14-15

- Implementing I-Ready
- Continuing building and fostering relationships with our students (believe).
- Weekly Master Teacher Modules will be distributed to each teacher every Monday morning as a positive way to start the week. <http://www.masterteacher.com/MTPD-Program>
- Middle School book talk will focus on: The 7 Habits of Highly Effective People: Powerful Lessons in Personal Change by Steven R. Covey
- Implement a middle school social/emotional curriculum using The Choice is Yours.

Ms. Whelan concluded the presentation by providing the Directors with demographic data regarding enrollment, special population students, returning students and new students. She also provided the Directors with information regarding the Middle School program staffing.

#### **4. Middle School Pilot Program – Cancellation of Pilot – Jenny Whelan.**

Principal Whelan also reported to the Board the cancellation of the proposed Pilot Alternative program for the Middle School.

#### **5. VHS Report. – Scott Miller.**

Principal Miller of the High School then gave his report:

##### **SY 2013-14 Highlights**

- **Early College Programs:** ECP (Early Completers Program), 8 in 6 Program, and \$400/\$200 Program for students wanting to take a quicker college/university pathway through school. Our counselors have led this effort and have done a wonderful job communicating with students and families about these opportunities.
- **Professional Learning Communities:** Our teams focused on instructional strategies and assessment strategies to engage more students. This is an ongoing issue and our biggest challenge.
- **Data Driven Instruction (DDI):** This was our first year having Data Conferences with staff members at key periods of the school year. The focus is

to reflect upon the data as a “checkup” rather than an “autopsy”. We will refine our process this year to become for effective (additional training later this month is being provided).

- **Graduation Ceremonies:** Three graduation ceremonies and three academic awards ceremonies were held in late May/early June. Class of 2014 had 88 students graduate with 17 more expected to graduate this summer. Our graduation rate for VHS was 73% and AHS 39% (numbers will increase with our summer graduates—12 VHS and 4 AHS students currently enrolled in summer school). Of the non-graduates; 27 were VHS and 25 were AHS students. VHS students not graduating have been transferred to AHS since they now qualify as “alternative students” based on the state criteria.
- **Senior Project:** This teacher-created curricula inspired projects and presentations that were professional and varied. Face to face presentations in January and May were well-received by students, parents, teachers, and administration.
- **Smarter Balanced Assessment:** This was a huge undertaking to say the least! For over four weeks staff was proctoring at various locations and times. To pull this off was exceptional.
- **Student Success Stories:** We have students attending VHS and AHS for as many reasons as we have students; many overcoming life obstacles that teenagers should not have to deal with (serious medical issues, family tragedies, abandonment to name a few) yet they continue to work with us toward their goals.
- **Course Pass Rates:** Semester 1 VHS 79.8%, AHS 47%  
Semester 2 VHS 84%, AHS 59%

#### **SY 2014-15 Plans**

- **Academic Advisory:** All students will have a required Academic Advisory course run through their Home Room teacher. The curriculum foundation is our ORN100-400 courses, “*Finding Your Pathway*”. This course will also hold all the K12 metrics (ILP, Scantron, Welcome Calls, etc.) along with PSAT, SAT, J-term and Senior Project. We believe having more students “pushed” into making more of an effort with regards to their future we will have better prepared students and higher graduation rates. Students within one of our “fast” tracks (ECP, 8 in 6) will have their Advisor/Counselor as their Home Room teacher; these students will not have the ORN100-400 courses; their schedules are “locked-in” to meet their goals.
- **VHS Cohort Model:** We are changing our model from five teachers dedicated solely to the Cohort, to having teachers throughout the school participate in the Cohort. The hope is to spread the duties and responsibilities throughout the staff. In addition, our Cohort will start two weeks (September 8) after our August 25 start (rather than four weeks after our August 25 start). This start date coincides with the AHS start date. The reasoning is to reduce the

compacting of curriculum by the teachers and to allow students to be more appropriately placed in the correct school.

- **Professional Learning Communities:** This coming year we will refine our focus to replicate successful strategies regarding student engagement/achievement.
- **Data Driven Instruction (DDI):** We will perfect our process this year to become more effective/accountable (additional training later this month is being provided).
- **AHS Accreditation:** We are in the process of completing all the required steps to get our Alternative High School accredited as its own school. The reason is to get our VHS and AHS data separate as they have two different models and two different student populations.
- **Attendance Procedures:** We are making a slight modification. We will continue to contact students/families who are not engaged/attending, but we will be implementing a “course withdrawal” step as one more intervention prior to possible full withdrawal due to “habitual truancy”

## 6. Special Ed Report. – Tara Ball.

The Report from the Special Education Department and Ms. Ball followed:

### RECAP OF 2013/2014 SCHOOL YEAR

Successes:

- ⊕ Our district was found to “*Meet Requirements*” on all data/reports submitted for the 2013/2014 school year. This annual determination is based upon a comparison of each district’s data with the established state targets in the Idaho State Performance Plan. There are four Determination levels:
  - **Meets Requirements**
  - **Needs Assistance**
  - **Needs Intervention**
  - **Needs Substantial Intervention**
- ⊕ The Special Education Staff was able to attend State provided Professional Development for the implementation of the Common Core Standards and writing IEP goals to align to the Standards. This is an area we need to continue to work on, but we have had a successful year overall in the initial implementation of the Common Core.

- ✦ Special Education staff has been more prescriptive with their Progress Monitoring data to help increase student achievement. This has been a monthly submission requirement to me. This will assist with the team further developing this process into meeting the new needs for Results Driven Accountability.

#### Challenges:

- ✦ One of the greatest challenges this year was the teachers were hitting their highest caseload numbers, at times at 32+. This coupled with higher number of withdrawals is challenging for the teachers, as they are in a constant mode of getting incoming paperwork compliant and getting services set-up, just to have students withdraw and get new students assigned, starting the cycle over.
- Withdrawal rates: In just the first three months of the school year we experienced approximately 23% withdrawals, 104 students.
  - K-5      21%      29 students
  - MS        19%      29 students
  - HS        28%      46 students

#### **GOALS FOR 2014/2015 SCHOOL YEAR**

- ✦ The State Department is moving to a Results Driven Accountability model for determining compliancy with IDEA. This is a change coming from the Federal level. Our goal this year is to establish an efficient, meaningful system of monitoring student progress that provides required data to meet the SDE compliance requirements. Administration and Master/Lead Teachers are attending a Data Driven Instruction Training in Las Vegas this month. This training will assist us in attaining these goals.
- ✦ Administrators and our Master/Lead Teachers attended a Professional Learning Community (PLC) Conference in Seattle this month. Our goal is to establish a strong foundational model for PLC's in our school that bring about a unified, positive culture for learning and increasing student achievement.
- ✦ Complete the SDE Monitoring Cycle activities with 100% compliancy.

#### **DEMOGRAPHICS**

Ms. Ball concluded her report by providing demographic data to the Directors including student breakdowns, both this year and at the current time, in the various

school grade-level programs. Typically Special Education Services have been provided to approximately 10% of the student population. This current year it is running higher at an approximate 11%. Ms. Ball also provided data as to count of student by category of recognized disability with Specific Learning Disability and Autism being substantial findings, followed by Health Impairment.

Ms. Ball provided the Directors with Data relating to staffing of the Special Education Department including teachers and specialized providers.

**7. Operations Report – Andrea Hampton.**

No operations report was provided at this time.

**C. PUPIL SERVICES.**

**1. Enrollment Report.**

Ms. Edginton then presented the Directors with the current enrollment for 2014-2015:

Total School Enrollment: 2192  
K-5 Enrollment: 738  
MS Enrollment: 565  
VHS Enrollment: 658  
AHS Enrollment: 231  
Special Ed Enrollment: 275

**D. PERSONNEL.**

**1. Personnel Report.**

Ms. Edginton then presented the Directors with the school's current Personnel Report. The report included the proposed hiring of two Special Education teachers and one Middle School Teacher as well as the resignations of two K-5 teachers.

Motion was made by Director Eckert to approve the hiring of the two Special Education teachers and the one Middle School teacher as presented:

Motion was seconded by Director Tower  
Motion was approved unanimously

Motion was then made by Director Eckert to accept the resignations of the two teachers named as presented.

Motion was seconded by Director Malnes  
Motions was approved unanimously

**VI. ITEMS SCHEDULED FOR INFORMATION**

There were no items scheduled for information.

**VII. EXECUTIVE SESSION**

Pursuant to section 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent of the public school.

No Executive Session was held by the Board.

**VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.**

**IX. ADJOURN**

A motion was made by Director Eckert to adjourn the Annual Board meeting.

Motion was seconded by Director Armes  
Motion was approved unanimously

The Meeting was adjourned at 2:45pm.

Dated this 15th day of July, 2014.

Mike Groshong  
Board Clerk

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Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.  
Additional attendance available via telecommunications.

## **IDVA BOARD MEMBERS**

David Malnes (Director)

- [Malnes6@usfamily.net](mailto:Malnes6@usfamily.net)
- Term through October of 2014

Kerry Heninger (Chairperson)

- [Heninger5@msn.com](mailto:Heninger5@msn.com)
- Term through July 2017

Monica Robinson-Eckert (Vice Chairperson)

- [Robinmon@isu.edu](mailto:Robinmon@isu.edu)
- Term through July 2016

Kimber Tower (Treasurer)

- [ClanTower@gmail.com](mailto:ClanTower@gmail.com)
- Term through July of 2015

Brian Armes

- [BRIAN@EDUCATORSEYES.ORG](mailto:BRIAN@EDUCATORSEYES.ORG)
- Term expires July 2015